

## TEXAS TOWNSHIP BOARD MEETING JULY 12, 2010

### CALL TO ORDER/PLEDGE OF ALLEGIANCE

Supervisor Healy called the meeting to order at 6:00 p.m. inviting all to join Trustee Hoogendyk in the Pledge of Allegiance.

### ROLL CALL

Clerk Kerr called the roll and the following board members were present: Trustee Steven Bosch, Trustee Donald Boven, Trustee Erin Hoogendyk, Trustee Joyce Neubauer, Treasurer Paul Cutting, Supervisor Dave Healy, and Clerk Linda Kerr. Also present was Attorney Roxanne Seeber, Engineer Tom Wheat, Fire Chief Mike Corfman, Planning Commissioner Larry Loeks, and approximately 10 interested persons

### CITIZENS' COMMENTS NON-AGENDA ITEMS

There were no comments.

### ADOPTION OF AGENDA

Motion by **Boven**, seconded by **Neubauer**, motion carried unanimously, to approve the agenda as submitted.

### GENERAL CONSENT AGENDA

Supervisor Healy asked whether any board member wanted to remove any items from the General Consent Agenda. Motion by **Bosch**, seconded by **Boven**, motion carried unanimously, to approve the General Consent Agenda consisting of minutes of the June 28, 2010 meeting as written; approval of bills for \$86,392.28, and bills paid prior to the meeting for \$9,559.63, and letter from Gerald Welch, signed by six homeowners on the northeast section of Hidden Cove regarding the township's dock ordinance limitation of 50 feet.

### LAND DIVISIONS/ZONING PERMITS/BOARD/COMMITTEE REPORTS

#### Land Divisions

#### *LD10-07-271 Brigham*

Clerk Kerr explained that the proposed land division is located in the Agricultural Zoning District and the Assessor has reviewed the legal descriptions, divisions are available, and the parcels meet all the zoning requirements. He is recommending approval. Motion by **Kerr**, seconded by **Cutting**, motion carried unanimously, to approve the Brigham Land Division Application.

#### Farmers' Market Committee

#### *Change Local Food Month from September to August*

Market Master Donna McClurkan addressed the Board advising on September 3, 2008, several trustees and community members met to discuss the potential for a farmers' market and a trail run was set for September 27<sup>th</sup>. About the same time, Mayors Bobby Hopewell and Peter Strazdas proclaimed September 2008 as LOCAL FOOD MONTH. The Texas Township Board of Trustee's also adopted this proclamation; however, they designated every September as LOCAL FOOD MONTH. She respectfully requested to move LOCAL FOOD MONTH to August each year, which will enable us to celebrate local food in conjunction with "Fresh on Q" during the peak season. Motion by **Cutting**, seconded by **Boven**, motion carried unanimously, to approve the Proclamation as amended, setting every August as LOCAL FOOD MONTH.

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Roll call vote: Ayes: Kerr, Bosch, Cutting, Neubauer, Hoogendyk, Healy, and Boven. Nays: None Absent: None

### Public Safety Committee

#### Design Build Bidding Process

Treasurer Cutting advised that the Public Safety Committee met and in an effort to keep moving forward on the addition to the fire station, they would like board approval to bid the project as a "Design Build" plan. The plan on file is very good; however, it does not address all the issues "long term". Also, storage is problematic and should be tackled at the same time. The committee is cognizant that monies raised from the fire millage must go for the fire department, but felt that the township could contribute dollars from funds set aside for building improvements to add extra storage while the other construction is in place. The biggest obstacles the Board faces are costs and confines with the existing building and property. The Public Safety Committee is requesting permission to proceed with design build plan and incorporate additional township needs, i.e. storage. Trustee Bosch suggested letting the master plan drive the size of the addition, if we do not list the needs, the design professional won't know what is required. He suggested that the officers meet and evaluate how much room is actually needed for storage, meeting room, etc. The Public Safety Committee will meet again on July 21 and attempt to finalize their request which will be presented at the next regular meeting board meeting on July 26.

## **BUSINESS**

### Job Descriptions/Evaluations

Trustee Bosch questioned the status of the job descriptions/evaluations/wage scale and expressed his frustration that it has been over a year and the task is still unfinished. Clerk Kerr explained that she emailed the trustees the descriptions given to her by the Supervisor. Trustee Bosch stressed that in his mind, no raises will be given until this matter is finalized and wanted a time line for completion. Treasurer Cutting suggested that the trustees be provided recommendations for the next meeting and at that time, set a date for a workshop to review all the information, make changes, and set a completion date.

### Contract with city of Kalamazoo for GIS

Supervisor Healy reported that at this time he has not received anything from the City regarding a contract for the GIS data. Engineer Wheat stated that it was his understanding that at the next supervisors meeting, the city of Kalamazoo was scheduled to present something for review. The information from the supervisor's meeting will be presented to the Board for the July 26 meeting.

### Approval for use of CDARS for Investments

Treasurer Cutting advised that Public Act 20 restricts the way that government funds can be invested to Certificates of Deposits (CD's) or government securities. Funds are also limited to Michigan Banks and are (protected) insured by the FDIC for up to \$250,000. A list of local banks is approved annually by the Board. The issue becomes when the amount invested exceeds the FDIC limitation. Additionally, banks that maintain a good rating tend to pay a lower interest rate. With the amounts of money and number of CDs utilized by the Township the "shopping" is not easy. CDARS (Certificate of Deposit Accounts Registry Service) has been available for a few years. An investment can be made through one local bank, and that bank then has access to other banks, so all investments can be protected by FDIC insurance without worrying about the \$250,000 limitation. Trustee Bosch felt that Treasurer Cutting could do the same thing himself and recoup the higher rate of return on investments. It would take more time finding banks that are not local but might be worth the effort. Further discussion ensued on the merits and limitations of CDARS. Trustee Neubauer advised that the method Trustee Bosch is recommending is very time consuming and felt the use of CDARS guarantees that 100% of

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our funds are insured. Treasurer Cutting concurred that CDARS is an easier way to do investing and also allows the flexibility of using banks that we do not have listed as approved investors. Trustee Bosch felt the Township loses control and he is uncomfortable with that aspect. Trustees' Bosch and Hoogendyk stated that they would like more information before taking action. Treasurer Cutting will glean information from 3 CD's and provide comparisons for information to the Board for the next meeting.

### Taste of Texas

Mr. Corey Burton introduced himself and other members from the Taste of Texas Committee. He apprised the Board that the Taste of Texas has been changed to September 18<sup>th</sup> and 19<sup>th</sup> from the first week-end in October. He offered a brief overview of this year's event sharing last year's supporters and what the committee gave back to the community. On behalf of the Committee, he requested the Township contribute \$2,500 plus the funds generated from the pavilion or craft show. He iterated that this year the Taste of Texas is planning to make a contribution to the park fund, hopefully for \$2,500.

Trustee Boven offered support for use of the pavilion, but was hesitant to commit funds for a donation. He questioned how much the Taste of Texas festival brings to the community i.e. same as Farmers' Market. Trustee Bosch felt it was a benefit to the community. Treasurer Cutting stated that the Board needs clarification on the mechanics of the craft show before a commitment could be made to those funds because an individual has made a commitment to hold craft shows. Mr. Burton stated that plans to meet with that individual to clarify some of the issues at hand. Motion by **Healy**, seconded by **Hoogendyk**, motion carried unanimously, to approve the allocation of \$2,000 for promotion of the Taste of Texas. Treasurer Cutting requested a roll call vote. Ayes: Hoogendyk, Healy, Bosch, Kerr, Boven, Neubauer and Cutting, Nays: None. Absent: None

### Painting Bids – Township Hall

Due to time constraints and public hearing scheduled for 7:00 p.m. this item was tabled for review at the July 26<sup>th</sup> meeting of the township board.

### Area Agency on Aging Plans

Due to time constraints and public hearing scheduled for 7:00 p.m. this item was tabled for review at the July 26<sup>th</sup> meeting of the township board.

### Fireworks Permit – Great Lakes Burn Camp Annual Event

Chief Corfman explained this is an annual event. Ample insurance has been provided and he recommended approval. Motion by **Kerr**, supported by **Cutting** motion carried to approving the Fireworks Permit for Great Lake Burn Camp.

### **EXTENDED CITIZENS' TIME**

There were no comments.

### **BOARD MEMBERS' COMMENTS**

There were no comments.

### **ADJOURNMENT**

Due to no further issues to come before the board, the meeting adjourned at 6:58 p.m.

Submitted:

Approved:

Clerk Linda M. Kerr, CMC, MPA

Attested: Supervisor Dave Healy