



TEXAS TOWNSHIP
7110 West Q Avenue
Kalamazoo, Michigan 49009
P: 269.375.1591
F: 269.375.0791

TEXAS TOWNSHIP PAVILION RENTAL

For rental of a Pavilion in a Texas Township Park

If you would like to rent one of the Texas Township Pavilions, please complete the application form below. Please note that your rental will not be secured until the following items have been received and approved by the Township:

- 1. A completed and signed Texas Township Pavilion Rental application form
2. A signed copy of the Texas Township Park Rules
3. All rental fees paid in full
4. A completed Hold Harmless Agreement

Gathering will be held in: [ ] Texas Drive Park | 6603 Texas Drive
[ ] Joyce I Neubauer Farmers Market Pavilion | 7110 West Q Avenue

EVENT INFORMATION

Day of Pavilion Use: [ ] Mon [ ] Tue [ ] Wed [ ] Thu [ ] Fri [ ] Sat [ ] Sun

Date of Event: \_\_\_ / \_\_\_ / \_\_\_\_\_

Event Starting Time: \_\_\_\_\_ Event Ending Time: \_\_\_\_\_

Setup Starting Time: \_\_\_\_\_ Teardown to End At (Anticipated): \_\_\_\_\_

Description of Event: \_\_\_\_\_

Estimated Number in Attendance: \_\_\_\_\_ Please note that additional approval is required for gatherings and events over 75 people. Contact the Township Office for more information.

GROUP INFORMATION

Contact Name: \_\_\_\_\_

Organization Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

For more information about Texas Township Parks & Trails, please visit our website at www.texastownship.org.



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**INCLUDED AMENITIES**

The following items are included in your rental. Additional items may be available at an additional charge.

| Facility                                 | Trash Receptacles  | Tables             | Other/Misc.                           |
|--|--|--------------------|---------------------------------------|
| Joyce I Neubauer Farmers Market Pavilion | (5) Trash Receptacles + (1) Large Dumpster <i>for Event Use Only</i> | (34) Picnic Tables | Electricity                           |
| Texas Drive Park Pavilion                | (5) Trash Receptacles + (1) Large Dumpster <i>for Event Use Only</i> | (6) Picnic Tables  | Electricity                           |
| Texas Drive Park Concession Stand        | N/A  | N/A                | Water & Electricity<br>(1) Pop Cooler |

**OTHER AMENITIES**

Please check the box below if your gathering will include any of the following. Separate approval from the Township Office is required for these uses.

- Banners/Signage
- Canopy Over 100 Square Feet in Area
- Sound Amplifying Equipment

**FEE SCHEDULE**

| Facility                                 | Deposit   | 1.5 Hours | 4 Hours | Daily Fee | Seasonal Fee |
|--|---|-----------|---------|-----------|--------------|
| Joyce I Neubauer Farmers Market Pavilion | \$100   | -         | \$50    | \$100     | N/A          |
| Texas Drive Park Pavilion                | <b>NO CHARGE FOR RENTAL HOWEVER RESERVATIONS ARE REQUIRED</b> |           |         |           |              |
| Texas Drive Park Concession Stand        | \$100   | \$15      | \$40    | \$80      | N/A          |

- I understand the parks are a public facility and will remain open to the public during my gathering.
- I have read & agree to comply with the park rules on the reverse side.
- I will not provide food to the general public.

*On behalf of myself and my group or organization using the pavilion, I agree to release Texas Township from any and all responsibility for injuries or property damage whatsoever arising from participation in the above activities. I assume liability for any & all damage to the Pavilion.*

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Staff Use Only:**

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Amount Paid: \_\_\_\_\_ Check #: \_\_\_\_\_

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**Township facilities are built & furnished with public funds of its taxpayers. Township officials, being aware they are custodians of taxpayers' property, have formulated the following rules for all park users. To insure proper use, the facility is monitored through physical inspection and/or video surveillance.**

## **PARK RULES**

### **PARK HOURS**

Dawn to Dusk, unless otherwise permitted by the Township

### **ALCOHOLIC BEVERAGES**

Prohibited unless special permit is granted by the Township and the State of Michigan

### **SMOKING & TOBACCO**

Using tobacco and e-cigarette products is prohibited in Township parks.

### **PETS**

Pets are allowed except in playground areas. Pets must be restrained on a 6 foot or retractable leash. People in charge of or in control of pets on park property must clean-up and remove excrement deposited by a pet. **IT IS UNLAWFUL TO:**

1. Destroy, deface, or damage park property.
2. Have fires except in permanent charcoal grills. Portable gas grills are allowed.
3. Hunt or trap in Township parks.
4. Peddle in park lands without a Township permit.
5. Litter or pollute any Township parks.
6. Cut or remove wood, plants, or flowers.
7. Play music or sound devices loud enough to disturb the peace and quiet of other people.
8. Drive or park motorized vehicles except in designated entry roads or parking areas.
9. Loiter in parking areas, restrooms, structures, buildings, or park shelters after being told to leave the area by a law enforcement officer or a Township employee.
10. Operate bicycles, scooters or similar non-motorized vehicles in parks except on entry roads, parking lots, designated bikeways or paved trails.
11. Engage in any activity involving hitting golf balls.
12. Leave vehicles unattended either overnight or in non-designated areas. Violators will be towed.
13. Fight or engage in violent and combative games.
14. Exhibit threatening, abusive, menacing, profane or indecent language or conduct under circumstances reasonably calculated to provoke a breach in the peace or provoke another to fight.
15. Post or exhibit advertising materials unless authorized by the Township.
16. Discharge fireworks or light and release sky lanterns.
17. Dump household, domestic or any other type of waste in the Township Receptacles or on Township property.
18. Violate any federal, state, or local laws anywhere, not just in Township parks.
19. Possess illegal weapons in Township parks.

**SHERIFF'S DEPUTIES OR TOWNSHIP EMPLOYEES MAY REQUEST  
ANY PERSON TO LEAVE A PARK FACILITY FOR ANY CAUSE AT ANY TIME**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## Texas Township Parks & Recreation Indemnification and Hold Harmless Agreement

In exchange for the use of the property of the Charter Township of Texas, the undersigned hereby agrees to defend, indemnify and hold harmless the Charter Township of Texas as well as its elected and appointed officials, trustees, commissioners, officers, agents, employees, board members, committee members, volunteers, and others acting on behalf of the Charter Township of Texas from and against any and all personal injuries or death, losses, property damages, liabilities, deficiencies, claims, actions, suits, proceedings, judgments, settlements, interest, awards, penalties, fines, costs or expenses of any kind (including, without limitation, attorneys' fees, consultants' fees, and experts' fees) which may arise out of, relate to, or otherwise be connected or associated in any way with the undersigned's use of the property of the Charter Township of Texas pursuant to or in accordance with the attached Use Agreement.

Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return completed form and attachments to:  
Texas Charter Township | 7110 West Q Avenue, Kalamazoo, MI 49007 | or emailed to  
[info@texastownship.org](mailto:info@texastownship.org).