



Charter Township of Texas

7110 West Q Avenue, Kalamazoo, MI 49009
 www.texastownship.org

P:269.375.1591
 F:269.375.0791

Planning/Zoning Fee Schedule Adopted: June 8, 2020

The Charter Township of Texas Board of Trustees has adopted the below fee schedule for processing planning, zoning, and development reviews. If you have any questions about this fee schedule, please do not hesitate to contact the Planning Department at 269.375.1591.

Planning Commission Fee Schedule		
Application Type	Application Fee	Escrow Fee
Site Plan Review:		
Nonresidential	\$600 for one structure plus \$50 for each additional structure	\$1,500
Multifamily Residential	\$600 plus \$25 for each residential structure	\$1,500
Site Plan Review Amendment (Planning Commission review)	\$350	\$500
Special Exception Use	\$400	\$500
Planned Unit Development Concept Plan	\$400 (\$800 if concurrent with Step 1 application)	\$500
Plats/Site Condominiums/ Condominium Development/Mixed Use Site Condominium	<ul style="list-style-type: none"> ▪ Step 1: \$600 ▪ Step 2: \$600 ▪ Step 1 & 2 Concurrent: \$1,000 ▪ Step 3: \$600 	<ul style="list-style-type: none"> ▪ Step 1: \$1,500 ▪ Step 2: TBD* ▪ Step 1 & 2: \$1,500+TBD* ▪ Step 3: \$500
Zoning Ordinance Text Amendment	\$600	\$1,500
Master Plan Amendment	\$600	\$1,500
Rezoning/Zoning Map Amendment	\$600 (\$900 if concurrent with a Master Plan Amendment application)	\$1,500
Request for Special Meeting	\$900	N/A
<i>*Escrow for Plats/Site Condominiums Step 2: The Township Engineer will provide an estimate of construction inspection expenses with their Step 1 project review. The Zoning Administrator will review the estimate and the Planning Commission will condition Step 2 approval on providing the escrow deposit.</i>		

Zoning Board of Appeals Fee Schedule		
Application Type	Application Fee	Escrow Fee
Variance Request	\$900	N/A
Zoning Ordinance Interpretation Appeal	\$600	\$500
Request Special Meeting	\$900	N/A

Zoning Administrative Review Fee Schedule		
Application Type	Application Fee	Escrow Fee
Site Plan/Sketch Plan Amendment	\$200	\$500
Zoning Review	\$25	N/A
Temporary Use	\$75	N/A
Zoning Verification Letter	\$100	N/A
Sign Permit	\$75 + \$25 per sign	N/A
Temporary Sign Permit	No Charge	N/A
Cell Tower Co-Location	\$250	N/A
Land Division/Property Line Adjustment	\$260 (for a simple split; \$130 for each additional split)	N/A
Land Combination	\$130	N/A

PLANNING/ZONING FEES

The table below outlines the various fees associated with Planning/Zoning projects, providing information related to both the application and escrow account fees. Please see the Township’s Escrow Affidavit for more information about escrow accounts.

Application Fee:	Escrow Account Fee:
<p>The fee for Planning/Zoning applications, reviews, and projects cover the following costs:</p> <ul style="list-style-type: none"> ▪ Applicant’s appearance at regular Planning Commission, Zoning Board of Appeals, and/or Township Board meetings. ▪ First-class mailing of 300’ public notices as necessitated by the application. ▪ Involvement by Township staff (excluding outside contractors or professionals such as engineers, planners, architects, landscape architects, arborists, legal counsel, etc.). ▪ Please note that no part of the Application Fee shall be refundable. 	<p>The escrow account fee covers the following costs directly related to the Planning/Zoning application:</p> <ul style="list-style-type: none"> ▪ Services of the Township Attorney (including the preparation of development agreements, or review of Master Deeds, if applicable). ▪ Services of consultants, which could include engineers, traffic planners/engineers, land use planners, etc. ▪ Services of other consulting professionals upon request of the Township, such as the Township Attorney. ▪ Publication of public notices in the Kalamazoo Gazette as necessitated by the application. ▪ Please note that any remaining escrow account fees shall be refunded within (90) ninety days of final action on an application.

Note: The ZBA Variance application is the only exception to the escrow account fee. All costs associated with the request, i.e. publication and Township Attorney costs, are incorporated into the application fee.