



MINUTES of the COMMITTEE MEETING HELD, November 12, 2009

Present: Larry VanderBeek Melanie Culp
 Larry Loeks Donna McClurkan, Chairperson
 Joyce Neubauer Shari Groendyk, Secretary/Treasurer
 Linda Kerr

Absent: Anne Cavanagh
 Don Boven

Also Present: Paul Cutting, Dave Healy

ITEM 1. CALL TO ORDER

Chairperson Donna McClurkan called the meeting to order at 1:08 p.m.

ITEM 2. ADOPTION OF AGENDA

ITEM 3. GENERAL CONSENT AGENDA

Minutes from 11/5/09 meeting were reviewed; VanderBeek moved to accept minutes, seconded by Culp. Motion passed by unanimous voice vote.

ITEM 4. BUSINESS

A. Permanent Market Structure

a. Review/Confirm "Wish List"

Loeks, of DeLoof Construction, was congratulated by the committee on being approved by the Board to be the General Contractor for the Permanent Market Structure. Discussion centered on the physical design of the structure, how it could best accommodate the needs of the market and also be a gathering place for other activities. A variety of options were discussed, drawn out, and analyzed. Physical elements were also discussed, including roofing and post materials.

b. Verify Timeline

Loeks indicated that in order to meet a March 1 groundbreaking, a building footprint needs to be completed by the third week in December, and a site plan must be completed by the second week in January, to be ready to present to the Planning Commission.

B. Farm to Chef Connection status -

Details of the event being held on November 18 were reviewed, including guest speakers, participating vendors and restaurateurs, and the meeting format. An informal meeting on Thursday morning, November 19, with Patty Cantrell of the Michigan Land Use Institute, will be held to discuss the economic and community building potential of local food. All board members, planning commission members, DDA members, and other interested township people are invited to attend.



MINUTES of the COMMITTEE MEETING HELD, November 12, 2009

ITEM 4. Business (cont.)

- C. Rapid Market Assessment (RMA) status** - Tabled for further discussion
- D. Vendor survey status** - Tabled for further discussion

ITEM 5. NEW BUSINESS

- A. Market Manager Position Description** - Tabled for further discussion

ITEM 6. RECAP ACTION ITEMS/DECISIONS

- Loeks will draw up the building plan, based on today's discussion, for presentation at the next meeting. He will also bring samples of block material for the committee to examine.
- McClurkan will measure dimensions of Bank St. Market foot traffic area and roof overhang for comparison.
- Kerr will send out invites to the Thursday, Nov. 19 informal meeting with Patty Cantrell from 9:00-10:00 a.m.

ITEM 7. Adjournment

Meeting was adjourned at 2:15 p.m.

Next Farmers' Market Committee Meeting will be held on Thursday, November 19 at 1:00 p.m.

Respectfully submitted by Shari Groendyk, Secretary/Treasurer