



VARIANCE APPLICATION ZONING BOARD OF APPEALS

Case #: ZBA _____ - _____

Date Filed: _____

Hearing Date: _____

ZBA APPLICATIONS ARE ONLY ACCEPTED BY THE ZONING ADMINISTRATOR

ALL ENTITIES WITH OWNERSHIP INTEREST IN THE SUBJECT PROPERTY MUST SIGN THIS APPLICATION OR PROVIDE PERMISSSION THROUGH ALTERNATE DOCUMENTATION

IMPORTANT FILING INFORMATION

THE ZONING ADMINISTRATOR MUST RECEIVE THE APPLICATION AND RECEIPT THE FEE PRIOR TO THE SUBMISSION DEADLINE IN ORDER TO SCHEDULE THE HEARING FOR THE NEXT AVAILABLE ZBA MEETING DATE. THERE ARE THREE PRINCIPAL REASONS FOR THE APPLICATION CONFERENCE:

- A. INSURE TIMELY NOTICE TO ALL PROPERTIES WITHIN 300' OF THE VARIANCE REQUEST AND PUBLICATION IN A NEWSPAPER OF GENERAL CIRCULATION (MCL §125.3103); AND
- B. EXPLAIN THE STEPS THE ZBA TAKES TO ESTABLISH THE A PRACTICAL DIFFICULTY IS NOT SELF-CREATED, T THE RELIEF REQUESTED PROVIDES THE PROPERTY SUBSTANTIAL JUSTICE WITHOUT ALLOWING SPECIAL DEVELOPMENT RIGHTS NOT AVAILABLE TO PROPERTIES THAT DO NOT HAVE SIMILAR PRACTICAL DIFFICULTY, AND THE GRANTED VARIANCE WILL NOT NEGATIVELY IMPACT ADJACENT PROPERTIES; AND
- C. THE APPLICATION IS COMPLETED, REQUIRED FEES ARE PAID, AND PETITIONER'S EXHIBITS TO SUPPORT THE VARIANCE APPLICATION HELP THE ZBA EFFECTIVELY AND THOROUGHLY DECIDE THE CASE.

APPLICANT/OWNER: _____ PHONE: _____

APPLICANT ADDRESS: _____ E-MAIL: _____

ADDRESS/LOCATION OF SUBJECT PROPERTY: _____

TAX PARCEL #: _____ ZONING DISTRICT: _____

PROPOSED CHANGES THAT NEED A VARIANCE: _____

SECTION(S) OF ZONING ORDINANCE SEEKING APPEAL FROM (COMPLETED BY ZONING ADMINISTRATOR):

SECTION #: _____ SPECIFIC DIMENSION: _____

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EXHIBITS ATTACHED (REQUESTED BY THE ZONING ADMINISTRATOR):

- | | |
|---|---|
| <input type="checkbox"/> PLOT PLAN W/LEGAL DESCRIPTION(S) | <input type="checkbox"/> PROPOSED BUILDING PLANS |
| <input type="checkbox"/> AERIAL PHOTOGRAPHS | <input type="checkbox"/> PROPOSED LOT SPLIT WITH KCRC DRIVEWAY PERMIT |
| <input type="checkbox"/> PHOTOGRAPHS OF ADJACENT LOTS | <input type="checkbox"/> OTHER: |

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY. ATTACH ADDITIONAL PAGES AS NEEDED:

1. DESCRIBE THE PRACTICAL DIFFICULTY OR HARDSHIP THAT PREVENTS THE APPLICANT FROM COMPLYING WITH TOWNSHIP ZONING LAWS (E.G. IRREGULAR SHAPE, STEEP SLOPES, WETLAND/WOODLAND AREAS). PRACTICAL DIFFICULTY IS UNIQUE TO THE SUBJECT AND NOT SHARED WITH NEIGHBORING PROPERTIES:

2. WHY IS THE PRACTICAL DIFFICULTY OR HARDSHIP NOT THE RESULT OF ACTIONS BY THE CURRENT OR PREVIOUS OWNER (SELF-CREATED)?

3. ELABORATE HOW THE VARIANCES REQUESTED DO NOT PROVIDE DEVELOPMENT BENEFITS AND RIGHTS BEYOND THOSE OF ADJOINING PROPERTIES AND OTHERS IN THE SAME ZONING DISTRICT(S):

4. PLEASE DESCRIBE WHY, IF THE VARIANCES ARE GRANTED, THEY WILL NOT HAVE A NEGATIVE IMPACT ON ADJACENT PROPERTIES OR THE CHARACTER OF THE OVERALL NEIGHBORHOOD?

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF. ADDITIONALLY, I GRANT PERMISSION TO ZONING BOARD OF APPEALS MEMBERS AND ANY OTHER TOWNSHIP OFFICIAL TO ENTER AND INSPECT THE SUBJECT PROPERTY FOR PURPOSES PERTAINING TO THIS ZBA APPLICATION.

SIGNATURE OF APPLICANT + DATE

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