



7110 West Q Ave
Kalamazoo, MI 49009
P: 269-375-1591
F: 269-375-0791
www.texastownship.org

LAND DIVISION PERMIT APPLICATION

Land division applications are reviewed by the Clerk, Zoning Administrator, Treasurer and Assessor. If you have questions about the status of your application, you may contact the Assessor's Office at 269.375.1591.

APPLICANT INFORMATION

Applicant Name: _____
Email: _____
Phone: _____
Mailing Address: _____
City: _____
State: _____ Zip: _____

OFFICE USE ONLY

Date Received: _____
Application Fee Paid: _____
Check Number: _____
Sewer Fee Paid: _____
Check Number: _____
Land Division Number: _____

PARCEL INFORMATION

Parent Parcel Number: 3909-_____ - _____ - _____
Parent Parcel Street Address: _____
Current Zoning Classification: _____ Present Use of Property: _____

LEGAL OWNER INFORMATION

Legal Owner of Parcel: _____
Legal Owner's Address: _____
City: _____ State: _____ Zip: _____
Email: _____ Phone: _____
Above legal owner has consented to this application? Yes: _____ No: _____

PROPOSED DIVISION INFORMATION

Please complete the information below and submit all necessary attachments.

A. GENERAL DIVISION INFORMATION & ACCESS

- I. Number of New Parcels: _____
- II. Intended Use (Residential, Commercial, Etc.): _____
- III. Each proposed parcel has a depth to width ratio of not greater than 4 to 1 as provided by Ordinance



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IV. Each parcel has a width of _____ (Not less than required by Ordinance)

V. Each parcel has an area of _____ (Not less than required by Ordinance)

VI. The division of each parcel provides access as follows (Please select which applies):

Each new division has frontage on an existing public road.

Road Name: _____

- OR -

Each new division has frontage on a new public road.

Proposed Road Name: _____

VII. Describe or attach a legal description of the proposed new road, easement, or shared driveway:

VIII. Attach a legal description for each proposed new parcel and remaining parent parcel.

B. FUTURE DIVISIONS BEING TRANSFERRED FROM THE PARENT PACEL TO ANOTHER PARCEL

I. Number of divisions transferred: _____

See section 109 (2) of the Statute. Make sure your deed includes both statements that are required in 109 (3 & 4) of the Statute.

C. DEVELOPMENT SITE LIMITS

Please check each that represents a condition which exists on the parent parcel:

- Waterfront Property (River, Lake, Pond, Etc.) Includes Wetlands
 Is Within a Flood Plain Includes a Beach
 Is on Musk Soils or Soils Known to Have Severe Limitations for On-Site Sewage System

D. ATTACHMENTS

All attachments must be included with application.



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I. Either A or B below:

- a. A survey, sealed by a professional surveyor of proposed division(s) of proposed parcel
- OR -
- b. A map/drawing to scale of _____ of proposed divisions of parent parcel and the 45-day limit is waived.

The survey or map must show:

1. Current boundaries (as of March 31, 1997) and
2. All previous divisions made after March 31, 1997 (indicate when made or none), and
3. The proposed division(s) and
4. Dimensions of the proposed divisions, and
5. Existing and proposed road/easement right-of-way(s), and
6. Easements for public utilities from each parcel to existing public utility facilities, and
7. Any existing improvements (buildings, wells, septic system, driveways, etc)
8. Any of the features checked in question number 5.

II. Land division requests or land division parcel approvals with on-site sewage and/or on-site water supply systems that are less than an acre in size must have prior approval from the Kalamazoo Human Services Department.

III. Indication of approval, or permit, from the appropriate County Road Commission, Michigan Department of Transportation, or respective City/Village Street Administrator, that a proposed easement provides vehicular access to an existing road or street meets applicable location standards.

IV. A copy of any transferred division rights (Section 109 (4) of the act) in parent parcel

V. The appropriate application fee

VI. Other (Please list): _____

E. IMPROVEMENTS

Describe any existing improvements (buildings, well, septic, etc., which are on the parent parcel. If none, please indicate that as well).



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F. AFFIDAVIT AND PERMISSION FOR MUNICIPAL, COUNTY AND STATE OFFICIALS TO ENTER THE PROPERTY FOR INSPECTIONS

I AGREE THE STATEMENTS MADE ABOVE ARE TRUE, AND IF FOUND NOT TO BE TRUE THIS APPLICATION AND ANY APPROVAL WILL BE VOID. FURTHER, I AGREE TO COMPLY WITH THE CONDITIONS AND REGULATIONS PROVIDED WITH THIS PARENT PARCEL DIVISION. FURTHER, I AGREE TO GIVE PERMISSION FOR OFFICIALS OF THE MUNICIPALITY, COUNTY AND THE STATE OF MICHIGAN TO ENTER THE PROPERTY WHERE THIS PARCEL DIVISIONS PROPOSED FOR PURPOSES OF INSPECTION TO VERIFY THAT THE INFORMATION ON THE APPLICATION IS CORRECTED AT A TIME MUTUALLY AGREED WITH THE APPLICANT. FINALLY, I UNDERSTAND THIS IS ONLY A PARCEL DIVISION WHICH CONVEYS ONLY CERTAIN RIGHTS UNDER THE APPLICABLE LOCAL LAND DIVISION ORDINANCE, THE LOCAL ZONING ORDINANCE, AND THE STATE LAND DIVISION ACT (FORMERLY THE SUBDIVISION CONTROL ACT, PA 288 OF 1967, AS AMENDED (PARTICULARLY BY PA 591 OF 1996), MCL 560.101 ET. SEQ.) AND DOES NOT INCLUDE ANY REPRESENTATION OR CONVEYANCE OF RIGHTS IN ANY OTHER STATUTE BUILDING CODE ZONING ORDINANCE, DEED RESTRICTION, OR OTHER PROPERTY RIGHTS.

FINALLY EVEN IF THIS DIVISION IS APPROVED, I UNDERSTAND ZONING, LOCAL ORDINANCES, AND STATE ACT CAN CHANGE FROM TIME TO TIME, AND IF CHANGED THE DIVISIONS MADE HERE MUST COMPLY WITH NEW REQUIREMENTS (APPLY FOR DIVISION APPROVAL AGAIN) UNLESS DEEDS, LAND CONTRACTS, LEASES OR SURVEYS REPRESENTING THE APPROVED DIVISION RECORDED WITH THE REGISTER OF DEEDS FOR THE DIVISION IS BUILT UPON BEFORE THE CHANGES TO LAW ARE MADE.

Property Owner Signature: _____

Date: _____

AUTHORIZATION & SIGNATURE

The undersigned acknowledges that any approval of the within application is not a determination that the resulting parcels comply with other applicable ordinances, rules or regulations which may control the use or development of the parcels. It is also understood that ordinances, laws and regulations are subject to change and that any approved parcel division is subject to such changes that may occur before the recording of the division or the development of the parcels.

Applicant Name: _____

Applicant Signature: _____

Property Owner Name: _____

Property Owner Signature: _____

Date: _____