



7227 West Q Avenue
Kalamazoo, MI 49009
269.375.1591
www.texastownship.org

TOWNSHIP BOARD MEETING

January 26, 2026 | 6:00 PM | Township Hall Board Room

The meeting will be held in person and available via Zoom at: <https://us02web.zoom.us/j/88406846789>

5:00 PM COMMITTEE OF THE WHOLE – Located in Conference Room 1 (not publicly streamed): Fire & Police Millage; COTW Schedule; Strategic Planning Follow-up; Fund Balance

ITEM 1. CALL TO ORDER

ITEM 2. PLEDGE OF ALLEGIANCE

ITEM 3. ROLL CALL

ITEM 4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS (LIMIT TO 3 MINUTES)

ITEM 5. PRESENTATION / PUBLIC HEARINGS / COUNTY COMMISSIONER

ITEM 6. SUPERINTENDENT REPORT

ITEM 7. BOARD, COMMITTEE AND STAFF REPORTS

A. Fire Department Report

B. Supervisor Report

ITEM 8. ADOPTION OF MEETING AGENDA

ITEM 9. APPROVAL OF GENERAL CONSENT AGENDA

A. Approval of January 9, 2026 Special Meeting Minutes and January 12, 2026, Regular Meeting Minutes

B. Approval of Bills for \$117,382.40

C. Payroll of \$ 75,512.73

D. Buildings & Grounds Manager Report

E. Financial Reports: December Rev/Exp Report, December 2025 Cash by Bank & Fund, Q4 Investment Report

F. 2026 KATS In-Kind Contribution

G. 2025 Q4 HHW Reporter

BUSINESS

ITEM 10. TABLED

ITEM 11. NEW

A. Planning Commission Annual Report

B. 2026 Local Road PAR Funds Participation

C. Master Plan Steering Committee Appointments

D. Lake Level Transfer to Drain Office

E. Public Safety Committee Nomination

ITEM 12. BRIEF PUBLIC COMMENTS ON NON-AGENDA ITEMS (LIMIT TO 2 MINUTES)

ITEM 13. ATTORNEY'S REPORT

ITEM 14. BOARD MEMBER COMMENTS

ITEM 15. ADJOURNMENT

The Township Hall is located at 7227 West Q Avenue and the Board Room is barrier-free.

Texas Township will provide the necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven (7) days notice to the Township Office. Individuals with disabilities requiring auxiliary aids or services should contact the Township by writing or calling the Township Office.

To: Township Board
From: Vester Davis, Jr., Interim Superintendent
Subject: Superintendent Report
Date: January 22, 2026

Strategic Planning:

My first weeks as the Interim Superintendent comprised of meetings Township staff to help get a “feel” for the state of organizational culture, staff relations, and workplace dynamics. One-on-one meetings with department heads and frontline staff were held and scheduled into the future. (Thanks Jill).

Next, a pre-strategic planning workshop was held by the Board to improve the leadership dynamics amongst the members and staff. The workshop was facilitated by Dr. Lew Bender (see photo below). I'll defer to Supervisor O'Rourke for more information about the event.



Blood Drive

Texas Township Fire Department is partnering with Versiti Blood Center to host a blood drive on Thursday, February 26th. Help spread the word about this event and share the following link to sign-up https://donateblood.versiti.org/donor/schedules/drive_schedule/11633810.

Recycling Totals for Texas Township and License Renewals

The Kalamazoo County Household Hazardous Waste Team shared the recycling totals for each of the haulers allowed to haul recycling waste within the township. Each hauler has renewed its license for the year.



KALAMAZOO COUNTY GOVERNMENT

Health & Community Services Department

Solid Waste Reduction Ordinance Recycling Totals in Tons - Texas Township

Waste Hauler	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Best Way	200.05	226.80	234.60	263.66	277.95	315.65	315.93	392.53	594.38	689.81
Republic Waste Management	539.89	527.05	501.81	512.37	450.00	460.79	473.88	389.12	410.41	352.27
Total	740.74	754.85	737.76	777.23	728.35	776.88	790.14	782.05	1005.31	1042.64

Fire Department Union Discussion

Progress is being made on the fire department's desire to become unionized. Human Resources Manager Lourdes, Fire Chief Chapman and I have met with labor counsel to gain sound advice and guidance through the formation process. Our hope is that we can land a fair agreement that meets the expectations of the labor group and township in just a few meetings. We will keep the Board informed as negotiations go into greater depth.

Texas Township Capital Improvement Plan Update

I am reviewing past CIP documents for Texas Township. It appears that the first step is to convene the CIP Committee, which in 2025 was comprised of:

Supervisor O'Rourke

PC Ken Toy

Planning Director Kelly McItyre

PC Jeff Matson

Trustee Beutel

DDA Member Seth Ganton

Trustee Hammon

Resident Mike Mair

Passport Processing Stats

The passport processing services numbers are very intriguing. The table below shows the recent data.

Totals	FY 2024 Total	FY 2025 Total	Rate of Change	FY 2026 Total
#of Passports	705	714	1.28%	269

Staff Birthdays

Happy birthday to following administrative staff members: Jill Q. (Jan.1), Jennie (Jan. 12), Bret (Jan. 12), and Kevin (31).

TEXAS TOWNSHIP FIRE DEPARTMENT

Monthly Summary - December 2025

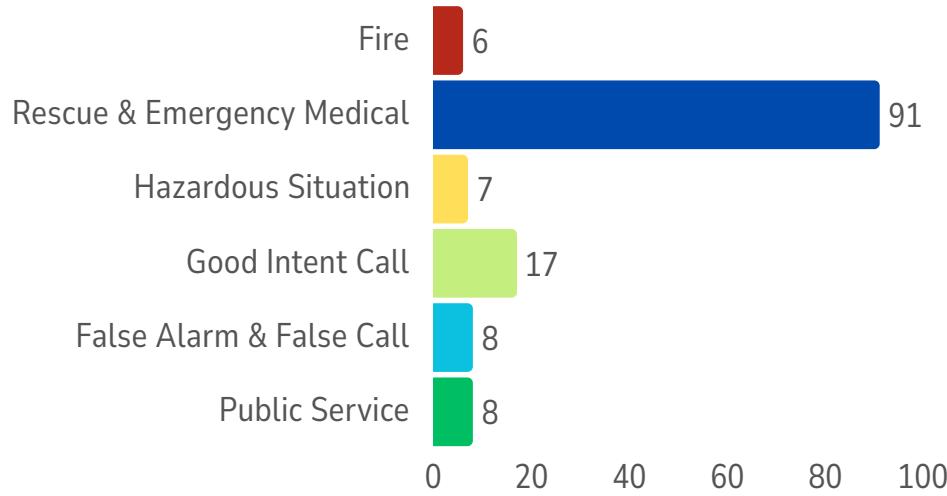


TURNOUT TIME SAMPLING

Turnout time for the fire service is the time between when the dispatch is received and when the crew leaves the station. We strive for short turn-out times to provide the best service for our community. National best practice is 60 seconds for medical and 80 seconds for fire. The turnout times below are an example of the excellent work our crews do every day on behalf of Texas Township.



RESPONSE SUMMARY - 137 INCIDENTS



NFIRS TO NERIS REPORTING SYSTEM

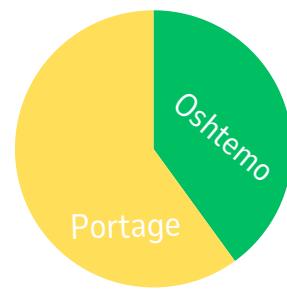
The Fire Department has transitioned from the National Fire Incident Reporting System (NFIRS) to the National Emergency Response Information System (NERIS), the new national standard for fire incident reporting. NERIS provides more detailed and accurate data, improved analytics, and enhanced transparency, allowing for better trend analysis and data-driven decision-making. This upgrade supports long-term federal compliance, strengthens grant applications and capital planning, and has no impact on emergency response operations.

Overlapping Incidents: **32**

Day of the week: **Thurs & Sat**

Time of day: **1 pm**

Mutual/Automatic Aid Incidents: **5**



7110 W Q AVE KALAMAZOO MI 49009



(269) 375-4610



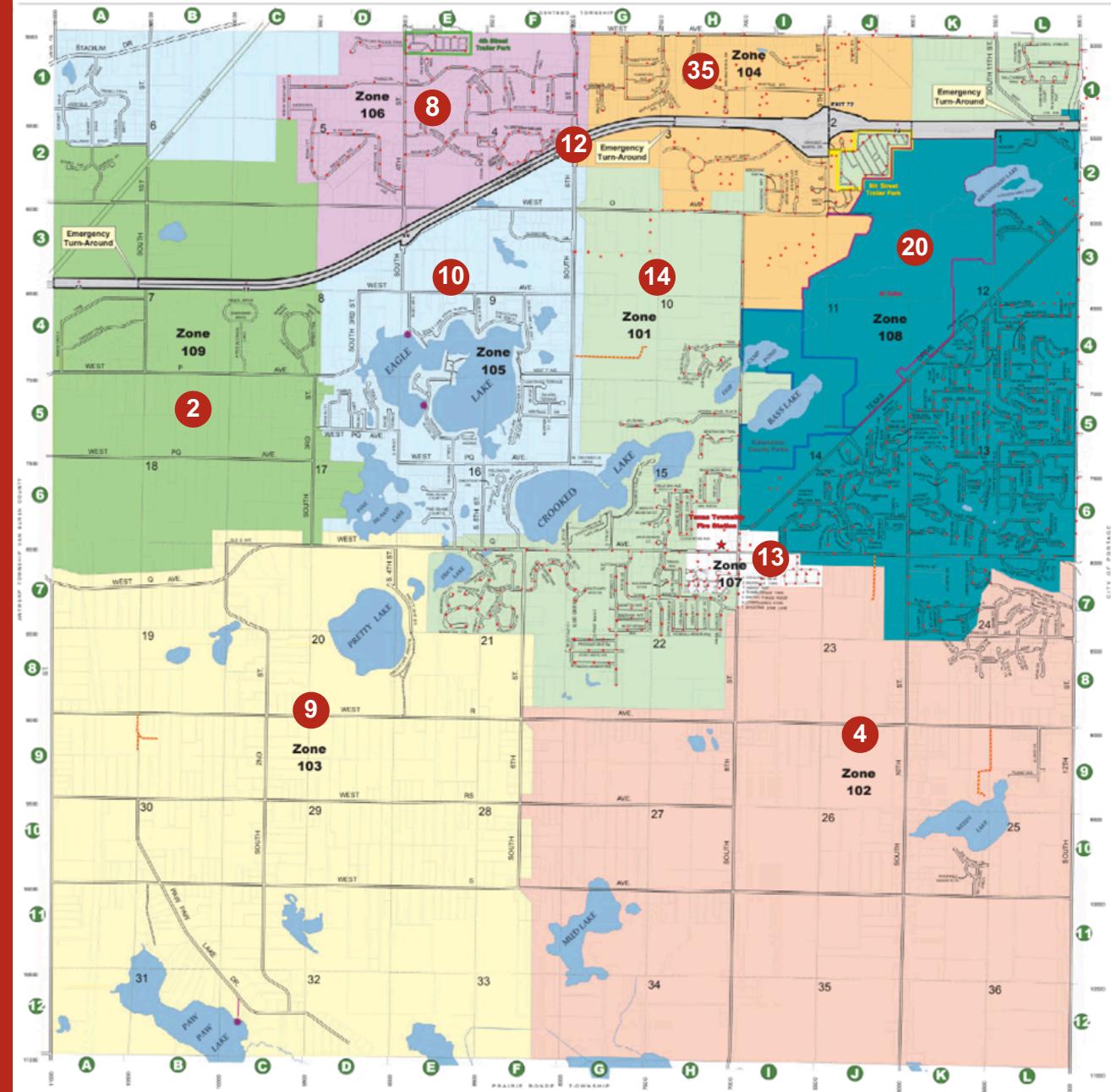
TexasTwpFire



info@texasfire.org

Committed to serving the community through education, engagement, and professionalism.

RESPONSE ZONES



APPARATUS MAINTENANCE

1161 - Pump repair in progress



SUPERVISOR'S REPORT

JANUARY 26, 2026

Township

The **community survey** is slated for this spring; more information will be sent to the board in the coming couple of weeks. The superintendent and I had brief discussions last year with the contractor we have used in the past, Will St. Amour from Cobalt Community Research; Will and I spoke again this week to discuss timeframe, basic costs, and trends in other communities. Questions the board will need to consider are what to include in the survey and the trade-offs with survey length and number of items. The DDA may be interested in supporting a business survey component of the larger survey.

There is a **blood drive at the fire department** February 26 from 9:30 – 2:00; call 866-642-5663 to sign-up or see information on the fire department's social media sites.

County

County Office of Emergency Management (OEM) has provided a few additional **weather radios**, which are at the fire department.

There are 2 upcoming informational sessions on **PA 233 and Battery Energy Storage Systems**, as follows:

(1) January 28, 11 am - Virtual meeting on PA 233 and Battery Energy Storage Systems (BESS) Overview for municipalities

For meeting link, send a note to Rose Cox Rose.Cox@kalcounty.gov

(2) February 25, 11:00 a.m.: In-person meeting on Ordinance Language and Siting Requirements under PA 233

Location: 1590 West D Ave, Kalamazoo, MI 49009 (Cooper Township City Hall – Parking and entrance are now on the backside of the Township Hall, with an entrance to the parking lot off Douglas Ave.)

Questions for county-sponsored meetings, contact Rachel Grover, Rachael.Grover@Kalcounty.gov (Director, Planning and Development for Kalamazoo County) or Taylor.VanWinkle@kalcounty.gov (County Climate Sustainability Coordinator).

Reminder: Anyone with concerns regarding **roads, road signage, or snow plowing** is encouraged to complete a service request form on the road commission's website at: <https://www.kalamazooccountyroads.com/contact.php>.

Region

Letters of Intent (LOI) for Consumer's Energy Planet Awards are due February 4. If the LOI is accepted, the organization is invited to submit a full proposal. Please reach out with ideas for a project. Here is a link to more information: <https://www.prnewswire.com/news-releases/consumers-energy-foundation-opens-call-for-2026-planet-award-letters-of-intent-302668260.html>. Last year we submitted a letter of support for a Portage project along 12th Street but the proposal was not selected.

State

Representative Longjohn and State Senator McCann have reached out to inquire about requests we may have for projects supported by legislatively directed spending for the current fiscal year. Please let me know if you have suggestions or questions. Last year, we submitted a request for help with the fire truck purchase but the project was not selected for funding.

Other

Russ Kavalhuna, the new WMU President attended the last county supervisors meeting. One topic that arose was that of **student internships**. Russ is interested in forming local, sustainable partnerships for internships. We had an email exchange to discuss some ideas; I will update the board with any new information.

1 **CHARTER TOWNSHIP OF TEXAS SPECIAL STRATEGIC PLANNING BOARD MEETING**
2 **JANUARY 9, 2026 in the Fire Department Training Room**

3
4 **CALL TO ORDER AND ROLL CALL**

5 Supervisor O'Rourke called the Special Meeting to order at 1:15 p.m. Clerk Beutel called the roll, and
6 the following board members were present: Trustee Don Boven, Trustee Barb Hammon, Trustee Lisa
7 Koop, Trustee Michelle O'Neill, Supervisor JoAnne O'Rourke, Treasurer Emily Meinema, and Clerk
8 Emily Beutel. Also attending were Interim Superintendent Vester Davis and Strategic Planning Facilitator,
9 Dr. Lewis Bender.

10
11 **PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEM**

12 There was none.

13
14 **ADOPTION OF MEETING AGENDA**

15 Motion by Boven, seconded by O'Neill, to adopt the meeting agenda, as presented.

16
17 **BUSINESS**

18 **NEW**

19 **Strategic Planning, led by Dr. Lewis Bender**

20 Dr. Lew Bender kicked off Board conversations for 2026 Strategic Planning, focused on roles and
21 expectations, communications, and goals for the coming year. He led open conversation and
22 discussions, with the intent to hold more sessions focused on the Strategic Plan in several months.

23
24 **BRIEF PUBLIC COMMENTS ON NON-AGENDA ITEMS**

25 There were none.

26
27 **BOARD MEMBER COMMENTS**

28 Board members expressed gratitude for the opportunity to engage in this open discussion.

29
30 **ADJOURNMENT**

31 Motion by O'Rourke, seconded by Boven, to adjourn the meeting. The meeting adjourned at
32 approximately 7:15 p.m. Motion carried, 7-0.

33
34 **SUBMITTED:** January 22, 2026

35 Clerk Emily Beutel

36 Attested:

APPROVED:



CHARTER TOWNSHIP OF TEXAS BOARD MEETING, JANUARY 12, 2026

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Supervisor O'Rourke called the meeting to order at 6:00 p.m. and asked everyone to join in the Pledge of Allegiance.

ROLL CALL

Clerk Beutel called the roll, and the following board members were present: Trustee Don Boven, Trustee Barb Hammon, Trustee Lisa Koop, Trustee Michelle O'Neill, Supervisor JoAnne O'Rourke, Treasurer Emily Meinema, and Clerk Emily Beutel. Also attending were Interim Superintendent Vester Davis, Fire Chief Ken Chapman, Assessor Claudia Stirton, Planning Director Kelly McIntyre, HR Manager Lourdes Franco-Puzevic, as well as approximately ten members of the public.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Representative Matt Longjohn of Michigan's 40th House District wished everyone a Happy New Year. He shared his upcoming constituent services meeting schedule.

Kristen Smith, resident, commented on the Planning Commission member selection process.

PRESENTATION / PUBLIC HEARINGS / COUNTY COMMISSIONERS

Wendy Mazer, Kalamazoo County Board of Commissioners, shared updates from the County.

SUPERINTENDENT REPORT

Interim Superintendent Vester Davis introduced himself and will have a Superintendent's Report for the next meeting.

BOARD, COMMITTEE, AND STAFF REPORT

Supervisor Report

Supervisor O'Rourke shared a report with Board members on her recent activities, highlighting the Road Commission of Kalamazoo County (RCKC) Capital Improvement Plan and discussion on the City of Portage's single waste hauler at the supervisors meeting.

ADOPTION OF MEETING AGENDA

Motion by Boven, seconded by O'Neill, to adopt the meeting agenda, as presented.

APPROVAL OF GENERAL CONSENT AGENDA

There was discussion of detail captured in the minutes for public comment.

Motion by O'Neill, seconded by Hammon, to approve the General Consent Agenda consisting of:

- Approval of December 22, 2025 Regular Meeting Minutes and December 30, 2025 Special Meeting Minutes
- Approval of Bills for \$255,177.91
- Payroll of \$78,253.85 & \$28,712.13 & \$80,851.15
- Building Department Report
- KCCDA CFS Report – December 2025 & KCCDA CFS Year End Summary
- Correspondence

Motion passed, 7-0.

BUSINESS

NEW

Resolution #26-01 to Adopt Poverty Exemption, Income Guidelines, and Asset Level Test Policy

Assessor Claudia Stirton presented Resolution #26-01 with the Township's current Poverty Policy and Guideline Asset Level Test with income levels updated for 2026. MCL 211.7u provides for a property

53 tax exemption, in whole or part, for the principal residence of persons who, by reason of poverty, are
54 unable to contribute to the public charges. The Township is required to adopt guidelines that specify the
55 total household income, which will be used to approve or deny poverty exemptions.

56 Motion by O'Rourke, seconded by Boven, to approve Resolution #26-01 Establishing the 2026
57 Poverty Exemption Guidelines.

58 Roll Call Vote: Ayes – Beutel, Boven, Hammon, Koop, Meinema, O'Neill, O'Rourke. Nays – none.
59 Absent – none. Motion carried, 7-0.

60

Discover Kalamazoo Internship Support

61 Supervisor O'Rourke asked the Board to consider continuing the work of Discover Kalamazoo civic
62 data analytics intern, Nikhil Adari. The total anticipated cost is \$3,000, which would be split with the DDA.
63 Discover Kalamazoo will continue to provide general oversight.

64 Motion by Hammon, seconded by Boven, to authorize the Supervisor to execute an agreement with
65 Discover Kalamazoo for a Data Analytics Internship through May 2026, for a NTE amount of \$3,000, to
66 be split equally between the township and DDA. Motion carried, 7-0.

67

Credit Card Policy Amendment

68 With the change in township administration, Treasurer Meinema requested several amendments to
69 the credit card policy. The proposed changes would require an interim period of 6 months or longer to
70 be eligible for a credit card, add cards for two department heads, and align credit card limits with the
71 established township purchasing policy

72 Motion by Boven, seconded by Koop, to approve the amended Credit Card Policy, as presented.
73 Motion carried, 7-0.

74

Resolution #26-02 General Ordinance #381 – Retirement Plan & Administrative Amendments

Second Reading and Adoption

75 Planning Director McIntyre stated that updates to Chapters 2, 8, 10, 12, and 18 of the Township
76 Code of Ordinances reflect recent modifications to health insurance and retirement plans, align the noise
77 provisions with the current requirements of the Zoning Ordinance, and include minor updates to the
78 Wellhead Protection Ordinance to reflect recently adopted standards. Additional minor cleanup items are
79 also included in this redline, as well as the update of civil infraction fines to match the FY26 fee schedule,
80 and consolidation to references of the fine schedule. The Board introduced and had a first reading of
81 Ordinance No. 381 at the December 8, 2025 meeting and requested several revisions.

82 Motion by O'Neill, seconded by Boven, to adopt Resolution 26-02 which adopts Ordinance No. 381
83 and directs the Township Clerk to publish the final notice of adoption.

84 Roll Call Vote: Ayes – Beutel, Boven, Hammon, Koop, Meinema, O'Neill, O'Rourke. Nays – none.
85 Absent – none. Motion carried, 7-0.

86

Applegate Pointe Phase 4 Step Three Approval

87 Planning Director McIntyre stated that Westview Capital, LLC is requesting final approval (Step 3)
88 from the Township Board for Applegate Pointe Phase 4, a site condominium residential development
89 approved in four phases. This project is situated between Texas Drive and South 12th Street and totals
90 13 acres with 29 single family dwellings. Public water main, sanitary sewer, private roads, and storm
91 sewer are approved for this development. A Step Three approval confirms that the site is prepared and
92 ready for individual residential buildout. Westview Capital is providing a surety for street trees, sidewalks,
93 pathways, curbs, ramps, and landings, median island landscaping, and front lot property corners. A
94 sidewalk deferment agreement will also be required.

95 There was some discussion on road maintenance for private roads for developments. John Lovely,
96 Allen Edwin Homes, explained that the homeowners association (HOA) is set up and initially funded by
97 Allen Edwin, then taken over by the HOA.

98 Motion by O'Neill, seconded by Boven, to approve the Step 3 As-Built Plans and all associated site
99 condominium documents for Applegate Pointe Phase 4 conditioned on the following being completed:

105 1. The surety bond in the amount of \$105,144 is accepted by the Township for street trees,
106 sidewalks, unit corner staking, and landscaping. The surety bond will expire on January 12, 2031.
107 2. An executed and recorded sidewalk deferment agreement between the developer and the
108 Township provided to the Township prior to the issuance of building permits.
109 Motion carried, 6-1. Opposed – O'Rourke.

110

2026-2029 Hazardous Materials Response Agreement

111 The Hazardous Materials Intergovernmental Incident Response Agreement provides an important
112 and economical response tool for high-risk hazardous materials incidents in Texas Township via a
113 mutual aid team for responding to and mitigating hazmat incidents. This agreement will be effective, if
114 approved, starting January 12th, 2026, and shall continue in force until January 1st, 2029.

115 Motion by O'Rourke, seconded by Koop, to approve the 2026-2029 Intergovernmental Fire Protection
116 Hazardous Materials Incident Response Agreement Renewal and authorize the Clerk to sign the
117 necessary documents. Motion carried, 7-0.

118

Longhorn Drive Installment Purchase Agreement Financing RFP Award

119 Treasurer Meinema explained that as part of the Longhorn Dr construction project, the township and
120 DDA issued an RFP for an Installment Purchase Agreement (IPA) allowing us to finance the majority of
121 the initial construction costs. Of the eight bank responses we received, Mercantile Bank had the most
122 favorable interest rate and terms for the township. Attached is the Resolution to accept the bid from
123 Mercantile Bank, the bid response sheet, the IPA documents and associated forms, and the Installment
124 Note schedule of payments, and the November 2025 DDA meeting minutes reflecting their discussion.

125 Motion by Koop, seconded by Boven, to approve Resolution #26-03 accepting the IPA bid from
126 Mercantile Bank for \$900,000 at an interest rate of 4.25% and to authorize Supervisor O'Rourke and
127 Clerk Beutel to sign and execute the documents included and required.

128 Roll Call Vote: Ayes – Beutel, Boven, Hammon, Koop, Meinema, O'Neill, O'Rourke. Nays – none.
129 Absent – none. Motion carried, 7-0

130

Fuel Pump Repair Tanker

131 Fire Chief Ken Chapman stated that Tanker 1161 requires immediate repair due to failure of the high-
132 pressure fuel pump. The current pump has been leaking for an extended period, resulting in loss of fuel
133 pressure, difficulty starting, and degraded performance. Tanker 1161 is a critical apparatus for fire
134 suppression operations, especially in areas without fire hydrants within Texas Township, and is
135 frequently relied upon for mutual aid responses to neighboring communities with limited water
136 infrastructure. Board members discussed funding this repair through Fund 406, the Fire Capital Fund.

137 Motion by Boven, seconded by O'Neill, to approve and accept the quote from Cummins in the
138 amount of \$14,665.75 for high-pressure fuel pump replacement on Tanker 1161. Motion carried, 7-0.

139

Kalamazoo County Grant Award

140 The Township was awarded a grant in the amount of \$23,000 from Kalamazoo County for re-paving
141 the walking path at Texas Drive Park. The total estimated cost of the project is \$123,250, and the work
142 must be completed by 12/31/2026. The Board discussed accepting the grant, paying its portion through
143 the Capital Improvement Fund, to moving forward with posting the RFP with the stipulation that the
144 project can't start until funds are received from the County.

145 Motion by Koop, seconded by O'Rourke, to authorize the Superintendent to coordinate with the Parks
146 and Trails Consultant to update the RFB for repaving the walking path at Texas Drive Park as needed
147 and post the RFB.

148

Next Steps Superintendent Position Discussion

149 In December, HR Manager Puzevic drafted and forwarded to the Board the position description (PD)
150 for the Superintendent. Board discussed timing of the postings and hiring process and authority,
151 agreeing to post the permanent Superintendent position first. When that's secure, there will be a better

157 understanding of funding mechanisms later in the year to support other positions, like the Administrative
158 Services Manager,

159 Motion by O'Rourke, seconded by Boven, to authorize HR Manager Franco-Puzevic to finalize and
160 post the permanent position for the Superintendent . Motion carried, 7-0.

161
162 **BRIEF PUBLIC COMMENTS ON NON-AGENDA ITEMS**
163

164 There were none.

165 **ATTORNEY'S REPORT**

166 There was no attorney present.

167
168 **BOARD MEMBER COMMENTS**

169 Trustee O'Neill asked about the Board meeting calendar. She recapped strategic planning
170 conversations from Friday's session.

171 Clerk Beutel shared that the Michigan Arts & Culture Council (MACC) support grant process is open
172 and due January 22, before the next Board meeting. This grant has supported the Concert in the Corners
173 events in the future, and she is willing to investigate if there is Board support for continuing the event and
174 pursuing another grant.

175 Trustee Hammon welcomed Vester Davis.

176 Treasurer Meinema stated she'll be meeting with the Drain Office to discuss the bond proceeds and
177 closing out the lake level project. Township offices will be closed Monday, January 19 for Martin Luther
178 King, Jr. Day. There is only one month left to pay taxes, and as USPS postmarks are not accepted as
179 on-time payments, so in-person and dropbox payments are strongly recommended.

180
181 **ADJOURNMENT**

182 Motion by O'Rourke, seconded by Boven, to adjourn the meeting. The meeting adjourned at
183 approximately 7:22 p.m. Motion carried, 7-0.

184
185 **SUBMITTED:** January 22, 2026
186 Clerk Emily Beutel
187 Attested:

APPROVED:

01/26/2026

CHECK REGISTER FOR TEXAS CHARTER TOWNSHIP
CHECK DATE FROM 01/13/2026 - 01/26/2026

Check Date	Check	Vendor Name	Amount
Bank GEN PNC			
01/14/2026	47531	CITY OF KALAMAZOO	6,227.00
01/23/2026	EFT673	FEDERAL WITHHOLDING	18,970.85
01/26/2026	47532	JOHN HANCOCK LIFE INSURANCE COMPANY	15,482.95
01/26/2026	47533	VOYA INSTITUTIONAL TRUST COMPANY	5,752.18
01/26/2026	47534	AT&T MOBILITY	371.87
01/26/2026	47535	BARROW & CO. CREATIVE	400.00
01/26/2026	47536	CENTRAL COUNTY TRANSPORT AUTHORITY	6,967.53
01/26/2026	47537	CITY OF PORTAGE	23,761.41
01/26/2026	47538	COMCAST CABLE	26.84
01/26/2026	47539	CONSUMERS ENERGY	6,100.41
01/26/2026	47540	FREIGHTLINER OF KALAMAZOO	168.72
01/26/2026	47541	GALLAGHER	122.83
01/26/2026	47542	GIFFELS WEBSTER	2,883.75
01/26/2026	47543	GRIFFIN PEST SOLUTIONS	69.00
01/26/2026	47544	IMS ALLIANCE	56.02
01/26/2026	47545	JOHN HANCOCK LIFE INSURANCE COMPANY	330.00
01/26/2026	47546	KALAMAZOO CO. FIRE CHIEFS	650.00
01/26/2026	47547	KAREN HIGH	1,020.00
01/26/2026	47548	KEN JEWELL	1,050.00
01/26/2026	47549	KNOX COMPANY	147.00
01/26/2026	47550	LEWIS G. BENDER, PH.D.	3,910.00
01/26/2026	47551	MCNALLY ELEVATOR COMPANY, INC	592.50
01/26/2026	47552	MEC	1,497.19
01/26/2026	47553	MELISSA SOMERS	24.92
01/26/2026	47554	MES SERVICE COMPANY, LLC	1,343.90
01/26/2026	47555	MOSES FIRE EQUIPMENT, INC	227.04
01/26/2026	47556	PREIN & NEWHOF ENGINEERING	5,534.50
01/26/2026	47557	QUADIENT LEASING USA, INC.	64.00
01/26/2026	47558	ROB'S TIRE & AUTO CARE	1,220.40
01/26/2026	47559	SIEGFRIED CRANDALL PC	342.50
01/26/2026	47560	SOUTHWEST MICHIGAN MANAGERS ASSOC	1,170.00
01/26/2026	47561	STACY DAVISON	45.86
01/26/2026	47562	STAPLES	143.81
01/26/2026	47563	STAPLES TECHNOLOGY SOLUTIONS	1,809.22
01/26/2026	47564	VRIESMAN & KORHORN	3,898.20
01/26/2026	47565	VESTER DAVIS, JR.	5,000.00

GEN TOTALS:

Total of Checks:	117,382.40
Less 0 Void Checks:	0.00
Total of Disbursements:	\$ 117,382.40

01/26/2026 INVOICE REGISTER REPORT FOR TEXAS CHARTER TOWNSHIP
 EXP CHECK RUN DATES 01/13/2026 - 01/26/2026
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnized
Inv Ref#	Address	Description		Entered By			Post Date
	GL Distribution						
Vendor FIRSTNET - AT&T MOBILITY:							
01142026							
29813	AT&T MOBILITY PO BOX 6463 CAROL STREAM, IL 60197 206-336-921.000 101-703-956.000	01/06/2026 MOBILE DEVICES TELEPHONE/911/CELLULAR MISCELLANEOUS-KELVIN CELL	02/01/2026	371.87 329.48 42.39	0.00	Paid	Y 01/13/2026
Total for vendor FIRSTNET - AT&T MOBILITY:				371.87	0.00		
Vendor BARROW - BARROW & CO. CREATIVE:							
DTC-040							
29853	BARROW & CO. CREATIVE PO BOX 455 MATTAWAN, MI 49071 248-728-804.000	01/13/2026 DDA SOCIAL MEDIA - JANUARY 2026 PROMOTIONAL EXPENSE - DDA	01/30/2026	400.00 400.00	0.00	Paid	Y 01/26/2026
Total for vendor BARROW - BARROW & CO. CREATIVE:				400.00	0.00		
Vendor CCTA - CENTRAL COUNTY TRANSPORT AUTHORITY:							
646							
29852	CENTRAL COUNTY TRANSPORT AUTHORITY C/O KALAMAZOO CITY TREASURER 241 W SOUTH STREET KALAMAZOO, MI 49007 813-441-801.000	12/31/2025 FIXED ROUTE SERVICE 10.1.25 - 12.31.25 CONTRACT SERVICES	01/30/2026	6,967.53 6,967.53	0.00	Paid	Y 12/31/2025
Total for vendor CCTA - CENTRAL COUNTY TRANSPORT AUTHORITY:				6,967.53	0.00		
Vendor PUBLIC SER - CITY OF KALAMAZOO:							
WATER SERVICE							
29825	CITY OF KALAMAZOO DEPARTMENT OF PUBLIC SERVICES 415 STOCKBRIDGE KALAMAZOO, MI 49001 233-728-970.000	01/14/2026 EXTENDING WATER SERVICE TO LONGHC CONSTRUCTION	01/14/2026	6,227.00 6,227.00	0.00	Paid	Y 01/14/2026
Total for vendor PUBLIC SER - CITY OF KALAMAZOO:				6,227.00	0.00		
Vendor CITY OF PO - CITY OF PORTAGE:							
23239							
29849	CITY OF PORTAGE	01/22/2026	02/21/2026	23,761.41	0.00	Paid	Y

TREASURY OFFICE 7900 S. WESTNEDGE AVENUE PORTAGE, MI 49002	12TH ST LIFT STATION MAINTENANCE - 20	EMILY	12/31/2025
403-441-930.000	SEWER MAINTENANCE & REPAIR	20,662.09	
403-441-901.000	ADMINISTRATIVE FEE	3,099.32	
Total for vendor CITY OF PO - CITY OF PORTAGE:		23,761.41	0.00
Vendor COMCAST - COMCAST CABLE:			
JAN 2026			
29841	COMCAST CABLE PO BOX 4089 CAROL STREAM, IL 60197 206-336-920.000 UTILITIES	01/04/2026 FD - CABLE	26.84 KHYDE
			26.84
Total for vendor COMCAST - COMCAST CABLE:		26.84	0.00
Vendor CON ENERGY - CONSUMERS ENERGY:			
201988318217			
29830	CONSUMERS ENERGY PAYMENT CENTER PO BOX 740309 CINCINNATI, OH 45274-0309 101-265-920.100 UTILITIES (7227)	01/12/2026 7227 W Q AVE BLDG	2,502.45 MELISSA
			2,502.45
201098492173			
29814	CONSUMERS ENERGY PAYMENT CENTER PO BOX 740309 CINCINNATI, OH 45274-0309 206-336-920.000 UTILITIES	01/11/2026 FD - NATURAL GAS	1,220.66 MELISSA
			1,220.66
206704294375			
29815	CONSUMERS ENERGY PAYMENT CENTER PO BOX 740309 CINCINNATI, OH 45274-0309 206-336-920.000 UTILITIES	01/11/2026 FIRE DEPT ELECTRIC	1,641.07 MELISSA
			1,641.07
202522244839			
29816	CONSUMERS ENERGY PAYMENT CENTER PO BOX 740309 CINCINNATI, OH 45274-0309 219-441-920.000 STREET LIGHTING	12/31/2025 STREET LIGHTS	176.48 MELISSA
			176.48
205013943556			
29827	CONSUMERS ENERGY PAYMENT CENTER PO BOX 740309	01/12/2026 5125 VICTORIAN LN	37.56 MELISSA
			37.56

29812	FREIGHTLINER OF KALAMAZOO 53449 MAIN STREET MATTAWAN, MI 49071 206-336-934.000	01/09/2026	01/26/2026	168.72	0.00	Paid	Y
		AIR FITTING 1131		KHYDE			01/12/2026
	VEHICLE MAINTENANCE			168.72			
				168.72		0.00	
	Total for vendor FREIGHTKAL - FREIGHTLINER OF KALAMAZOO:						
	Vendor GALLAGHER - GALLAGHER:						
I0986056							
29848	GALLAGHER 151 MCQUISTON DR BATTLE CREEK, MI 49037 101-265-931.100	12/03/2025	01/16/2026	122.83	0.00	Paid	Y
	TOWNSHIP MATS			MELISSA			12/31/2025
	BUILDING MAINT (7227)			122.83			
				122.83		0.00	
	Total for vendor GALLAGHER - GALLAGHER:						
	Vendor CLEARZON - GIFFELS WEBSTER:						
135626							
29838	GIFFELS WEBSTER 28 W ADAMS SUITE 1200 DETROIT, MI 48226 101-703-900.000	08/29/2025	01/30/2026	2,883.75	0.00	Paid	Y
	CLEARZONING AMENDMENTS - ORDS 377			EMILY			12/31/2025
	PRINTING AND PUBLISHING			2,883.75			
				2,883.75		0.00	
	Total for vendor CLEARZON - GIFFELS WEBSTER:						
	Vendor GRIFFIN - GRIFFIN PEST SOLUTIONS:						
248486							
29837	GRIFFIN PEST SOLUTIONS 1606 MOMENTUM PLACE CHICAGO, IL 60689-5316 101-265-931.100	01/09/2026	01/30/2026	69.00	0.00	Paid	Y
	TH - MONTHLY PEST CONTROL			MELISSA			12/30/2025
	BUILDING MAINT (7227)-GRIFFIN			69.00			
				69.00		0.00	
	Total for vendor GRIFFIN - GRIFFIN PEST SOLUTIONS:						
	Vendor IMS ALLIAN - IMS ALLIANCE:						
26-0157							
29801	IMS ALLIANCE 21818 MTN HWY E #125 SPANAWAY, WA 98387 206-336-742.000	01/08/2026	01/26/2026	56.02	0.00	Paid	Y
	NAME TAGS			KHYDE			01/09/2026
	UNIFORMS			56.02			
				56.02		0.00	
	Total for vendor IMS ALLIAN - IMS ALLIANCE:						
	Vendor HANCOCK - JOHN HANCOCK LIFE INSURANCE COMPANY:						
20260101-A72356-JHFE							
29850	JOHN HANCOCK LIFE INSURANCE COMPANY P.O. BOX 2495 CAROL STREAM, IL 60132-2495 101-272-718.000	12/30/2025	01/30/2026	330.00	0.00	Paid	Y
	RETIREMENT			EMILY			12/31/2025
	249-371-718.000			135.00			
	RETIREMENT			180.00			
	206-336-718.000			15.00			
	RETIREMENT						

Total for vendor HANCOCK - JOHN HANCOCK LIFE INSURANCE COMPANY:						
Vendor 00210 - KALAMAZOO CO. FIRE CHIEFS:					330.00	0.00
632						
29836	KALAMAZOO CO. FIRE CHIEFS 2617 N BURDICK KALAMAZOO, MI 49007 206-336-704.500 TRAINING/CONVENTIONS	01/15/2026 FIRE ACADEMY TUITION - BEYER	02/14/2026	650.00 KHYDE	0.00 Paid	Y 01/15/2026
Total for vendor 00210 - KALAMAZOO CO. FIRE CHIEFS:						
Vendor KAREN HIGH - KAREN HIGH:					650.00	0.00
10.2025-12.2025						
29851	KAREN HIGH 2308 TIPPERARY ROAD KALAMAZOO, MI 49008 101-751-827.000 PLANNING SERVICE FEES	12/31/2025 PARKS & TRAILS PROFESSIONAL SERVICE	01/30/2026	1,020.00 MELISSA	0.00 Paid	Y 12/31/2025
Total for vendor KAREN HIGH - KAREN HIGH:						
Vendor JEWELL - KEN JEWELL:						
DECEMBER 2025						
29799	KEN JEWELL 1349 MAPLE LANE BENTON HARBOR, MI 49022 249-371-873.000 MILEAGE-INSPECTIONS	01/09/2026 MILEAGE FOR DECEMBER - 2025 INSPEC1	01/30/2026	560.00 MELISSA	0.00 Paid	Y 12/31/2025
560.00						
NOVEMBER 2025						
29802	KEN JEWELL 1349 MAPLE LANE BENTON HARBOR, MI 49022 249-371-873.000 MILEAGE-INSPECTIONS	11/30/2025 MILEAGE FOR NOVEMBER - 2025 INSPEC1	01/30/2026	490.00 MELISSA	0.00 Paid	Y 11/30/2025
490.00						
Total for vendor JEWELL - KEN JEWELL:						
Vendor KNOX - KNOX COMPANY:					1,050.00	0.00
INVKA45610						
29803	KNOX COMPANY 1601 W DEER VALLEY ROAD PHOENIX, AZ 85027 206-336-750.000 TOOLS & EQUIPMENT	10/14/2025 KNOX CLOUD CONNECT	11/13/2025	147.00 KHYDE	0.00 Paid	Y 12/31/2025
147.00						
Total for vendor KNOX - KNOX COMPANY:						
Vendor LEW BENDER - LEWIS G. BENDER, PH.D.:						
01142026						
29824	LEWIS G. BENDER, PH.D. P.O. BOX 330 LEROY, MI 49655 101-101-875.000 STRATEGIC PLANNING FACILITATION 101-101-875.000 STRATEGIC PLANNING - MILEAGE, LODGING	01/14/2026 STRATEGIC PLANNING WORKSHOPS	01/30/2026	3,910.00 MELISSA	0.00 Paid	Y 01/14/2026
910.00						
Total for vendor LEW BENDER - LEWIS G. BENDER, PH.D.:						
3,910.00					0.00	

Vendor MCNALLY EL - MCNALLY ELEVATOR COMPANY, INC:

73926							
29804	MCNALLY ELEVATOR COMPANY, INC 223 WEST RANSOM ST KALAMAZOO, MI 49007-3635 101-265-931.000	01/09/2026	01/30/2026	592.50	0.00	Paid	Y
		FD - 12.5.2025 SERVICE REQUESTED DUE		MELISSA			12/31/2025
				592.50			
				592.50			

Total for vendor MCNALLY EL - MCNALLY ELEVATOR COMPANY, INC:

Vendor MIDWESTELE - MEC:

JANUARY 2026

29843	MEC 60590 DECATUR ROAD CASSOPOLIS, MI 49031- 219-441-920.000 219-441-920.000 219-441-920.000 101-441-926.000 101-751-920.000	01/15/2026	02/05/2026	1,497.19	0.00	Paid	Y
	STREET LIGHTING			MELISSA			01/21/2026
				181.49			
				105.22			
				548.00			
				36.39			
				626.09			
				1,497.19			
				0.00			

Total for vendor MIDWESTELE - MEC:

Vendor SOMERS - MELISSA SOMERS:

Q4 2025 REIMBURSE

29842	MELISSA SOMERS 8362 PETOSKEY ST KALAMAZOO, MI 49009 101-567-956.000 101-262-873.000 101-262-873.000 101-262-873.000	12/31/2025	01/26/2026	24.92	0.00	Paid	Y
	REIMBURSEMENT FOR MILEAGE OCT-DEC			EMEINEMA			12/31/2025
				0.98			
				2.24			
				6.30			
				15.40			
				24.92			
				0.00			

Total for vendor SOMERS - MELISSA SOMERS:

Vendor MES - MES SERVICE COMPANY, LLC:

IN2408444

29839	MES SERVICE COMPANY, LLC PO BOX 851792 MINNEAPOLIS, MN 55485-1792 206-336-741.000	12/27/2025	01/26/2026	966.23	0.00	Paid	Y
	EMS TURNOUT GEAR BAGS			KHYDE			12/31/2025
				966.23			

IN2409492

29840	MES SERVICE COMPANY, LLC PO BOX 851792 MINNEAPOLIS, MN 55485-1792 206-336-742.000	12/29/2025	01/28/2026	377.67	0.00	Paid	Y
	BUNKER BOOT			KHYDE			12/29/2025
				377.67			

Total for vendor MES - MES SERVICE COMPANY, LLC:

				1,343.90			
				0.00			

Vendor MOSES - MOSES FIRE EQUIPMENT, INC:

R26000

29800	MOSES FIRE EQUIPMENT, INC P.O. BOX 690 LAWRENCE, MI 49064-0690 206-336-750.000	01/07/2026 GAS DETECTOR TOOLS & EQUIPMENT	01/26/2026	227.04 KHYDE	0.00	Paid	Y
				227.04	227.04		01/09/2026
	Total for vendor MOSES - MOSES FIRE EQUIPMENT, INC:						
	Vendor PREIN & NE - PREIN & NEWHOF ENGINEERING:						
93429							
29805	PREIN & NEWHOF ENGINEERING 3355 EVERGREEN DRIVE NE GRAND RAPIDS, MI 49525 101-257-834.000	01/07/2026 2250024 DEEDS/SPLITS PROCESSING - TE SPLITS & DEEDS	01/30/2026	2,766.75 MELISSA	0.00	Paid	Y
				2,766.75			12/31/2025
93631							
29806	PREIN & NEWHOF ENGINEERING 3355 EVERGREEN DRIVE NE GRAND RAPIDS, MI 49525 403-441-820.000 233-728-820.000	01/08/2026 2250295 GENERAL SANITARY 2025 - 2029 ENGINEERING FEES ENGINEERING FEES	01/30/2026	350.75 MELISSA	0.00	Paid	Y
				148.75 202.00			12/31/2025
93544							
29807	PREIN & NEWHOF ENGINEERING 3355 EVERGREEN DRIVE NE GRAND RAPIDS, MI 49525 403-441-820.000	01/08/2026 2250366 - 2025-2029 CAPITAL IMPROVEM ENGINEERING FEES	01/30/2026	46.50 MELISSA	0.00	Paid	Y
				46.50			12/31/2025
93465							
29808	PREIN & NEWHOF ENGINEERING 3355 EVERGREEN DRIVE NE GRAND RAPIDS, MI 49525 101-000-284.000-25-08	01/07/2026 2250834 - TC SCOOPS - SPR TC SCOOPS	01/30/2026	708.50 MELISSA	0.00	Paid	Y
				708.50			12/31/2025
93611							
29809	PREIN & NEWHOF ENGINEERING 3355 EVERGREEN DRIVE NE GRAND RAPIDS, MI 49525 233-728-820.000	01/08/2026 2220251 DDA ROAD CONNECTOR - SPR ENGINEERING FEES	01/30/2026	151.50 MELISSA	0.00	Paid	Y
				151.50			12/31/2025
93464							
29810	PREIN & NEWHOF ENGINEERING 3355 EVERGREEN DRIVE NE GRAND RAPIDS, MI 49525 101-000-284.000-23-20	01/07/2026 2230956 - VILLAS AT MULBERRY WAY VILLAS AT MULBERRY WAY STEP 1	01/30/2026	837.50 MELISSA	0.00	Paid	Y
				837.50			12/31/2025
93624							
29811	PREIN & NEWHOF ENGINEERING 3355 EVERGREEN DRIVE NE GRAND RAPIDS, MI 49525 101-000-284.000-24-12	01/08/2026 2240737 APPLEGATE POINTE SITE CONDC APPLEGATE POINTE PHASE 4 STEP 2	01/30/2026	673.00 MELISSA	0.00	Paid	Y
				673.00			12/31/2025

Total for vendor PREIN & NE - PREIN & NEWHOF ENGINEERING:		5,534.50	0.00	
Vendor QUADIENT - QUADIENT LEASING USA, INC.:				
17899417				
29831	QUADIENT LEASING USA, INC. DEPT 3689 PO BOX 123689 DALLAS, TX 75312-3689 101-268-728.000 OFFICE SUPPLIES	01/05/2026 02/05/2026 POSTAGE MACHINE: BRUSH AND SPONG	64.00 MELISSA	0.00 Paid Y 01/15/2026
Total for vendor QUADIENT - QUADIENT LEASING USA, INC.:		64.00	0.00	
Vendor ROB'S TIRE - ROB'S TIRE & AUTO CARE:				
1047572				
29826	ROB'S TIRE & AUTO CARE 24069 W MCGILLEN SUITE A MATTAWAN, MI 49071 206-336-934.000 VEHICLE MAINTENANCE	01/08/2026 01/30/2026 2010 CHEVY SILVERADO TIRES	1,220.40 EMILY	0.00 Paid Y 12/31/2025
Total for vendor ROB'S TIRE - ROB'S TIRE & AUTO CARE:		1,220.40	0.00	
Vendor SIEGFRIED - SIEGFRIED CRANDALL PC:				
118663				
29817	SIEGFRIED CRANDALL PC 5220 LOVERS LANE SUITE 130 PORTAGE, MI 49002 101-272-821.000 ACCOUNTING FEES	10/31/2025 01/30/2026 ACCOUNTING SERVICES FOR DECEMBER	342.50 MELISSA	0.00 Paid Y 12/31/2025
Total for vendor SIEGFRIED - SIEGFRIED CRANDALL PC:		342.50	0.00	
Vendor SOUTHWEST - SOUTHWEST MICHIGAN MANAGERS ASSOC:				
7110QASOFFIT				
29835	SOUTHWEST MICHIGAN MANAGERS ASSOC C/O CITY OF OTSEGO 117 E ORLEANS STREET OTSEGO, MI 49078 206-336-931.000 BUILDING MAINTENANCE (7110)	01/14/2026 02/13/2026 ROOF REPAIR SOFFIT ICE DAMMING	1,170.00 KHYDE	0.00 Paid Y 01/15/2026
Total for vendor SOUTHWEST - SOUTHWEST MICHIGAN MANAGERS ASSOC:		1,170.00	0.00	
Vendor STACYD - STACY DAVISON:				
DECEMBER 2025				
29847	STACY DAVISON 57800 SCOTT ST MATTAWAN, MI 49071 248-728-956.000 MISCELLANEOUS 248-728-803.001-MM-25 MAKERS MKT NOV 2025	12/31/2025 01/30/2026 MILEAGE & CHRISTMAS RIBBON	45.86 MELISSA 25.90 19.96	0.00 Paid Y 12/31/2025
Total for vendor STACYD - STACY DAVISON:		45.86	0.00	
Vendor STAPLES - STAPLES:				

6053030589,91,92

29846	STAPLES PO BOX 660409 DALLAS, TX 75266-0409	01/15/2026	02/14/2026	143.81	0.00	Paid	Y	01/21/2026
	101-253-728.000	OFFICE SUPPLIES - TAX		25.75				
	101-268-728.000	OFFICE SUPPLIES		17.08				
	101-268-728.000	OFFICE SUPPLIES		100.98				
				143.81	0.00			
Total for vendor STAPLES - STAPLES:								
Vendor STAPLETEC - STAPLES TECHNOLOGY SOLUTIONS:								
SSC021								
29845	STAPLES TECHNOLOGY SOLUTIONS P.O. BOX 95230 CHICAGO, IL 60694	01/16/2026	01/30/2026	1,809.22	0.00	Paid	Y	12/31/2025
	249-371-750.000	COMPUTER HARDWARE		1,809.22				
				1,809.22	0.00			
Total for vendor STAPLETEC - STAPLES TECHNOLOGY SOLUTIONS:								
Vendor VRIESMAN - VRIESMAN & KORHORN:								
17746								
29798	VRIESMAN & KORHORN 7885 BYRON CENTER AVE SW SUITE A BYRON CENTER, MI 49315	01/08/2026	02/07/2026	3,898.20	0.00	Paid	Y	01/08/2026
	233-728-820.000	ENGINEERING FEES		3,898.20				
				3,898.20	0.00			
Total for vendor VRIESMAN - VRIESMAN & KORHORN:								
# of Invoices:	50	# Due:	0	Totals:	72,176.42	0.00		
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00		
Net of Invoices and Credit Memos:								

--- TOTALS BY BANK ---

EFT673	GEN FEDERAL WITHHOLDING	PNC	72,176.42
47532	JOHN HANCOCK LIFE INSURANCE COMPANY	01/23/2026	18,970.85
47533	VOYA INSTITUTIONAL TRUST COMPANY	01/26/2026	15,482.95
47565	VESTER DAVIS, JR.	01/26/2026	5,752.18
			5,000.00
		TOTALS:	\$ 117,382.40

--- TOTALS BY GL DISTRIBUTION ---

101-000-284.000-23-20	VILLAS AT MULBERRY WAY STEP 1	837.50
101-000-284.000-24-12	APPLEGATE POINTE PHASE 4	673.00
101-000-284.000-25-08	TC SCOOPS	708.50
101-101-875.000	SURVEY/STRATEGIC PLANNING	3,910.00
101-253-728.000	OFFICE SUPPLIES - TAX	25.75

101-257-834.000	SPLITS & DEEDS	2,766.75
101-262-873.000	MILEAGE - ELECTIONS	23.94
101-265-920.100	UTILITIES (7227)	2,502.45
101-265-931.000	BUILDING MAINTENANCE (7060 & 7110)	592.50
101-265-931.100	BUILDING MAINT (7227)	191.83
101-268-728.000	OFFICE SUPPLIES	182.06
101-272-718.000	RETIREMENT	135.00
101-272-821.000	ACCOUNTING FEES	342.50
101-441-926.000	TOWNSHIP STREET LIGHTING	39.18
101-567-956.000	MISCELLANEOUS	0.98
101-703-900.000	PRINTING AND PUBLISHING	2,883.75
101-703-956.000	MISCELLANEOUS	42.39
101-751-827.000	PLANNING SERVICE FEES	1,020.00
101-751-920.000	UTILITIES	800.60
206-336-704.500	TRAINING/CONVENTIONS	650.00
206-336-718.000	RETIREMENT	15.00
206-336-741.000	MEDICAL SUPPLIES	966.23
206-336-742.000	UNIFORMS	433.69
206-336-750.000	TOOLS & EQUIPMENT	374.04
206-336-920.000	UTILITIES	2,888.57
206-336-921.000	TELEPHONE/911/CELLULAR	329.48
206-336-931.000	BUILDING MAINTENANCE (7110)	1,170.00
206-336-934.000	VEHICLE MAINTENANCE	1,389.12
219-441-920.000	STREET LIGHTING	1,156.14
233-728-820.000	ENGINEERING FEES	4,251.70
233-728-970.000	CONSTRUCTION	6,227.00
248-728-803.001-MM-25	MAKERS MKT NOV 2025	19.96
248-728-804.000	PROMOTIONAL EXPENSE	400.00
248-728-956.000	MISCELLANEOUS	25.90
249-371-718.000	RETIREMENT	180.00
249-371-750.000	COMPUTER HARDWARE	1,809.22
249-371-873.000	MILEAGE-INSPECTIONS	1,050.00
403-441-820.000	ENGINEERING FEES	195.25
403-441-901.000	ADMINISTRATIVE FEE	3,099.32
403-441-930.000	SEWER MAINTENANCE & REPAIR	20,662.09
813-441-801.000	CONTRACTED SERVICES	6,967.53
815-441-920.000	UTILITIES	27.74
818-441-920.000	UTILITIES	209.76

--- TOTALS BY FUND ---

101 - GENERAL FUND	17,678.68	0.00
206 - FIRE FUND	8,216.13	0.00

219 - STREET LIGHTING FUND	1,156.14	0.00
233 - LONGHORN DR CONSTRUCTION	10,478.70	0.00
248 - DOWNTOWN DEVELOPMENT AUTHORITY	445.86	0.00
249 - INSPECTION FUND	3,039.22	0.00
403 - SPECIAL SEWER	23,956.66	0.00
813 - CCTA SPECIAL ASSESSMENT DISTRICT	6,967.53	0.00
815 - TREASURE ISLAND SAD FUND	27.74	0.00
818 - EAGLE LAKE SPECIAL ASSESSMENT	209.76	0.00

--- TOTALS BY DEPT/ACTIVITY ---

000 -	2,219.00	0.00
101 - TRUSTEES	3,910.00	0.00
253 - TREASURER	25.75	0.00
257 - ASSESSING	2,766.75	0.00
262 - ELECTIONS	23.94	0.00
265 - BUILDINGS & GROUNDS	3,286.78	0.00
268 - TOWNSHIP OFFICE	182.06	0.00
272 - ADMINISTRATION	477.50	0.00
336 - FIRE DEPARTMENT	8,216.13	0.00
371 - BUILDING	3,039.22	0.00
441 - PUBLIC WORKS	32,357.01	0.00
567 - CEMETERY	0.98	0.00
703 - COMMUNITY & ECONOMIC DEVELOPMENT	2,926.14	0.00
728 - ECONOMIC DEVELOPMENT	10,924.56	0.00
751 - RECREATION & CULTURE	1,820.60	0.00

01/22/2026

Check Register Report For Texas Charter Township

For Payroll ID: 648 Check Date: 01/22/2026 Pay Period End Date: 01/17/2026

Check Date	Bank	Check Number	Name	Check	Physical	Direct	Status
				Gross	Check Amount	Deposit	
01/22/2026	GEN	DD13674	BERTOLINO, VINCENT F	34.65	0.00	32.01	Cleared
01/22/2026	GEN	DD13675	BEUTEL, EMILY R	3,136.78	0.00	2,268.41	Cleared
01/22/2026	GEN	DD13676	BEYER, NICHOLAS A	223.11	0.00	146.56	Cleared
01/22/2026	GEN	DD13677	BRISBANE, KIMBERLY A	82.75	0.00	72.90	Cleared
01/22/2026	GEN	DD13678	BYRNE-THAYER, CIARAN P	533.96	0.00	310.24	Cleared
01/22/2026	GEN	DD13679	CHAPMAN, KENNETH L	4,423.08	0.00	2,589.07	Cleared
01/22/2026	GEN	DD13680	CULP, NANCY	2,409.97	0.00	1,877.22	Cleared
01/22/2026	GEN	DD13681	DAVISON, STACY L	777.00	0.00	684.55	Cleared
01/22/2026	GEN	DD13682	DAWSON, MATTHEW GH	4,075.37	0.00	2,710.67	Cleared
01/22/2026	GEN	DD13683	FERNANDEZ, SAMANTHA L	1,840.00	0.00	1,399.62	Cleared
01/22/2026	GEN	DD13684	FLEMMING, RYAN C	3,256.18	0.00	2,259.13	Cleared
01/22/2026	GEN	DD13685	FRANCO-PUZEVIC, LOURDES	3,615.38	0.00	2,671.08	Cleared
01/22/2026	GEN	DD13686	GLASSCOCK, VALERIE J	467.47	0.00	414.82	Cleared
01/22/2026	GEN	DD13687	GOLLNICK, CALEB I	103.44	0.00	91.13	Cleared
01/22/2026	GEN	DD13688	HAWKINS, NATHANIEL J	194.46	0.00	151.32	Cleared
01/22/2026	GEN	DD13689	HERBERT, KEVIN J	2,965.38	0.00	2,356.63	Cleared
01/22/2026	GEN	DD13690	HOMIC, RANDY M	168.31	0.00	155.44	Cleared
01/22/2026	GEN	DD13691	HYDE, KAITLIN W	1,937.60	0.00	1,391.29	Cleared
01/22/2026	GEN	DD13692	JOHNSON, RICHARD	144.81	0.00	127.58	Cleared
01/22/2026	GEN	DD13693	LEONARD, ALEX	348.00	0.00	306.58	Cleared
01/22/2026	GEN	DD13694	LOHRBERG II, ROBERT E	763.86	0.00	662.96	Cleared
01/22/2026	GEN	DD13695	MACLEOD, IAN R	3,735.81	0.00	2,693.28	Cleared
01/22/2026	GEN	DD13696	MARKUS, NATHAN D	2,645.51	0.00	1,766.55	Cleared
01/22/2026	GEN	DD13697	MARKUS, ZACHARY E	33.10	0.00	9.16	Cleared
01/22/2026	GEN	DD13698	MARTZ, ANDREW M	3,063.26	0.00	2,097.87	Cleared
01/22/2026	GEN	DD13699	MCINTYRE, KELLY A	4,068.51	0.00	2,216.48	Cleared
01/22/2026	GEN	DD13700	MEINEMA, EMILY A	3,136.78	0.00	2,372.40	Cleared

01/22/2026	GEN	DD13701	MESSAMORE, MARLEY R	866.68	0.00	723.80	Cleared
01/22/2026	GEN	DD13702	MILLER, JENNIE L	2,949.37	0.00	2,214.74	Cleared
01/22/2026	GEN	DD13703	MILLER, MICHAEL D	351.20	0.00	270.52	Cleared
01/22/2026	GEN	DD13704	NEWCASTLE, COLE J	223.43	0.00	143.38	Cleared
01/22/2026	GEN	DD13705	OLIVER, KELVIN	740.16	0.00	639.99	Cleared
01/22/2026	GEN	DD13706	PEARSON, JAMES A	72.49	0.00	66.95	Cleared
01/22/2026	GEN	DD13707	QUEMADA, JILL M	2,302.40	0.00	1,742.01	Cleared
01/22/2026	GEN	DD13708	RYDER, ALEC D	1,215.23	0.00	1,008.63	Cleared
01/22/2026	GEN	DD13709	RYDER, DAVID C	950.41	0.00	767.42	Cleared
01/22/2026	GEN	DD13710	SOMERS, COOPER L	304.50	0.00	268.26	Cleared
01/22/2026	GEN	DD13711	SOMERS, MELISSA A	2,548.94	0.00	1,649.78	Cleared
01/22/2026	GEN	DD13712	STIRTON, CLAUDIA G	4,059.58	0.00	2,397.49	Cleared
01/22/2026	GEN	DD13713	STUBBS, JOHN A	597.04	0.00	495.13	Cleared
01/22/2026	GEN	DD13714	WHEELER, ABIGAIL K	3,149.42	0.00	1,864.28	Cleared
01/22/2026	GEN	DD13715	WILCOX, WILLIAM A	4,717.35	0.00	3,586.66	Cleared
01/22/2026	GEN	DD13716	WILLIS, BRET M	2,280.00	0.00	1,855.22	Cleared

Totals:	75,512.73	0.00	53,529.21
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Total Physical Checks:

Total Check Stubs: 43



Buildings and Grounds Report – December 2025

Meeting Date: January 26, 2026

To: Township Board
From: Kevin Herbert
Buildings and Grounds Manager
Date: January 21, 2026

Township Hall

Work at Township Hall focused on transitioning into routine operations following construction closeout and initiating long-term preventative maintenance.

The HVAC preventative maintenance and controls contract with Mall City Mechanical was initiated, covering both system controls and mechanical maintenance. The controls component was set up in coordination with the Township's IT contractor to establish secure VPN access and allow for system review and fine-tuning.

I coordinated onsite meetings between the HVAC controls technician and mechanical technician to review overall system performance, develop an initial preventative maintenance plan, and make control adjustments.

During this process, an actuator serving the entrance hallway fin-tube system was repaired, and building pressure was adjusted to improve balance and performance.

The first round of preventative maintenance has been scheduled, including work needed to bring boiler certifications current. In addition, plans were initiated for annual backflow preventer testing to ensure ongoing regulatory compliance.

In addition to mechanical coordination, Buildings & Grounds supported daily operations, including meeting room setups, managing door schedules and holiday building access, and responding to minor maintenance needs related to office moves, IT coordination, and workspace adjustments.



DDA/Farmers Market

Following the conclusion of the Makers Market and Christmas Tree Lighting, Buildings & Grounds coordinated the removal of garland and lighting installed by Twinkle Lighting throughout the DDA and at the Farmers Market Pavilion.

Garland and bows used on DDA light poles were relocated to 6th Street Park Barn, where staff constructed a dedicated hanging and drying area for seasonal storage.

Dedicated, labeled storage totes were purchased to improve organization and support efficient future installations.

Additional garland that had been ordered was received and set aside for future installation along Longhorn Drive, a new roadway currently under construction that will be incorporated into the DDA.



Makers Market materials, including Christmas tree decorations, were organized and relocated to the Fire Station, with plans underway to establish a dedicated storage area to support annual event setup and breakdown.

Parks Maintenance

As part of winter operations and cost-control measures, 6th Street Park was formally closed for the season due to snow and ice maintenance considerations. Park closure signage was installed, and routine oversight of the site continues.

Work also focused on improvements at the 6th Street Park Barn. Staff completed a full cleanout of the barn, disposing of accumulated construction materials and unused items from past seasons.

New shelving was constructed, and dedicated, labeled totes were purchased for event and seasonal equipment. These improvements establish a more organized and functional storage system to support future



events and daily operations. Concurrently, I am collaborating with a local Eagle Scout candidate to brainstorm future park enhancements, such as a dumpster enclosure at Texas Drive Park or new benches for the 6th Street Park walking loop.

Lawn & Snow Contract Transition

The transition to Clark Logic Earth Works as the Township's lawn and snow contractor continued through December, marking the first full month of winter operations under the new agreement.

Buildings & Grounds staff maintained regular communication with the contractor to review invoices, weekly service logs, and site activity. Weekly logs have been submitted consistently alongside invoices, with minimal discrepancies noted.



Early feedback focused on site readiness timing, edge cleanup, sidewalk coverage, and location-specific expectations, particularly at Township Hall, the DDA and Hope and Virgo cemeteries. These items were communicated directly to the contractor to improve consistency moving forward.

Overall winter services were completed and documented, and coordination will continue as the season progresses.

Cemetery Maintenance

Work at Hope and Virgo Cemeteries during this period focused on coordination, winter operations, and seasonal assessment. Buildings & Grounds worked closely with the Clerk's Office to support burials and ensure appropriate snow removal during winter conditions.

Staffing & Department Operations

Part-time staffing schedules were coordinated during the holiday period to maintain operational coverage, with consideration given to employee availability, academic schedules, and internship requirements.

Department workflows and reference materials were also updated to support day-to-day operations and improve continuity during the superintendent transition. This included establishing a consistent agenda and action-item structure for biweekly Buildings & Grounds meetings with administration and continued development of a department field guide to support onboarding and staff continuity.

Systems, Asset Management & Planning

Several internal systems and planning efforts were advanced during this reporting period to improve organization, tracking, and long-term planning within Buildings & Grounds. A centralized contract tracking system was established to organize all Buildings & Grounds-managed contracts, including renewal dates, vendor contact information, and service scopes. Staff also began a comprehensive tools and equipment inventory to better document department assets across all facilities.

To improve day-to-day operations, multiple maintenance worklists and service request streams were consolidated into a single master tracking hub, providing a clearer picture of preventative maintenance activities, internal requests, and ongoing projects, and allowing for more consistent tracking and prioritization of work. These systems will support daily operations and help inform future capital planning and CIP development.

Safety, Training, and Preventative Maintenance

During this reporting period, safety, training, and preventative maintenance efforts focused on maintaining continuity while preparing for implementation of established initiatives. With the start of the spring semester, I am enrolled in a Public Administration internship and a Recreation Management field experience through Western Michigan University, with my work for the Township being used to fulfill course requirements that directly support facilities management, parks operations, safety planning, and preventative maintenance responsibilities.

I have completed the NRPA Certified Playground Safety Inspector (CPSI) course, with the certification exam scheduled for mid-February. Upon completion, I plan to formalize a playground safety inspection, documentation, and corrective action program for all Township parks. Progress also continued toward the Michigan Arborist credential, which will strengthen the Township's in-house capacity for tree health evaluation, risk management, and long-term planning across Township facilities, parks, and cemeteries.

Asana Work Orders – December / January

December Completed Tasks

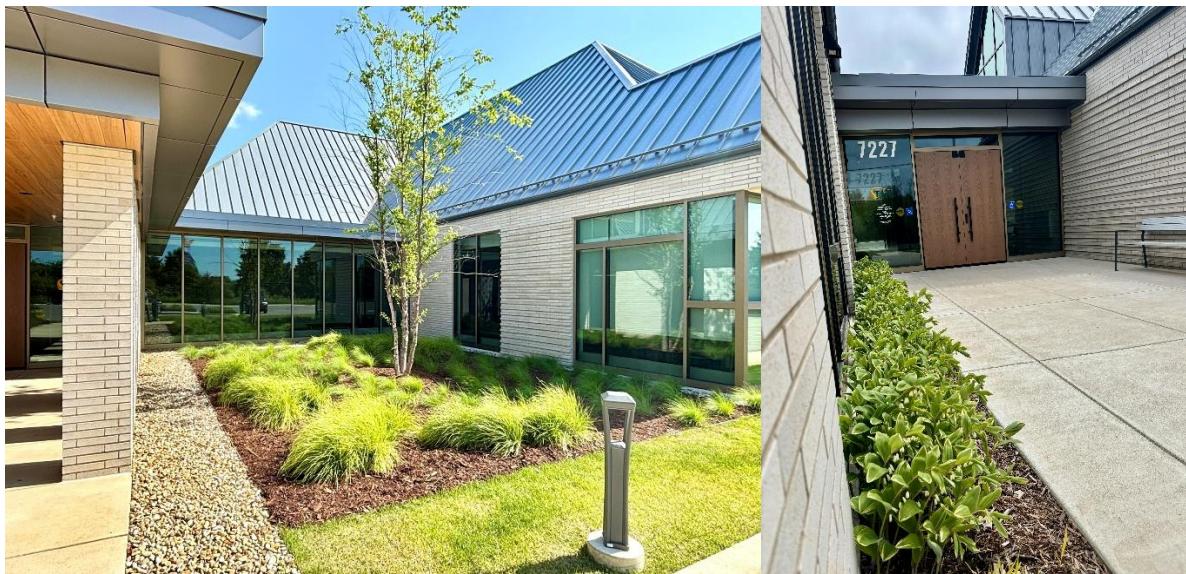


This concludes the Buildings and Grounds Department report for December 2025

2025 Year-End Highlights

Township Hall Stabilization and Preventative Maintenance

In 2025, Buildings & Grounds completed the transition of Township Hall from construction closeout to stable, routine operations. Remaining punch-list and warranty items were resolved, final door and landscaping corrections were coordinated, and HVAC performance was addressed through balancing, monitoring, and contractor collaboration. By year's end, Township Hall was operating under scheduled preventative maintenance agreements with documented system settings and inspection routines, reducing operational risk and supporting long-term reliability.



Major Park Improvements

Significant improvements were completed across Township parks to enhance safety, accessibility, and user experience. Major projects included resurfacing all eight pickleball courts at 6th Street Park, continued splash pad maintenance and certification, irrigation system repairs, and targeted accessibility improvements such as new concrete pads and sidewalk connections.



Preventative Maintenance Systems and Cost Control

A key departmental focus in 2025 was implementing structured preventative maintenance across Township facilities, parks, and fleet assets. Recurring inspections, seasonal shutdowns, and compliance checks were formalized and tracked using Asana, improving consistency and accountability. Where feasible, staff completed repairs and adjustments in-house, reducing contractor costs and response times.



Trailway Improvements and Safety Oversight

Buildings & Grounds supported major trailway resurfacing projects while maintaining active oversight to ensure quality and safety. Staff coordinated closures, signage, and public communication, followed up on consultant-identified deficiencies, and required corrective work as needed. Ongoing vegetation management and signage updates improved safety for pedestrians and cyclists.



Volunteer Program Launch and Community Partnerships

In 2025, the Township formally launched and expanded a volunteer program supporting parks and trail improvements. Eagle Scout projects, corporate volunteer days, and community partnerships resulted in meaningful enhancements including landscaping, trail maintenance, and facility upgrades.



Fire Station and Public Safety Facilities

Improvements at the Fire Station progressed throughout the year, including interior renovations to the basement multipurpose room, roof replacement coordination, and routine system maintenance. Buildings & Grounds also supported public safety operations through facility upkeep and access coordination.



Safety, Training, and Capacity Building

Investments in safety, training, and professional development supported long-term departmental capacity in 2025. Staff participated in specialized safety and equipment training, prepared for Certified Playground Safety Inspector (CPSI) certification, and secured approval to sit for the Michigan Certified Arborist exam. Academic partnerships were aligned with Township environmental and stewardship priorities, supporting future planning for parks, trees, and public spaces.



Community Events and Operational Support

Buildings & Grounds provided comprehensive logistical and operational support for major community events including Concert in the Corners, the Makers Market, and the Christmas Tree Lighting. Responsibilities included site planning, vendor coordination, electrical and sound support, accessibility considerations, and post-event restoration.



Township of Texas								2025 4TH Quarter Ending	
CD's and other interest bearing accounts				2025 4TH Quarter Ending					
Financial Institution	Account Number	Date Opened	Maturity Date	Interest Rate	Balance	Interest Frequency	YTD Interest		
GENERAL OPERATIONS (101)									
101-000-002.000									
ADvia Credit Union	***0000	Savings	N/A	0.05%	\$ 6,364.49	QUARTERLY			
ADvia Credit Union	***0001	Savings	N/A	0.35%	\$ 1,860.98	QUARTERLY			
					\$ 8,225.47				
					CURRENT PERIOD Activity	\$ (3.93)		\$ (336.00)	
<hr/>									
101-000-002.001									
Consumers Credit Union	***3377	Savings	N/A	0.01%	\$ 2,924.86	MONTHLY			
Consumers Credit Union	***0500	Savings	N/A	0.01%	\$ 51.35	MONTHLY			
					\$ 2,976.21				
					CURRENT PERIOD Activity	\$ (1.12)		\$ (4.44)	
<hr/>									
101-000-003.000									
ADvia Credit Union	***0062	CD	10/18/2024	6/1/2025	4.00%	\$ -	CLOSED 6/1/25		
ADvia Credit Union	***0063	CD	10/18/2024	6/1/2025	4.00%	\$ -	CLOSED 6/1/25		
Consumers Credit Union	***8173	CD	2/1/2024	2/1/2025	5.15%	\$ -	CLOSED 2/1/25		
Consumers Credit Union	***4198	CD	1/5/2024	1/5/2026	4.85%	\$ 256,837.23	MONTHLY		
Consumers Credit Union	***1137	CD	2/4/2025	5/4/2026	4.00%	\$ 271,584.28	MONTHLY		
First National Bank of MI	***1314	CD	8/1/2019	2/1/2025	4.80%	\$ -	CLOSED 2/1/25		
First National Bank of MI	***2663	CD	2/4/2025	8/4/2026	3.56%	\$ 286,928.07	MONTHLY		
Southern MI Bank & Trust	***6861	CD	10/31/2024	11/30/2025	4.40%	\$ -	MONTHLY		
ADvia Credit Union	***0064	CD	6/25/2025	3/25/2027	4.00%	\$ 204,125.87	MONTHLY		
1ST Source Bank	***9961	CD	7/23/2025	10/23/2026	4.30%	\$ 200,000.00	ANNUALLY		
Southern MI Bank & Trust	***9385	CD	12/3/2025	1/3/2027	3.78%	\$ 400,817.29	MONTHLY		
					\$ 1,620,292.74				
					CURRENT PERIOD Activity	\$ (13,027.65)		\$ (59,291.73)	
<hr/>									
101-000-017.000									
MI CLASS	***0001	POOLED	N/A	N/A	4.41%	\$ 1,226,442.12	MONTHLY		
					\$ 1,226,442.12				
					CURRENT PERIOD Activity	\$ (14,058.05)		\$ (54,485.13)	
								TOTAL FUND 101 2,857,936.54	
<hr/>									
CAPITAL PROJECTS (405)									
405-000-017.000									
MI CLASS	***0001	POOLED	N/A	N/A	4.41%	\$ 837,529.91	MONTHLY		
					\$ 837,529.91				
					CURRENT PERIOD Activity	\$ (9,600.15)		\$ (36,237.26)	
								TOTAL FUND 405 837,529.91	
<hr/>									
FIRE OPERATIONS (206)									
206-000-017.000									
MI CLASS	***0001	POOLED	N/A	N/A	4.41%	\$ -	MONTHLY		
					\$ -				
					CURRENT PERIOD Activity	\$ (1,965.29)		\$ (12,538.90)	
								TOTAL FUND 206 -	
<hr/>									
406-000-002.001									
Mercantile Bank	***5665	MM	2/6/2025	N/A	4.45%	\$ 109,069.48	MONTHLY		
					\$ 109,069.48				
					CURRENT PERIOD Activity	\$ (1,094.66)		\$ (4,059.37)	
<hr/>									
406-000-003.700									
First National Bank of MI	***2032	CD	9/18/2024	3/18/2026	4.33%	\$ 233,150.19	MONTHLY		
Mercantile Bank	***7101	CD	2/7/2024	2/6/2025	5.00%	\$ -	CLOSED 2/6/25		
Southern MI Bank & Trust	***4188	CD	8/3/2022	2/3/2025	3.00%	\$ -	CLOSED 2/3/25		

Southern MI Bank & Trust	***4752	CD	2/4/2025	3/4/2026	4.12%	\$ 111,446.67	MONTHLY	
						\$ 344,596.86		
						CURRENT PERIOD Activity	\$ (3,733.39)	\$ (18,988.32)
406-000-017.000						G/L Begin Balance	\$ 561,974.01	
MI CLASS	***0001	POOLED	N/A	N/A	4.41%	\$ 568,490.31	MONTHLY	
						\$ 568,490.31		
						CURRENT PERIOD Activity	\$ (6,516.30)	\$ (23,226.25)
								TOTAL FUND 406
								1,022,156.65
BUILDING DEPARTMENT (249)								
249-000-017.000						G/L Begin Balance	\$ 239,040.60	
MI CLASS	***0001	POOLED	N/A	N/A	4.41%	\$ 241,812.36	MONTHLY	
						\$ 241,812.36		
						CURRENT PERIOD Activity	\$ (2,771.76)	\$ (11,200.79)
								TOTAL FUND 249
								241,812.36
BUILDING DEPARTMENT CAPITAL PROJECTS (449)								
449-000-017.000						G/L Begin Balance	\$ 295,650.51	
MI CLASS	***0001	POOLED	N/A	N/A	4.41%	\$ 299,078.69	MONTHLY	
						\$ 299,078.69		
						CURRENT PERIOD Activity	\$ (3,428.18)	\$ (12,940.21)
								TOTAL FUND 449
								299,078.69
DEBT SERVICE (301)								
301-000-001.115						G/L Begin Balance	\$ 11,812.98	
Huntington Bank	***0222	Checking	N/A	N/A	0.01%	\$ 11,770.39	MONTHLY	
						\$ 11,770.39		
						CURRENT PERIOD Activity	\$ (7.41)	\$ (77.95)
								TOTAL FUND 301
								11,770.39
NEW TOWNSHIP HALL CONSTRUCTION (408)								
408-000-017.000						G/L Begin Balance	\$ 339,432.97	
MI CLASS	***0006		N/A	N/A	4.41%	\$ 317,913.84	MONTHLY	
						\$ 317,913.84		
						CURRENT PERIOD Activity	\$ (3,480.87)	\$ (14,451.41)
								TOTAL FUND 408
								317,913.84
SEWER FUND (403)								
403-000-003.000						G/L Begin Balance	\$ 2,142,909.69	
Consumers Credit Union	***3702	CD	4/18/2025	4/18/2026	4.17%	\$ 282,662.99	MONTHLY	
Consumers Credit Union	***2858	CD	4/17/2024	4/17/2025	5.00%	\$ -	CLOSED 4/17/25	
Consumers Credit Union	***4120	CD	11/16/2025	11/16/2026	4.17%	\$ 285,560.11	MONTHLY	
Consumers Credit Union	***4173	CD	12/10/2024	12/10/2025	3.69%	\$ -	CLOSED 12/10/25	
First National Bank of MI	***3393	CD	5/27/2024	5/27/2025	5.12%	\$ -	CLOSED	
Mercantile Bank	***5265	CD	1/31/2024	7/31/2025	5.14%	\$ 323,410.66	SEMI-ANNUAL	
Southern MI Bank & Trust	***5686	CD	4/8/2024	4/8/2025	5.00%	\$ -	CLOSED 4/8/25	
Southern MI Bank & Trust	***7906	CD	5/16/2024	5/16/2025	5.25%	\$ -	CLOSED 5/16/25	
First National Bank of MI	***8817	CD	5/27/2025	11/27/2026	3.82%	\$ 223,406.90	MONTHLY	
Southern MI Bank & Trust	***9652	CD	4/11/2025	5/11/2026	4.20%	\$ 219,070.27	MONTHLY	
Southern MI Bank & Trust	***2357	CD	5/19/2025	8/19/2027	3.75%	\$ 282,550.42	MONTHLY	
						\$ 1,616,661.35		
						CURRENT PERIOD Activity	\$ (20,819.43)	\$ (97,738.05)
403-000-017.000						G/L Begin Balance	\$ 1,232,960.27	
MI CLASS	***0003		N/A	N/A	4.41%	\$ 1,245,681.54	MONTHLY	
						\$ 1,245,681.54		
						CURRENT PERIOD Activity	\$ (12,721.27)	\$ (52,571.05)
								TOTAL FUND 403
								2,862,342.89
WATER FUND (404)								
404-000-017.000						G/L Begin Balance	\$ 389,614.95	
MI CLASS	***0001	POOLED	N/A	N/A	4.41%	\$ 394,132.68	MONTHLY	

CASH ALLOCATION BY FINANCIAL INSTITUTION					
MONTH ENDING 12/31/2025					
Financial Institution	CDs	CASH	TOTALS	% OF TOTAL-POOLED	
1st Source Bank	\$ 200,000.00	\$ -	\$ 200,000.00	1.20%	
ADVIA Credit Union	\$ 308,082.32	\$ 39,775.97	\$ 347,858.29	2.09%	
Consumers Credit Union	\$ 8,802.98	\$ 1,205,969.91	\$ 1,214,772.89	7.30%	
First National Bank of Michigan	\$ 743,485.16	\$ -	\$ 743,485.16	4.47%	
Huntington	\$ -	\$ 11,770.39	\$ 11,770.39	0.07%	
Mercantile Bank	\$ 323,410.66	\$ 109,069.48	\$ 432,480.14	2.60%	
Michigan Class Investment Pool	\$ -	\$ 5,832,524.70	\$ 5,832,524.70	35.05%	
Southern Michigan Bank & Trust	\$ 1,448,983.72	\$ -	\$ 1,448,983.72	8.71%	
SUB-TOTAL	\$ 3,032,764.84	\$ 7,199,110.45	\$ 10,231,875.29	61.49%	
PNC Bank (4)	\$ -	\$ 6,403,169.91	\$ 6,403,169.91	38.48%	
PNC Bank-HRA	\$ -	\$ 3,931.74	\$ 3,931.74	0.02%	
PNC Bank-Splash Pad Acct	\$ -		\$ -	0.00%	
PNC Bank-Farmers Market Bridge Acct		\$ 1,389.18	\$ 1,389.18	0.01%	
TOTAL POOLED FUNDS	\$ 3,032,764.84	\$ 13,607,601.28	\$ 16,640,366.12	100.00%	
TAX FUND (703) CASH-PNC (3)	\$ -	\$ 10,171,485.26	\$ 10,171,485.26		
TOTAL CASH BY FINANCIAL INSTITUTION	\$ 3,032,764.84	\$ 23,779,086.54	\$ 26,811,851.38		

CASH ALLOCATION BY FUND					
FROM 01/01/2025 THROUGH 12/31/2025					
CALENDAR YEAR-END					
Fund	Description	Beginning Balance 01/01/2025	Total	Total	Ending Balance
		POST-AUDIT	Debits	Credits	12/31/2025
101	GENERAL FUND	\$ 3,246,307.59	\$ 6,499,773.41	\$ 6,359,287.80	\$ 3,386,793.20
206	FIRE FUND	\$ 196,884.60	\$ 2,809,975.66	\$ 2,990,394.52	\$ 16,465.74
212	LIQUOR LAW ENFORCEMENT FUND	\$ 12,510.14	\$ 11,128.27	\$ 2,090.73	\$ 21,547.68
219	LIGHTING FUND	\$ 57,564.92	\$ 185,738.20	\$ 180,881.51	\$ 62,421.61
233	LONGHORN DR CONSTRUCTION	\$ -	\$ 644,227.58	\$ 81,779.55	\$ 562,448.03
248	DOWNTOWN DEVELOPMENT AUTHORITY	\$ 602,726.85	\$ 478,593.80	\$ 611,710.02	\$ 469,610.63
249	INSPECTION FUND	\$ 397,462.79	\$ 567,380.80	\$ 468,846.48	\$ 495,997.11
284	OPIOID SETTLEMENT FUND	\$ -	\$ 596.24	\$ -	\$ 596.24
285	AMERICAN RESCUE PLAN ACT	\$ 258.74	\$ 258.78	\$ 517.52	\$ -
299	TORNADO RECOVERY	\$ 2,275.45	\$ 211,844.20	\$ 209,283.90	\$ 4,835.75
301	GENERAL DEBT SERVICE-TWP HALL	\$ 14,595.26	\$ 1,006,594.23	\$ 1,008,978.96	\$ 12,210.53
403	SPECIAL SEWER	\$ 3,492,211.23	\$ 1,243,868.28	\$ 821,372.12	\$ 3,914,707.39
404	WATER CONNECTION FUND	\$ 756,989.55	\$ 23,755.00	\$ 127,272.56	\$ 653,471.99
405	CAPITAL IMPROVEMENT FUND	\$ 1,180,418.34	\$ 268,033.27	\$ 417,636.92	\$ 1,030,814.69
406	FIRE CAPITAL PROJECTS FUND	\$ 1,039,976.87	\$ 402,853.27	\$ 208,987.79	\$ 1,233,842.35
408	NEW TOWNSHIP HALL CONSTRUCTION	\$ 411,660.59	\$ 75,089.02	\$ 143,987.92	\$ 342,761.69
425	MDNR TRUST GRANT #2	\$ -	\$ -	\$ -	\$ -
449	BUILDING DEPT CAPITAL PROJECTS	\$ 345,202.29	\$ 13,590.56	\$ 22,759.95	\$ 336,032.90
470	7110 WEST Q FACILITY RENOVATION	\$ 54,595.55	\$ 929.68	\$ 55,525.23	\$ -
703	TAX FUND	\$ 14,529,545.15	\$ 43,063,186.38	\$ 47,421,246.27	\$ 10,171,485.26
810	N.EAGLE LAKE DRIVE SAD	\$ 9,539.51	\$ 2,860.44	\$ 4,124.71	\$ 8,275.24
813	CCTA SPECIAL ASSESSMENT DISTRICT	\$ 28,550.75	\$ 37,959.70	\$ 35,067.67	\$ 31,442.78
814	LAKE LEVEL PROJECT (County Drain)	\$ 2,568,537.73	\$ 2,464,149.44	\$ 2,451,697.54	\$ 2,580,989.63
815	TREASURE ISLAND SAD FUND	\$ 3,697.34	\$ 9,685.89	\$ 6,413.83	\$ 6,969.40
816	ROAD MAINTENANCE FUND	\$ 1,158,892.16	\$ 1,826,995.43	\$ 1,912,624.93	\$ 1,073,262.66
817	TEXAS CORNERS CORRIDOR & PATHWAY E	\$ 22,454.03	\$ 19,893.45	\$ 25,940.08	\$ 16,407.40
818	EAGLE LAKE SPECIAL ASSESSMENT	\$ 114,230.63	\$ 94,219.87	\$ 82,191.05	\$ 126,259.45
819	EAGLE LAKE SAD #2	\$ 60,763.92	\$ 55,398.12	\$ 68,153.56	\$ 48,008.48
821	CROOKED LAKE SPECIAL ASSESSMENT	\$ 124,174.69	\$ 114,631.34	\$ 95,057.36	\$ 143,748.67
840	CROOKED LAKE SAD #2	\$ 62,572.75	\$ 1,593.07	\$ 3,720.92	\$ 60,444.90
	TOTAL - ALL FUNDS	\$ 30,494,599.42	\$ 62,134,803.38	\$ 65,817,551.40	\$ 26,811,851.40
Fund	Description	1/1/25	Debits	Credits	12/31/25

Discrepancy - Cash by Bank vs. Cash by Fund¹ \$ (0.02)

01/21/2026

REVENUE AND EXPENDITURE REPORT FOR TEXAS CHARTER TOWNSHIP
PERIOD ENDING 12/31/2025

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT			
			2025	12/31/2025	MONTH 12/31/2025				
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
101-000-402.000	CURRENT REAL PROPERTY TAX	1,016,939.00	992,228.12	0.00	24,710.88	97.57			
101-000-412.000	DEL PERSONAL PROPERTY TAX	1,000.00	593.05	577.36	406.95	59.31			
101-000-445.000	INT. & PENAL/DEL PROP	20,000.00	29,990.40	110.10	(9,990.40)	149.95			
101-000-447.000	TAX ADMINISTRATION FEE	456,356.00	459,981.90	136,719.54	(3,625.90)	100.79			
101-000-477.000	CABLEVISION	110,000.00	69,280.78	0.00	40,719.22	62.98			
101-000-480.000	LAND DIVISION APPLICATION	3,500.00	2,200.00	560.00	1,300.00	62.86			
101-000-480.100	BOARD APPLICATION REVIEW	0.00	750.00	0.00	(750.00)	100.00			
101-000-485.000	PASSPORT FEES	37,000.00	41,520.00	3,610.00	(4,520.00)	112.22			
101-000-486.000	NOTARY SERVICES	0.00	415.00	25.00	(415.00)	100.00			
101-000-487.000	MANUFACTURED HOME FEES	2,800.00	3,950.50	1,233.00	(1,150.50)	141.09			
101-000-528.285	OTHER FEDERAL GRANTS - ARPA	0.00	258.76	0.00	(258.76)	100.00			
101-000-552.000	STATE CONTINGENCY GRANT (TORNADO)	88,740.00	0.00	0.00	88,740.00	0.00			
101-000-569.000	SBTE - STATE REIMBURSEMENT	0.00	613.87	0.00	(613.87)	100.00			
101-000-573.000	PPT DISTRIBUTION REVENUE	5,000.00	4,651.98	0.00	348.02	93.04			
101-000-573.100	QUAL. HEAVY EQUIP RENTAL PPT	0.00	10.06	0.00	(10.06)	100.00			
101-000-574.000	STATE SHARED REVENUE	1,889,622.00	1,612,815.00	319,997.00	276,807.00	85.35			
101-000-574.010	STATE SHARED REVENUE ROW	22,000.00	26,144.47	0.00	(4,144.47)	118.84			
101-000-574.020	STATE SHARED REVENUE CVTRS	88,035.00	53,090.00	9,924.00	34,945.00	60.31			
101-000-602.000	DISTRICT COURT FEES	16,710.00	0.00	0.00	16,710.00	0.00			
101-000-603.000	PROCESSING FEE - STATE OF MICHIGAN	12,200.00	16,817.50	16,817.50	(4,617.50)	137.85			
101-000-614.000	KVCC TKT COLLECTION FEE	50.00	0.00	0.00	50.00	0.00			
101-000-618.100	ADMINISTRATION FEES - SPECIAL ASSESSM	12,200.00	11,200.00	0.00	1,000.00	91.80			

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
101-000-629.703	PLANNING COMMISSION APPLICATION	10,000.00	4,650.00	600.00	5,350.00	46.50
101-000-630.703	ZONING BOARD OF APPEALS	3,600.00	900.00	0.00	2,700.00	25.00
101-000-633.703	ZONING REVIEW	2,500.00	675.00	0.00	1,825.00	27.00
101-000-634.703	SIGN PERMIT REVIEW	0.00	700.00	125.00	(700.00)	100.00
101-000-642.000	CEMETERY LOT SALES	8,000.00	5,600.00	0.00	2,400.00	70.00
101-000-645.000	GRAVE OPENINGS	12,000.00	16,985.00	1,900.00	(4,985.00)	141.54
101-000-664.000	INTEREST ON INVESTMENT	140,000.00	135,551.30	7,961.22	4,448.70	96.82
101-000-667.100	RENTAL FEES - TEXAS DRIVE PAVILION/CON	2,750.00	3,870.00	0.00	(1,120.00)	140.73
101-000-667.200	RENTAL FEES - TEXAS DRIVE SPORTS FIELDS	3,000.00	2,860.00	0.00	140.00	95.33
101-000-667.300	RENTAL FEES - FARMERS MARKET PAVILION	3,000.00	2,650.00	0.00	350.00	88.33
101-000-667.400	RENTAL FEES - 6TH STREET SPORTS FIELDS	3,500.00	2,165.00	0.00	1,335.00	61.86
101-000-667.500	RENTAL FEES - 6TH STREET PAVILION	1,500.00	875.00	0.00	625.00	58.33
101-000-674.000	CONTRIBUTIONS/DONATION	0.00	10,000.00	0.00	(10,000.00)	100.00
101-000-674.751	RESTRICTED CONTRIB - TREE & BENCH	5,000.00	0.00	0.00	5,000.00	0.00
101-000-676.248	REIMBURSEMENTS - DDA	6,717.00	6,717.00	0.00	0.00	100.00
101-000-676.249	REIMBURSEMENT - BUILDING DEPT	39,098.00	39,098.00	0.00	0.00	100.00
101-000-678.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00
101-000-687.000	REIMBURSE ELECTION EXPENSE	10,000.00	0.00	0.00	10,000.00	0.00
101-000-687.248	REIMBURSEMENT FROM DDA (CULVER PROP)	13,012.00	13,012.10	0.00	(0.10)	100.00
Total Dept 000		4,046,829.00	3,572,819.79	500,159.72	474,009.21	88.29

Dept 262 - ELECTIONS

101-262-687.000	REIMBURSE ELECTION EXPENSE	10,000.00	4,701.14	0.00	5,298.86	47.01
Total Dept 262 - ELECTIONS		10,000.00	4,701.14	0.00	5,298.86	47.01

Dept 265 - BUILDINGS & GROUNDS

101-265-615.000	EV CHARGING STATION FEES	75.00	137.67	4.94	(62.67)	183.56
Total Dept 265 - BUILDINGS & GROUNDS		75.00	137.67	4.94	(62.67)	183.56

Dept 806 - FARMERS MARKET

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
101-806-482.000	FARMERS' MARKET VENDOR FEES	20,000.00	23,810.00	0.00	(3,810.00)	119.05
101-806-585.000	SPONSORSHIPS - FARMERS' MARK	500.00	50.00	0.00	450.00	10.00
101-806-585.100	MUSIC SPONSORSHIP - FARMERS MARKET	3,600.00	4,000.00	0.00	(400.00)	111.11
101-806-664.000	INTEREST ON INVESTMENT	150.00	335.88	24.05	(185.88)	223.92
Total Dept 806 - FARMERS MARKET		24,250.00	28,195.88	24.05	(3,945.88)	116.27
 TOTAL REVENUES		4,081,154.00	3,605,854.48	500,188.71	475,299.52	88.35
 Expenditures						
Dept 000						
101-000-703.005	VACATION BUY OUT	8,200.00	1,435.01	0.00	6,764.99	17.50
101-000-708.000	HRA/HSA EXPENSE	16,500.00	17,600.00	0.00	(1,100.00)	106.67
101-000-715.000	SOCIAL SECURITY & MEDICARE	0.00	701.52	0.00	(701.52)	100.00
101-000-995.100	TRANSFER OUT TO FIRE CAPITAL FUND	154,287.00	154,287.00	0.00	0.00	100.00
101-000-995.200	TRANSFER OUT TO FIRE OPERATING FUND	185,145.00	185,145.50	0.00	(0.50)	100.00
101-000-995.301	TRANSFER OUT - DEBT SERVICE	504,500.00	503,000.00	0.00	1,500.00	99.70
Total Dept 000		868,632.00	862,169.03	0.00	6,462.97	99.26
 Dept 101 - TRUSTEES						
101-101-701.000	FEES AND PER DIEM TRUSTEE	33,200.00	38,175.00	10,300.00	(4,975.00)	114.98
101-101-715.000	SOCIAL SECURITY & MEDICARE	2,540.00	2,920.37	787.95	(380.37)	114.98
101-101-801.000	DUES - MTA/COG/OTHERS	11,000.00	9,374.52	0.00	1,625.48	85.22
101-101-875.000	SURVEY/STRATEGIC PLANNING	23,000.00	6,566.40	0.00	16,433.60	28.55
101-101-955.000	CONTINUING EDUCATION	5,000.00	0.00	0.00	5,000.00	0.00
101-101-956.000	MISCELLANEOUS	1,000.00	135.49	0.00	864.51	13.55
Total Dept 101 - TRUSTEES		75,740.00	57,171.78	11,087.95	18,568.22	75.48
 Dept 171 - SUPERVISOR						
101-171-703.000	SALARIES-SUPERVISOR	23,801.00	23,800.52	5,950.13	0.48	100.00

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
101-171-715.000	SOCIAL SECURITY & MEDICARE	1,821.00	1,820.74	455.19	0.26	99.99
101-171-729.000	MEMBERSHIP AND DUES	100.00	0.00	0.00	100.00	0.00
101-171-873.000	MILEAGE-SUPERVISOR	1,000.00	512.90	0.00	487.10	51.29
101-171-955.000	CONTINUING EDUCATION	1,000.00	839.50	0.00	160.50	83.95
Total Dept 171 - SUPERVISOR		27,722.00	26,973.66	6,405.32	748.34	97.30
Dept 172 - SUPERINTENDENT						
101-172-703.000	SALARIES-SUPERINTENDENT	130,000.00	126,484.38	10,000.00	3,515.62	97.30
101-172-703.300	DEPUTY SUPERINTENDENT	3,824.87	3,825.00	0.00	(0.13)	100.00
101-172-703.400	EXECUTIVE ASSISTANT	18,620.00	17,817.80	2,295.89	802.20	95.69
101-172-715.000	SOCIAL SECURITY & MEDICARE	14,000.00	10,921.25	935.64	3,078.75	78.01
101-172-729.000	MEMBERSHIP AND DUES	500.00	300.00	0.00	200.00	60.00
101-172-873.000	MILEAGE-SUPERINTENDENT	1,500.00	604.22	0.00	895.78	40.28
101-172-955.000	CONTINUING EDUCATION	1,000.00	1,114.40	0.00	(114.40)	111.44
101-172-956.000	MISCELLANEOUS	500.00	459.37	150.00	40.63	91.87
Total Dept 172 - SUPERINTENDENT		169,944.87	161,526.42	13,381.53	8,418.45	95.05
Dept 215 - CLERK						
101-215-703.000	SALARIES	79,335.00	80,769.60	6,102.70	(1,434.60)	101.81
101-215-703.200	SALARIES - DEPUTY CLERK	6,000.00	5,538.48	461.54	461.52	92.31
101-215-703.300	ADMINISTRATIVE ASSISTANT	54,000.00	47,341.13	4,035.20	6,658.87	87.67
101-215-715.000	SOCIAL SECURITY & MEDICARE	12,113.00	9,918.32	772.61	2,194.68	81.88
101-215-729.000	MEMBERSHIP AND DUES	500.00	100.00	0.00	400.00	20.00
101-215-873.000	MILEAGE - CLERK	500.00	267.40	0.00	232.60	53.48
101-215-900.000	PRINTING AND PUBLISHING	6,000.00	4,346.72	1,247.70	1,653.28	72.45
101-215-955.000	CONTINUING EDUCATION	1,500.00	1,337.69	0.00	162.31	89.18
101-215-956.000	MISCELLANEOUS	500.00	39.00	0.00	461.00	7.80
Total Dept 215 - CLERK		160,448.00	149,658.34	12,619.75	10,789.66	93.28

Dept 228 - COMPUTER/IT

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
101-228-750.000	COMPUTER SUPPLIES/EQUIPMENT	13,500.00	13,280.37	0.00	219.63	98.37
101-228-800.000	COMPUTER SOFTWARE	16,000.00	16,713.40	949.87	(713.40)	104.46
101-228-801.000	CONTRACT SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
101-228-802.000	TECHNICAL SUPPORT	65,766.13	52,872.66	3,354.82	12,893.47	80.39
101-228-853.000	INTERNET	2,592.00	4,502.95	375.66	(1,910.95)	173.72
101-228-854.000	WEBSITE	7,914.00	7,765.72	0.00	148.28	98.13
101-228-921.000	TELEPHONE	8,818.00	8,597.67	722.86	220.33	97.50
Total Dept 228 - COMPUTER/IT		116,090.13	103,732.77	5,403.21	12,357.36	89.36
Dept 247 - BOARD OF REVIEW						
101-247-712.000	FEES & PER DIEM-BD REVEIW	4,500.00	2,812.00	272.00	1,688.00	62.49
101-247-715.000	SOCIAL SECURITY & MEDICARE	310.00	215.11	20.80	94.89	69.39
101-247-728.000	OFFICE SUPPLIES	100.00	15.49	0.00	84.51	15.49
101-247-900.000	PRINTING AND PUBLISHING	2,000.00	1,365.09	0.00	634.91	68.25
101-247-955.000	CONTINUING EDUCATION	500.00	30.00	0.00	470.00	6.00
Total Dept 247 - BOARD OF REVIEW		7,410.00	4,437.69	292.80	2,972.31	59.89
Dept 253 - TREASURER						
101-253-703.000	SALARIES	79,335.00	80,769.60	6,102.70	(1,434.60)	101.81
101-253-703.200	SALARY - DEPUTY TREASURER	6,000.00	6,809.17	461.54	(809.17)	113.49
101-253-703.400	TREASURER ADM ASSISTANT	47,840.00	45,153.86	4,240.00	2,686.14	94.39
101-253-715.000	SOCIAL SECURITY & MEDICARE	10,188.00	10,154.05	826.53	33.95	99.67
101-253-728.000	OFFICE SUPPLIES - TAX	4,500.00	3,644.55	0.00	855.45	80.99
101-253-729.000	MEMBERSHIP AND DUES	600.00	298.00	50.00	302.00	49.67
101-253-800.000	TAX SOFTWARE	3,250.00	3,297.00	0.00	(47.00)	101.45
101-253-853.000	INTERNET SERVICE	3,500.00	3,050.50	0.00	449.50	87.16
101-253-873.000	MILEAGE - TREASURER	550.00	196.00	0.00	354.00	35.64
101-253-901.000	POSTAGE	4,500.00	5,187.00	0.00	(687.00)	115.27
101-253-955.000	CONTINUING EDUCATION	2,000.00	2,606.75	0.00	(606.75)	130.34
101-253-956.000	MISCELLANEOUS	1,000.00	371.85	36.00	628.15	37.19

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
Total Dept 253 - TREASURER		163,263.00	161,538.33	11,716.77	1,724.67	98.94
Dept 257 - ASSESSING						
101-257-703.000	SALARIES	97,912.00	95,309.93	7,531.70	2,602.07	97.34
101-257-703.100	SALARIES-CLERICAL	4,736.00	4,388.36	1,103.98	347.64	92.66
101-257-715.000	SOCIAL SECURITY & MEDICARE	7,490.00	7,385.71	637.67	104.29	98.61
101-257-728.000	OFFICE SUPPLIES	500.00	36.98	0.00	463.02	7.40
101-257-729.000	MEMBERSHIP AND DUES	350.00	272.38	272.38	77.62	77.82
101-257-800.000	ASSESSING SOFTWARE	6,500.00	6,154.65	0.00	345.35	94.69
101-257-826.000	LEGAL FEES	5,000.00	4,364.11	4,032.61	635.89	87.28
101-257-834.000	SPLITS & DEEDS	15,000.00	10,004.44	684.25	4,995.56	66.70
101-257-853.000	INTERNET SERVICE	3,100.00	3,050.50	0.00	49.50	98.40
101-257-873.000	MILEAGE	250.00	827.12	154.00	(577.12)	330.85
101-257-900.000	PRINTING AND PUBLISHING	2,500.00	0.00	0.00	2,500.00	0.00
101-257-901.000	POSTAGE	5,000.00	4,508.79	0.00	491.21	90.18
101-257-955.000	CONTINUING EDUCATION	500.00	2,067.73	0.00	(1,567.73)	413.55
101-257-955.100	PARCEL REVIEW	20,000.00	19,880.00	0.00	120.00	99.40
101-257-956.000	MISCELLANEOUS	350.00	305.40	2.70	44.60	87.26
Total Dept 257 - ASSESSING		169,188.00	158,556.10	14,419.29	10,631.90	93.72
Dept 262 - ELECTIONS						
101-262-703.000	ELECTION ASSISTANT	4,500.00	4,477.95	0.00	22.05	99.51
101-262-704.000	PER DIEM - ELECTION WORKERS	3,000.00	2,843.25	0.00	156.75	94.78
101-262-715.000	SOCIAL SECURITY & MEDICARE	500.00	334.09	0.00	165.91	66.82
101-262-728.000	OFFICE SUPPLIES	5,000.00	3,064.37	1,745.00	1,935.63	61.29
101-262-730.000	RECORD STORAGE/DESTRUCTION	500.00	303.70	45.15	196.30	60.74
101-262-802.000	EARLY VOTING	1,873.00	1,872.92	0.00	0.08	100.00
101-262-873.000	MILEAGE - ELECTIONS	100.00	209.89	0.00	(109.89)	209.89
101-262-900.000	PRINTING AND PUBLISHING	3,000.00	1,333.54	0.00	1,666.46	44.45
101-262-901.000	POSTAGE	5,000.00	1,460.28	0.00	3,539.72	29.21

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
101-262-933.000	EQUIPMENT MAINTENANCE	6,500.00	0.00	0.00	6,500.00	0.00
101-262-956.000	MISCELLANEOUS	5,000.00	6,128.93	0.00	(1,128.93)	122.58
101-262-958.000	RENT - PRECINCT FACILITY	1,500.00	600.00	0.00	900.00	40.00
Total Dept 262 - ELECTIONS		36,473.00	22,628.92	1,790.15	13,844.08	62.04
Dept 265 - BUILDINGS & GROUNDS						
101-265-703.000	SALARIES	26,725.00	35,519.94	5,028.89	(8,794.94)	132.91
101-265-715.000	SOCIAL SECURITY & MEDICARE	2,044.00	2,717.83	384.72	(673.83)	132.97
101-265-750.000	TOOLS & SUPPLIES	15,500.00	14,185.81	232.99	1,314.19	91.52
101-265-763.000	AUTOMOBILE MAINTENANCE	3,000.00	2,848.08	121.13	151.92	94.94
101-265-873.000	MILEAGE-MAINTENANCE	0.00	7.99	0.00	(7.99)	100.00
101-265-920.000	UTILITIES (7060 & 7110)	3,000.00	0.00	0.00	3,000.00	0.00
101-265-920.100	UTILITIES (7227)	35,000.00	35,909.40	6,184.63	(909.40)	102.60
101-265-923.000	EV CHARGEPOINT FEE	3,780.00	3,780.00	0.00	0.00	100.00
101-265-931.000	BUILDING MAINTENANCE (7060 & 7110)	3,000.00	11,130.75	2,502.80	(8,130.75)	371.03
101-265-931.100	BUILDING MAINT (7227)	33,500.00	28,281.89	1,895.04	5,218.11	84.42
101-265-936.000	GROUNDS MAINTENANCE (7060 & 7110)	6,000.00	13,562.60	3,995.00	(7,562.60)	226.04
101-265-936.100	GROUNDS MAINTENANCE (7227)	12,000.00	13,433.52	3,860.00	(1,433.52)	111.95
101-265-955.000	CONTINUING EDUCATION	1,200.00	1,291.65	194.05	(91.65)	107.64
101-265-956.000	MISCELLANEOUS	2,500.00	0.08	0.00	2,499.92	0.00
101-265-970.100	CAPITAL OUTLAY - OFFICE	5,000.00	0.00	0.00	5,000.00	0.00
101-265-970.200	CAPITAL OUTLAY - TWP HALL	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 265 - BUILDINGS & GROUNDS		167,249.00	162,669.54	24,399.25	4,579.46	97.26
Dept 268 - TOWNSHIP OFFICE						
101-268-703.000	OFFICE SALARIES	63,560.00	55,767.64	2,296.11	7,792.36	87.74
101-268-715.000	SOCIAL SECURITY & MEDICARE	3,749.00	4,232.10	173.77	(483.10)	112.89
101-268-728.000	OFFICE SUPPLIES	12,000.00	10,019.11	1,212.45	1,980.89	83.49
101-268-728.100	PASSPORT SUPPLIES	1,500.00	1,010.46	0.00	489.54	67.36
101-268-730.000	RECORD STORAGE/DESTRUCTION	1,250.00	1,031.75	199.30	218.25	82.54

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
101-268-740.000	OFFICE TOOLS & EQUIPMENT	3,000.00	2,591.47	0.00	408.53	86.38
101-268-776.000	EQUIPMENT MAINTENANCE	500.00	790.60	121.13	(290.60)	158.12
101-268-873.000	MILEAGE	500.00	1,064.61	96.25	(564.61)	212.92
101-268-901.000	POSTAGE	6,000.00	3,759.67	0.00	2,240.33	62.66
Total Dept 268 - TOWNSHIP OFFICE		92,059.00	80,267.41	4,099.01	11,791.59	87.19
Dept 270 - HUMAN RESOURCES						
101-270-703.000	SALARIES	30,000.00	23,499.97	7,230.76	6,500.03	78.33
101-270-715.000	SOCIAL SECURITY & MEDICARE	0.00	1,797.75	553.16	(1,797.75)	100.00
101-270-826.000	LEGAL FEES	0.00	1,351.50	331.50	(1,351.50)	100.00
101-270-956.000	MISCELLANEOUS	0.00	575.58	29.95	(575.58)	100.00
Total Dept 270 - HUMAN RESOURCES		30,000.00	27,224.80	8,145.37	2,775.20	90.75
Dept 272 - ADMINISTRATION						
101-272-715.000	SOCIAL SECURITY & MEDICARE	0.00	401.26	34.18	(401.26)	100.00
101-272-718.000	RETIREMENT	86,137.00	84,489.40	7,741.36	1,647.60	98.09
101-272-719.000	DISABILITY INSURANCE	8,723.00	8,498.65	602.33	224.35	97.43
101-272-800.000	ADMINISTRATIVE SOFTWARE	12,500.00	9,791.40	0.00	2,708.60	78.33
101-272-808.000	INDEPENDENT AUDITOR	15,014.00	16,151.10	0.00	(1,137.10)	107.57
101-272-820.000	ENGINEERING FEES	10,000.00	8,537.35	0.00	1,462.65	85.37
101-272-821.000	ACCOUNTING FEES	20,000.00	18,594.99	422.50	1,405.01	92.97
101-272-821.100	HR CONSULTING FEES	60,000.00	44,180.00	2,770.00	15,820.00	73.63
101-272-826.000	LEGAL FEES	40,000.00	39,682.95	5,619.50	317.05	99.21
101-272-834.000	HOSPITAL/MEDICAL INSURANCE	146,851.00	153,161.65	15,218.78	(6,310.65)	104.30
101-272-852.000	TELEPHONE (EMPLOYEE REIMB)	2,850.00	1,200.00	200.00	1,650.00	42.11
101-272-860.000	CCTA TRANSPORTATION FUNDING	13,000.00	13,000.00	0.00	0.00	100.00
101-272-955.000	STAFF PROFESSIONAL DEVELOPMENT	5,000.00	5,039.88	0.00	(39.88)	100.80
101-272-956.000	MISCELLANEOUS	33,000.00	22,226.68	1,519.47	10,773.32	67.35
101-272-960.000	INSURANCE & BONDS	55,000.00	60,582.92	7,623.75	(5,582.92)	110.15
101-272-962.000	TOWNSHIP PROMOTION	32,800.00	21,587.54	671.25	11,212.46	65.82

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
101-272-964.000	REFUNDS/TAX TRIBUNAL	3,000.00	0.00	0.00	3,000.00	0.00
101-272-970.000	CAPITAL OUTLAY - GENERAL	3,000.00	0.00	0.00	3,000.00	0.00
101-272-995.700	TRANSFER OUT TO CAPITAL	200,000.00	200,000.00	0.00	0.00	100.00
Total Dept 272 - ADMINISTRATION		746,875.00	707,125.77	42,423.12	39,749.23	94.68
Dept 301 - PUBLIC SAFETY						
101-301-801.000	SHERIFF PATROL PAY	315,000.00	229,935.21	0.00	85,064.79	73.00
101-301-826.000	LEGAL FEES	7,580.00	8,039.40	0.00	(459.40)	106.06
101-301-933.000	EQUIPMENT MAINTENANCE	200.00	11.50	0.00	188.50	5.75
101-301-956.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
Total Dept 301 - PUBLIC SAFETY		322,980.00	237,986.11	0.00	84,993.89	73.68
Dept 441 - PUBLIC WORKS						
101-441-703.000	SALARIES - MAINTENANCE	1,782.00	6,224.68	152.95	(4,442.68)	349.31
101-441-715.000	SOCIAL SECURITY & MEDICARE	136.00	443.27	11.69	(307.27)	325.93
101-441-763.000	AUTOMOBILE MAINTENANCE	0.00	112.95	0.00	(112.95)	100.00
101-441-810.000	TRANSFER TO ROADS	175,000.00	175,000.00	0.00	0.00	100.00
101-441-818.000	COMPACTOR SERVICE	30,000.00	18,410.45	18,167.20	11,589.55	61.37
101-441-818.100	COMPACTOR - LABOR	60,000.00	54,312.50	0.00	5,687.50	90.52
101-441-819.000	RECYCLING	12,047.00	577.00	0.00	11,470.00	4.79
101-441-821.000	HOUSEHOLD HAZARDOUS WASTE	25,000.00	18,529.34	2,873.62	6,470.66	74.12
101-441-830.000	TOWNSHIP DRAIN ASSESSMENT	7,256.00	16,152.40	0.00	(8,896.40)	222.61
101-441-850.000	TELEPHONE	0.00	40.00	0.00	(40.00)	100.00
101-441-926.000	TOWNSHIP STREET LIGHTING	7,500.00	5,664.40	972.95	1,835.60	75.53
101-441-930.000	12TH ROUND ABOUT MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00
101-441-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
Total Dept 441 - PUBLIC WORKS		321,721.00	295,466.99	22,178.41	26,254.01	91.84
Dept 567 - CEMETERY						
101-567-703.000	SEXTON FEES	15,000.00	15,090.08	2,850.00	(90.08)	100.60

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
101-567-703.100	SALARIES - MAINTENANCE	1,782.00	2,067.87	152.95	(285.87)	116.04
101-567-715.000	SOCIAL SECURITY & MEDICARE	136.00	153.17	11.69	(17.17)	112.63
101-567-750.000	TOOLS AND SUPPLIES	1,000.00	269.64	0.00	730.36	26.96
101-567-930.000	MAINTENANCE - CEMETERY	16,100.00	15,022.01	1,826.21	1,077.99	93.30
101-567-956.000	MISCELLANEOUS	2,900.00	1,592.62	64.99	1,307.38	54.92
101-567-957.000	MONUMENT REPAIR	1,000.00	500.00	0.00	500.00	50.00
Total Dept 567 - CEMETERY		37,918.00	34,695.39	4,905.84	3,222.61	91.50
Dept 703 - COMMUNITY & ECONOMIC DEVELOPMENT						
101-703-702.000	SALARIES - PLANNING DIRECTOR	102,900.00	101,685.93	7,915.38	1,214.07	98.82
101-703-702.100	SALARIES - ZONING ADMINISTRATOR	48,175.00	47,796.18	3,705.76	378.82	99.21
101-703-703.300	SALARIES-ORDINANCE ENF.	30,000.00	22,303.00	1,050.00	7,697.00	74.34
101-703-703.400	PER DIEM - PLANNING COMMISSION	22,500.00	8,710.00	8,710.00	13,790.00	38.71
101-703-715.000	SOCIAL SECURITY & MEDICARE	15,879.00	13,560.87	1,846.05	2,318.13	85.40
101-703-716.000	FRINGE BENEFITS	4,420.00	5,337.18	953.75	(917.18)	120.75
101-703-728.000	OFFICE SUPPLIES	1,000.00	147.72	0.00	852.28	14.77
101-703-729.000	MEMBERSHIPS AND DUES	2,000.00	1,354.19	0.00	645.81	67.71
101-703-730.000	FEES AND PER DIEM - ZBA	4,000.00	3,480.00	3,480.00	520.00	87.00
101-703-740.000	OFFICE TOOLS/EQUIPMENT & SUPPLIES	1,000.00	299.40	0.00	700.60	29.94
101-703-800.000	COMPUTER SOFTWARE	6,800.00	4,826.42	0.00	1,973.58	70.98
101-703-820.000	ENGINEERING FEES	1,000.00	800.50	0.00	199.50	80.05
101-703-824.000	GIS	2,000.00	119.00	0.00	1,881.00	5.95
101-703-826.000	LEGAL FEES	12,000.00	3,799.50	408.00	8,200.50	31.66
101-703-873.000	MILEAGE	0.00	257.28	0.00	(257.28)	100.00
101-703-900.000	PRINTING AND PUBLISHING	12,000.00	4,670.27	330.70	7,329.73	38.92
101-703-930.000	AUTOMOBILE MAINTENANCE	1,200.00	2,618.84	121.13	(1,418.84)	218.24
101-703-955.000	CONTINUING EDUCATION	5,000.00	2,790.85	60.00	2,209.15	55.82
101-703-956.000	MISCELLANEOUS	1,000.00	573.21	84.78	426.79	57.32
Total Dept 703 - COMMUNITY & ECONOMIC DEVELOPMENT		272,874.00	225,130.34	28,665.55	47,743.66	82.50

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
Dept 751 - RECREATION & CULTURE						
101-751-703.000	SALARIES - MAINTENANCE STAFF	53,450.00	55,721.54	4,205.90	(2,271.54)	104.25
101-751-715.000	SOCIAL SECURITY & MEDICARE	4,149.00	4,263.00	321.74	(114.00)	102.75
101-751-750.000	TOOLS AND SUPPLIES	6,500.00	2,935.92	0.00	3,564.08	45.17
101-751-763.000	AUTOMOBILE MAINTENANCE	0.00	266.79	121.13	(266.79)	100.00
101-751-820.000	ENGINEERING	3,000.00	3,463.70	0.00	(463.70)	115.46
101-751-826.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-751-827.000	PLANNING SERVICE FEES	20,000.00	14,455.00	0.00	5,545.00	72.28
101-751-920.000	UTILITIES	10,466.00	8,213.31	279.57	2,252.69	78.48
101-751-930.000	MAINTENANCE - PARK	90,000.00	72,872.23	3,434.78	17,127.77	80.97
101-751-930.025	MAINTENANCE - MAPLE HILL SPLASH PAD	5,000.00	3,616.46	0.00	1,383.54	72.33
101-751-931.000	MAINTENANCE - TRAILWAY	15,000.00	23,930.61	(5,000.00)	(8,930.61)	159.54
101-751-956.000	MISCELLANEOUS	1,000.00	643.55	0.00	356.45	64.36
101-751-958.000	DONATED TREE & BENCH EXPENSE	5,000.00	698.96	0.00	4,301.04	13.98
101-751-970.100	CAPITAL OUTLAY - PARKS	17,500.00	7,886.79	0.00	9,613.21	45.07
Total Dept 751 - RECREATION & CULTURE		232,065.00	198,967.86	3,363.12	33,097.14	85.74
Dept 806 - FARMERS MARKET						
101-806-703.000	MARKET MANAGER	11,500.00	9,572.56	112.75	1,927.44	83.24
101-806-703.100	SALARIES - MAINTENANCE STAFF	891.00	996.51	76.48	(105.51)	111.84
101-806-703.300	MARKET ASSISTANT	4,000.00	3,397.50	0.00	602.50	84.94
101-806-715.000	SOCIAL SECURITY & MEDICARE	1,254.00	1,065.76	14.48	188.24	84.99
101-806-752.000	SUPPLIES	1,500.00	1,069.07	0.00	430.93	71.27
101-806-761.000	TOOLS & EQUIPMENT	2,500.00	2,046.89	0.00	453.11	81.88
101-806-880.000	PROMOTION - MARKET	6,000.00	5,999.93	78.50	0.07	100.00
101-806-931.000	BUILDING MAINTENANCE (7060)	1,000.00	802.16	64.27	197.84	80.22
101-806-952.000	FARMERS MARKET MISCELLANEOUS	1,500.00	167.72	0.00	1,332.28	11.18
101-806-953.000	BANK & CC TRANSACTION FEES	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 806 - FARMERS MARKET		32,145.00	25,118.10	346.48	7,026.90	78.14

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
TOTAL EXPENDITURES		4,050,797.00	3,703,045.35	215,642.92	347,751.65	91.42
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Fund 101 - GENERAL FUND:						
TOTAL REVENUES		4,081,154.00	3,605,854.48	500,188.71	475,299.52	88.35
TOTAL EXPENDITURES		4,050,797.00	3,703,045.35	215,642.92	347,751.65	91.42
NET OF REVENUES & EXPENDITURES		30,357.00	(97,190.87)	284,545.79	127,547.87	320.16
 Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-403.000	MILLAGE	1,198,269.00	1,193,979.55	686.47	4,289.45	99.64
206-000-569.000	SBTE - STATE REIMBURSEMENT	0.00	723.35	0.00	(723.35)	100.00
206-000-664.000	INTEREST ON INVESTMENT	15,000.00	15,074.98	12.81	(74.98)	100.50
206-000-678.000	MISCELLANEOUS	10,000.00	108.52	33.52	9,891.48	1.09
206-000-699.000	TRANSFER FROM GENERAL FUND	185,145.00	185,145.50	0.00	(0.50)	100.00
206-000-699.470	TRANSFER IN (7110 W Q RENO)	0.00	3,029.34	0.00	(3,029.34)	100.00
Total Dept 000		1,408,414.00	1,398,061.24	732.80	10,352.76	99.26
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TOTAL REVENUES		1,408,414.00	1,398,061.24	732.80	10,352.76	99.26
 Expenditures						
Dept 336 - FIRE DEPARTMENT						
206-336-701.000	SALARIES - CLERICAL	49,005.00	48,214.95	3,769.60	790.05	98.39
206-336-702.000	SALARIES - FIRE CHIEF	122,855.00	119,880.21	9,269.24	2,974.79	97.58
206-336-703.000	SALARIES - ON CALL FIRE FIGHTERS	154,383.00	143,927.28	11,903.56	10,455.72	93.23
206-336-703.006	COMP TIME CASH OUT	43,518.00	37,691.25	5,426.87	5,826.75	86.61
206-336-703.500	HOLIDAY PAY	6,955.00	3,334.74	1,864.48	3,620.26	47.95
206-336-704.500	TRAINING/CONVENTIONS	12,800.00	12,701.34	999.68	98.66	99.23

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
206-336-706.000	SALARIES FULL-TIME FIREFIGHTER	506,076.00	484,144.66	39,531.64	21,931.34	95.67
206-336-708.000	HSA EXPENSE	9,900.00	10,450.00	0.00	(550.00)	105.56
206-336-711.000	DISABILITY INSURANCE	14,925.00	13,118.31	398.80	1,806.69	87.89
206-336-715.000	SOCIAL SECURITY & MEDICARE	67,730.00	64,794.20	5,530.68	2,935.80	95.67
206-336-718.000	RETIREMENT	81,564.00	78,024.13	6,165.05	3,539.87	95.66
206-336-728.000	OFFICE SUPPLIES	1,200.00	1,743.76	0.00	(543.76)	145.31
206-336-729.000	MEMBERSHIP AND DUES	4,989.00	4,635.89	0.00	353.11	92.92
206-336-730.000	BOOKS/MAGAZINES/PERIODICALS	530.00	0.00	0.00	530.00	0.00
206-336-740.000	OPERATING SUPPLIES	14,470.00	6,616.19	881.30	7,853.81	45.72
206-336-741.000	MEDICAL SUPPLIES	5,890.00	3,456.41	0.00	2,433.59	58.68
206-336-742.000	UNIFORMS	11,068.00	4,498.86	238.00	6,569.14	40.65
206-336-750.000	TOOLS & EQUIPMENT	20,000.00	17,012.77	3,966.35	2,987.23	85.06
206-336-801.000	PHYSICAL EXAMS	20,100.00	19,113.49	0.00	986.51	95.09
206-336-801.100	TECHNICAL SUPPORT	15,000.00	22,145.87	2,163.37	(7,145.87)	147.64
206-336-802.000	COMPUTER SOFTWARE	33,048.00	28,308.32	60.00	4,739.68	85.66
206-336-808.000	INDEPENDENT AUDITOR	2,782.00	3,437.77	0.00	(655.77)	123.57
206-336-826.000	LEGAL FEES	1,530.00	331.50	0.00	1,198.50	21.67
206-336-830.000	ELECTRONICS	10,500.00	7,433.64	(49.76)	3,066.36	70.80
206-336-834.000	HOSPITAL/MEDICAL INSURANCE	115,216.00	117,569.10	11,582.35	(2,353.10)	102.04
206-336-900.000	PRINTING AND PUBLISHING	2,580.00	1,399.39	112.37	1,180.61	54.24
206-336-920.000	UTILITIES	27,933.00	24,000.06	3,490.49	3,932.94	85.92
206-336-921.000	TELEPHONE/911/CELLULAR	14,023.00	8,721.34	1,066.56	5,301.66	62.19
206-336-923.000	GAS/OIL/PARKING	16,650.00	12,714.75	1,938.60	3,935.25	76.36
206-336-931.000	BUILDING MAINTENANCE (7110)	15,260.00	14,949.53	2,102.77	310.47	97.97
206-336-933.000	EQUIPMENT MAINTENANCE	21,332.00	19,057.05	1,427.15	2,274.95	89.34
206-336-934.000	VEHICLE MAINTENANCE	50,450.00	50,776.75	16,111.44	(326.75)	100.65
206-336-956.000	MISCELLANEOUS	1,327.00	1,091.46	351.38	235.54	82.25
206-336-960.000	INSURANCE & BONDS	52,000.00	116,504.00	43,201.25	(64,504.00)	224.05
Total Dept 336 - FIRE DEPARTMENT		1,527,589.00	1,501,798.97	173,503.22	25,790.03	98.31

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
TOTAL EXPENDITURES		1,527,589.00	1,501,798.97	173,503.22	25,790.03	98.31
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Fund 206 - FIRE FUND:						
TOTAL REVENUES		1,408,414.00	1,398,061.24	732.80	10,352.76	99.26
TOTAL EXPENDITURES		1,527,589.00	1,501,798.97	173,503.22	25,790.03	98.31
NET OF REVENUES & EXPENDITURES		(119,175.00)	(103,737.73)	(172,770.42)	(15,437.27)	87.05
 Fund 212 - LIQUOR LAW ENFORCEMENT FUND						
Revenues						
Dept 000						
212-000-543.000	STATE GRANTS PUBLIC SAFETY	0.00	10,841.60	0.00	(10,841.60)	100.00
212-000-664.000	INTEREST ON INVESTMENT	0.00	286.67	16.76	(286.67)	100.00
Total Dept 000		0.00	11,128.27	16.76	(11,128.27)	100.00
<hr/> TOTAL REVENUES		0.00	11,128.27	16.76	(11,128.27)	100.00
 Expenditures						
Dept 301 - PUBLIC SAFETY						
212-301-980.000	EQUIPMENT-SPEED POSTS	10,383.00	2,090.73	0.00	8,292.27	20.14
Total Dept 301 - PUBLIC SAFETY		10,383.00	2,090.73	0.00	8,292.27	20.14
<hr/> TOTAL EXPENDITURES		10,383.00	2,090.73	0.00	8,292.27	20.14
 Fund 212 - LIQUOR LAW ENFORCEMENT FUND:						
TOTAL REVENUES		0.00	11,128.27	16.76	(11,128.27)	100.00
TOTAL EXPENDITURES		10,383.00	2,090.73	0.00	8,292.27	20.14
NET OF REVENUES & EXPENDITURES		(10,383.00)	9,037.54	16.76	(19,420.54)	87.04

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	BALANCE	% BDGT
		2025	12/31/2025	MONTH 12/31/2025		
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Fund 219 - STREET LIGHTING FUND						
Revenues						
Dept 000						
219-000-451.000	SPECIAL ASSESSMENT	182,652.00	182,651.73	0.00	0.27	100.00
219-000-664.000	INTEREST ON INVESTMENT	800.00	1,940.54	48.56	(1,140.54)	242.57
Total Dept 000		183,452.00	184,592.27	48.56	(1,140.27)	100.62
TOTAL REVENUES		183,452.00	184,592.27	48.56	(1,140.27)	100.62
Expenditures						
Dept 441 - PUBLIC WORKS						
219-441-808.000	INDEPENDENT AUDIT	717.00	1,145.93	0.00	(428.93)	159.82
219-441-901.000	ADMINISTRATIVE FEE	0.00	2,250.00	0.00	(2,250.00)	100.00
219-441-920.000	STREET LIGHTING	180,000.00	172,948.90	36,500.87	7,051.10	96.08
219-441-920.100	CONSTRUCTION/REPAIR OF STREET LIGHT	2,500.00	735.00	0.00	1,765.00	29.40
Total Dept 441 - PUBLIC WORKS		183,217.00	177,079.83	36,500.87	6,137.17	96.65
TOTAL EXPENDITURES		183,217.00	177,079.83	36,500.87	6,137.17	96.65
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Fund 219 - STREET LIGHTING FUND:						
TOTAL REVENUES		183,452.00	184,592.27	48.56	(1,140.27)	100.62
TOTAL EXPENDITURES		183,217.00	177,079.83	36,500.87	6,137.17	96.65
NET OF REVENUES & EXPENDITURES		235.00	7,512.44	(36,452.31)	(7,277.44)	3,196.78

Fund 233 - LONGHORN DR CONSTRUCTION

Revenues

Dept 000

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
233-000-664.000	INTEREST ON INVESTMENT	0.00	437.58	437.58	(437.58)	100.00
233-000-699.248	TRANSFER FROM DDA FUND	300,000.00	300,000.00	300,000.00	0.00	100.00
233-000-699.403	TRANSFER FROM SEWER FUND	73,010.00	73,010.00	73,010.00	0.00	100.00
233-000-699.404	TRANSFER FROM WATER FUND	120,780.00	120,780.00	120,780.00	0.00	100.00
233-000-699.405	TRANSFER FROM CAPITAL	150,000.00	150,000.00	150,000.00	0.00	100.00
Total Dept 000		643,790.00	644,227.58	644,227.58	(437.58)	100.07
TOTAL REVENUES		643,790.00	644,227.58	644,227.58	(437.58)	100.07
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
233-728-826.000	LEGAL FEES	40,000.00	34,724.70	15,116.00	5,275.30	86.81
233-728-965.100	CONSTRUCTION MANAGEMENT	75,000.00	47,054.85	47,054.85	27,945.15	62.74
Total Dept 728 - ECONOMIC DEVELOPMENT		115,000.00	81,779.55	62,170.85	33,220.45	71.11
TOTAL EXPENDITURES		115,000.00	81,779.55	62,170.85	33,220.45	71.11
Fund 233 - LONGHORN DR CONSTRUCTION:						
TOTAL REVENUES		643,790.00	644,227.58	644,227.58	(437.58)	100.07
TOTAL EXPENDITURES		115,000.00	81,779.55	62,170.85	33,220.45	71.11
NET OF REVENUES & EXPENDITURES		528,790.00	562,448.03	582,056.73	(33,658.03)	106.37
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-403.000	PROPERTY TAX	290,851.00	293,308.23	123,665.26	(2,457.23)	100.84
248-000-664.000	INTEREST ON INVESTMENT	16,000.00	20,512.62	1,313.74	(4,512.62)	128.20
248-000-674.001	MAKERS MARKET	0.00	1,674.03	0.00	(1,674.03)	100.00

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
248-000-678.000	MISCELLANEOUS	0.00	1,100.00	900.00	(1,100.00)	100.00
Total Dept 000		306,851.00	316,594.88	125,879.00	(9,743.88)	103.18
TOTAL REVENUES		306,851.00	316,594.88	125,879.00	(9,743.88)	103.18
Expenditures						
Dept 000						
248-000-991.000	SIDEWALKS LOAN PAYMENT-PRINCIPAL	13,942.00	13,942.00	0.00	0.00	100.00
248-000-993.000	INTEREST EXPENSE - CULVER PROPERTY	752.00	752.30	0.00	(0.30)	100.04
248-000-995.000	SIDEWALKS LOAN PAYMENT - INTEREST	1,077.00	1,077.00	0.00	0.00	100.00
Total Dept 000		15,771.00	15,771.30	0.00	(0.30)	100.00
Dept 272 - ADMINISTRATION						
248-272-718.000	RETIREMENT	614.00	711.56	57.68	(97.56)	115.89
248-272-920.000	UTILITIES	1,610.00	1,610.00	0.00	0.00	100.00
248-272-971.000	TECHNICAL SUPPORT	2,198.00	2,198.00	0.00	0.00	100.00
Total Dept 272 - ADMINISTRATION		4,422.00	4,519.56	57.68	(97.56)	102.21
Dept 728 - ECONOMIC DEVELOPMENT						
248-728-703.000	SALARIES - ADMIN & EVENT	22,000.00	18,159.45	1,652.50	3,840.55	82.54
248-728-703.100	SALARIES - MAINTENANCE	9,590.00	9,963.95	764.74	(373.95)	103.90
248-728-715.000	SOCIAL SECURITY & MEDICARE	4,860.00	2,128.62	183.03	2,731.38	43.80
248-728-728.000	SUPPLIES	1,000.00	9.99	0.00	990.01	1.00
248-728-801.000	SPECIAL EVENTS	20,000.00	2,100.00	0.00	17,900.00	10.50
248-728-802.000	CORNERS COINS REDEMPTION	1,000.00	160.00	80.00	840.00	16.00
248-728-803.001	MAKERS MKT NOV 2023	0.00	6,550.99	903.75	(6,550.99)	100.00
248-728-803.500	FARMERS MARKET SUPPORT	4,000.00	4,000.00	0.00	0.00	100.00
248-728-804.000	PROMOTIONAL EXPENSE	10,000.00	16,673.70	(2,075.00)	(6,673.70)	166.74
248-728-808.000	INDEPENDENT AUDIT	1,750.00	3,819.74	0.00	(2,069.74)	218.27

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
248-728-826.000	LEGAL FEES	1,000.00	650.25	0.00	349.75	65.03
248-728-827.000	PLANNING SERVICE FEES	1,000.00	0.00	0.00	1,000.00	0.00
248-728-900.000	PRINTING & PUBLISHING	1,000.00	1,280.12	0.00	(280.12)	128.01
248-728-901.000	ADMINISTRATIVE FEE	2,909.00	2,909.00	0.00	0.00	100.00
248-728-931.000	MAINTENANCE	5,000.00	78.92	0.00	4,921.08	1.58
248-728-931.100	MOWING	8,500.00	14,230.00	0.00	(5,730.00)	167.41
248-728-931.200	SNOW REMOVAL	8,500.00	2,990.00	910.00	5,510.00	35.18
248-728-932.000	STREETSCAPE	45,000.00	28,205.52	0.00	16,794.48	62.68
248-728-956.000	MISCELLANEOUS	3,000.00	499.69	61.55	2,500.31	16.66
248-728-958.000	REPAY GENERAL FUND - CULVER PROPERTY	12,260.00	12,259.80	0.00	0.20	100.00
248-728-970.000	CAPITAL OUTLAY - GENERAL	100,000.00	0.00	0.00	100,000.00	0.00
248-728-970.100	RING ROAD PROJECT	500,000.00	0.00	(47,750.72)	500,000.00	0.00
248-728-995.233	TRANSFER OUT - LONGHORN DR	0.00	300,000.00	300,000.00	(300,000.00)	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		762,369.00	426,669.74	254,729.85	335,699.26	55.97
TOTAL EXPENDITURES		782,562.00	446,960.60	254,787.53	335,601.40	57.12
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		306,851.00	316,594.88	125,879.00	(9,743.88)	103.18
TOTAL EXPENDITURES		782,562.00	446,960.60	254,787.53	335,601.40	57.12
NET OF REVENUES & EXPENDITURES		(475,711.00)	(130,365.72)	(128,908.53)	(345,345.28)	27.40
Fund 249 - INSPECTION FUND						
Revenues						
Dept 000						
249-000-476.000	BUILDING PLAN REVIEW	9,364.00	30,858.82	300.00	(21,494.82)	329.55
249-000-476.100	BUILDING PERMITS CFS	200,000.00	270,997.91	9,499.00	(70,997.91)	135.50
249-000-476.200	ELECTRICAL PERMITS CFS	61,486.00	63,408.00	2,243.00	(1,922.00)	103.13
249-000-476.300	MECHANICAL PERMITS CFS	70,877.00	78,630.00	7,046.00	(7,753.00)	110.94

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
249-000-476.400	PLUMBING PERMITS CFS	45,120.00	36,056.00	2,407.00	9,064.00	79.91
249-000-664.000	INTEREST ON INVESTMENT	10,355.00	13,913.19	1,026.08	(3,558.19)	134.36
Total Dept 000		397,202.00	493,863.92	22,521.08	(96,661.92)	124.34
TOTAL REVENUES		397,202.00	493,863.92	22,521.08	(96,661.92)	124.34

Expenditures

Dept 371 - BUILDING

249-371-703.000	BUILDING INSPECTIONS	102,500.00	101,044.30	7,501.22	1,455.70	98.58
249-371-703.005	VACATION BUY OUT	1,500.00	0.00	0.00	1,500.00	0.00
249-371-703.100	MECHANICAL INSPECTIONS	48,000.00	37,240.00	2,760.00	10,760.00	77.58
249-371-703.200	PLUMBING INSPECTIONS	48,000.00	22,700.00	2,160.00	25,300.00	47.29
249-371-703.400	ELECTRICAL INSPECTIONS	32,500.00	30,074.20	2,216.48	2,425.80	92.54
249-371-703.500	SALARIES - BUILDING COORDINATOR	68,470.00	67,431.29	5,264.00	1,038.71	98.48
249-371-703.600	SALARIES-TEMP INSPECTORS	4,000.00	0.00	0.00	4,000.00	0.00
249-371-708.000	HSA EXPENSE	1,600.00	1,650.00	0.00	(50.00)	103.13
249-371-712.000	DISABILITY INSURANCE	2,700.00	1,683.46	122.50	1,016.54	62.35
249-371-715.000	SOCIAL SECURITY & MEDICARE	23,215.00	20,098.17	1,579.63	3,116.83	86.57
249-371-718.000	RETIREMENT	20,347.00	20,994.92	1,518.86	(647.92)	103.18
249-371-728.000	OFFICE SUPPLIES	5,000.00	752.22	0.00	4,247.78	15.04
249-371-729.000	MEMBERSHIP AND DUES	955.00	405.00	0.00	550.00	42.41
249-371-730.000	RECORD STORAGE	500.00	313.80	74.70	186.20	62.76
249-371-740.000	TOOLS AND SUPPLIES	2,000.00	470.50	0.00	1,529.50	23.53
249-371-750.000	COMPUTER HARDWARE	3,800.00	1,649.84	1,649.84	2,150.16	43.42
249-371-802.000	COMPUTER SOFTWARE/LICENSE	7,500.00	8,894.35	0.00	(1,394.35)	118.59
249-371-808.000	AUDIT	2,500.00	1,909.88	0.00	590.12	76.40
249-371-826.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
249-371-834.000	HOSPITAL/MEDICAL INSURANCE	28,563.00	32,857.06	2,911.65	(4,294.06)	115.03
249-371-852.000	TELEPHONE (EMPLOYEE REIMB)	600.00	510.00	50.00	90.00	85.00

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
249-371-873.000	MILEAGE-INSPECTIONS	6,000.00	5,180.00	0.00	820.00	86.33
249-371-900.000	PRINTING AND PUBLISHING	150.00	0.00	0.00	150.00	0.00
249-371-920.000	UTILITIES/MAINTENANCE/ADMIN SUPPORT	39,098.00	39,098.00	0.00	0.00	100.00
249-371-934.000	VEHICLE MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
249-371-955.000	CONTINUING EDUCATION	4,500.00	538.62	0.00	3,961.38	11.97
249-371-956.000	MISCELLANEOUS	3,500.00	28.99	0.00	3,471.01	0.83
249-371-960.000	FIRE DEPARTMENT/PLAN REVIEW	7,500.00	2,600.00	600.00	4,900.00	34.67
Total Dept 371 - BUILDING		466,998.00	398,124.60	28,408.88	68,873.40	85.25
TOTAL EXPENDITURES		466,998.00	398,124.60	28,408.88	68,873.40	85.25

Fund 249 - INSPECTION FUND:						
TOTAL REVENUES		397,202.00	493,863.92	22,521.08	(96,661.92)	124.34
TOTAL EXPENDITURES		466,998.00	398,124.60	28,408.88	68,873.40	85.25
NET OF REVENUES & EXPENDITURES		(69,796.00)	95,739.32	(5,887.80)	(165,535.32)	137.17

Fund 284 - OPIOID SETTLEMENT FUND						
Revenues						
Dept 000						
284-000-664.000	INTEREST ON INVESTMENT	50.00	3.79	0.46	46.21	7.58
284-000-678.000	MISC OPIOID SETTLEMENT FUNDS	0.00	592.45	0.00	(592.45)	100.00
Total Dept 000		50.00	596.24	0.46	(546.24)	1,192.48
TOTAL REVENUES		50.00	596.24	0.46	(546.24)	1,192.48

Fund 284 - OPIOID SETTLEMENT FUND:						
TOTAL REVENUES		50.00	596.24	0.46	(546.24)	1,192.48
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		50.00	596.24	0.46	(546.24)	1,192.48

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
		2025	12/31/2025	MONTH 12/31/2025	BALANCE % BDGT	
AMENDED BUDGET NORMAL (ABNORMAL) INCREASE (DECREASE) NORMAL (ABNORMAL) USED						
Fund 299 - TORNADO RECOVERY FUND (2024)						
Revenues						
Dept 000						
299-000-540.000	COUNTY REIMBURSEMENT	2,862.00	2,861.50	0.00	0.50 99.98	
299-000-541.000	STATE GRANT - DIRECTED FUNDING	200,000.00	200,000.00	0.00	0.00 100.00	
299-000-552.000	STATE CONTINGENCY GRANT (TORNADO)	97,614.00	0.00	0.00	97,614.00 0.00	
299-000-664.000	INTEREST ON INVESTMENT	412.00	426.15	3.76	(14.15) 103.43	
Total Dept 000		300,888.00	203,287.65	3.76	97,600.35 67.56	
TOTAL REVENUES		300,888.00	203,287.65	3.76	97,600.35 67.56	
Expenditures						
Dept 000						
299-000-801.000	CONTRACT SERVICES - ATS	200,000.00	200,000.00	0.00	0.00 100.00	
299-000-818.000	DUMPSTERS	2,850.00	2,850.00	0.00	0.00 100.00	
299-000-819.000	CONTROLLED BURN	2,243.00	2,243.28	0.00	(0.28) 100.01	
299-000-826.000	LEGAL FEES	2,525.00	2,524.50	0.00	0.50 99.98	
299-000-965.300	ENGINEERING	278.00	277.75	0.00	0.25 99.91	
299-000-995.101	TRANSFER OUT - GENERAL FUND	102,436.00	0.00	0.00	102,436.00 0.00	
Total Dept 000		310,332.00	207,895.53	0.00	102,436.47 66.99	
TOTAL EXPENDITURES		310,332.00	207,895.53	0.00	102,436.47 66.99	
Fund 299 - TORNADO RECOVERY FUND (2024):						
TOTAL REVENUES		300,888.00	203,287.65	3.76	97,600.35 67.56	
TOTAL EXPENDITURES		310,332.00	207,895.53	0.00	102,436.47 66.99	
NET OF REVENUES & EXPENDITURES		(9,444.00)	(4,607.88)	3.76	(4,836.12) 48.79	

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		2025	12/31/2025	MONTH 12/31/2025	BALANCE	
Fund 301 - GENERAL DEBT SERVICE (TWP HALL)						
Revenues						
Dept 000						
301-000-664.000	INTEREST ON INVESTMENT	200.00	97.25	2.83	102.75	48.63
301-000-699.101	TRANSFER FROM GENERAL FUND	504,500.00	503,000.00	0.00	1,500.00	99.70
Total Dept 000		504,700.00	503,097.25	2.83	1,602.75	99.68
TOTAL REVENUES		504,700.00	503,097.25	2.83	1,602.75	99.68
Expenditures						
Dept 000						
301-000-808.000	INDEPENDENT AUDITOR	500.00	381.98	0.00	118.02	76.40
301-000-956.000	MISCELLANEOUS	200.00	100.00	0.00	100.00	50.00
301-000-969.000	PAYING AGENT FEES	2,000.00	2,000.00	0.00	0.00	100.00
301-000-991.000	BOND PRINCIPAL PAYMENTS	210,000.00	210,000.00	0.00	0.00	100.00
301-000-993.000	BOND INTEREST PAYMENTS	293,000.00	293,000.00	0.00	0.00	100.00
Total Dept 000		505,700.00	505,481.98	0.00	218.02	99.96
TOTAL EXPENDITURES		505,700.00	505,481.98	0.00	218.02	99.96
Fund 301 - GENERAL DEBT SERVICE (TWP HALL):						
TOTAL REVENUES		504,700.00	503,097.25	2.83	1,602.75	99.68
TOTAL EXPENDITURES		505,700.00	505,481.98	0.00	218.02	99.96
NET OF REVENUES & EXPENDITURES		(1,000.00)	(2,384.73)	2.83	1,384.73	238.47

Fund 403 - SPECIAL SEWER

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
Revenues						
Dept 000						
403-000-451.000	SPECIAL ASSESSMENT	75,000.00	81,495.95	0.00	(6,495.95)	108.66
403-000-451.050	SEWER SURCHARGE	278,000.00	230,011.73	0.00	47,988.27	82.74
403-000-628.200	SEWER BENEFIT USE FEE - KALAMAZOO	3,600.00	43,848.00	33,048.00	(40,248.00)	1,218.00
403-000-628.500	SEWER BENEFIT USE FEE - PORTAGE	61,200.00	88,277.00	7,200.00	(27,077.00)	144.24
403-000-628.600	SEWER PARCEL CHARGE PORTAGE	25,800.00	0.00	0.00	25,800.00	0.00
403-000-664.000	INTEREST ON INVESTMENT	110,000.00	144,043.30	10,783.33	(34,043.30)	130.95
403-000-664.100	INT. EARNED - SPEC.ASSESS	5,000.00	2,173.10	0.00	2,826.90	43.46
Total Dept 000		558,600.00	589,849.08	51,031.33	(31,249.08)	105.59
TOTAL REVENUES		558,600.00	589,849.08	51,031.33	(31,249.08)	105.59
Expenditures						
Dept 441 - PUBLIC WORKS						
403-441-729.000	MEMBERSHIP & DUES	18,000.00	22,798.00	0.00	(4,798.00)	126.66
403-441-808.000	INDEPENDENT AUDIT	7,500.00	3,819.74	0.00	3,680.26	50.93
403-441-820.000	ENGINEERING FEES	20,000.00	10,634.45	346.75	9,365.55	53.17
403-441-826.000	LEGAL FEES	7,500.00	424.00	0.00	7,076.00	5.65
403-441-901.000	ADMINISTRATIVE FEE	15,000.00	14,336.27	0.00	663.73	95.58
403-441-902.000	SEWER LEADS	0.00	3,390.00	0.00	(3,390.00)	100.00
403-441-930.000	SEWER MAINTENANCE & REPAIR	85,000.00	114,953.63	44,676.47	(29,953.63)	135.24
403-441-956.000	MISCELLANEOUS	5,000.00	400.00	0.00	4,600.00	8.00
403-441-960.000	INSURANCE	0.00	7,294.73	0.00	(7,294.73)	100.00
403-441-970.100	CONSTRUCTION COSTS	677,000.00	0.00	0.00	677,000.00	0.00
403-441-995.000	CONTRIB. TO OTHER FUNDS	0.00	73,010.00	73,010.00	(73,010.00)	100.00
Total Dept 441 - PUBLIC WORKS		835,000.00	251,060.82	118,033.22	583,939.18	30.07
TOTAL EXPENDITURES		835,000.00	251,060.82	118,033.22	583,939.18	30.07

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
		2025	12/31/2025	MONTH 12/31/2025	BALANCE % BDGT	
AMENDED BUDGET NORMAL (ABNORMAL) INCREASE (DECREASE) NORMAL (ABNORMAL) USED						
Fund 403 - SPECIAL SEWER:						
TOTAL REVENUES		558,600.00	589,849.08	51,031.33	(31,249.08) 105.59	
TOTAL EXPENDITURES		835,000.00	251,060.82	118,033.22	583,939.18 30.07	
NET OF REVENUES & EXPENDITURES		(276,400.00)	338,788.26	(67,001.89)	(615,188.26) 122.57	
Fund 404 - WATER CONNECTION FUND						
Revenues						
Dept 000						
404-000-664.000	INTEREST ON INVESTMENT	28,000.00	22,609.07	1,551.86	5,390.93 80.75	
Total Dept 000		28,000.00	22,609.07	1,551.86	5,390.93 80.75	
TOTAL REVENUES		28,000.00	22,609.07	1,551.86	5,390.93 80.75	
Expenditures						
Dept 441 - PUBLIC WORKS						
404-441-808.000	INDEPENDENT AUDITOR	2,000.00	1,145.93	0.00	854.07 57.30	
404-441-820.000	ENGINEERING FEES	5,000.00	3,026.90	0.00	1,973.10 60.54	
404-441-901.000	ADMINISTRATIVE FEE	0.00	750.00	0.00	(750.00) 100.00	
404-441-902.000	SEWER LEADS	0.00	326.80	0.00	(326.80) 100.00	
404-441-970.000	WATER EXTENSION	141,450.00	120,780.00	120,780.00	20,670.00 85.39	
Total Dept 441 - PUBLIC WORKS		148,450.00	126,029.63	120,780.00	22,420.37 84.90	
TOTAL EXPENDITURES		148,450.00	126,029.63	120,780.00	22,420.37 84.90	
Fund 404 - WATER CONNECTION FUND:						
TOTAL REVENUES		28,000.00	22,609.07	1,551.86	5,390.93 80.75	
TOTAL EXPENDITURES		148,450.00	126,029.63	120,780.00	22,420.37 84.90	

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		2025	12/31/2025	MONTH 12/31/2025	BALANCE	
NET OF REVENUES & EXPENDITURES		(120,450.00)	(103,420.56)	(119,228.14)	(17,029.44)	85.86
Fund 405 - CAPITAL IMPROVEMENT FUND						
Revenues						
Dept 000						
405-000-664.000	INTEREST ON INVESTMENT	20,000.00	41,818.27	3,019.32	(21,818.27)	209.09
405-000-674.100	CONTRIBUTIONS	0.00	24,925.00	0.00	(24,925.00)	100.00
405-000-678.000	MISC REVENUE	258,430.00	0.00	0.00	258,430.00	0.00
405-000-699.000	TRANSFER FROM GENERAL FUND	200,000.00	200,000.00	0.00	0.00	100.00
Total Dept 000		478,430.00	266,743.27	3,019.32	211,686.73	55.75
TOTAL REVENUES		478,430.00	266,743.27	3,019.32	211,686.73	55.75
Expenditures						
Dept 265 - BUILDINGS & GROUNDS						
405-265-975.000	BUILDINGS, ADDITIONS & IMPROVEMENTS	90,000.00	74,614.09	4,482.80	15,385.91	82.90
Total Dept 265 - BUILDINGS & GROUNDS		90,000.00	74,614.09	4,482.80	15,385.91	82.90
Dept 301 - PUBLIC SAFETY						
405-301-980.000	DYNAMIC SPEED SIGNS	33,000.00	30,000.00	0.00	3,000.00	90.91
Total Dept 301 - PUBLIC SAFETY		33,000.00	30,000.00	0.00	3,000.00	90.91
Dept 441 - PUBLIC WORKS						
405-441-967.000	Q AVE LEFT TURN LANE	71,448.00	71,448.10	0.00	(0.10)	100.00
Total Dept 441 - PUBLIC WORKS		71,448.00	71,448.10	0.00	(0.10)	100.00
Dept 703 - COMMUNITY & ECONOMIC DEVELOPMENT						
405-703-827.000	PLANNING SERVICE FEES	10,000.00	0.00	0.00	10,000.00	0.00

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
Total Dept 703 - COMMUNITY & ECONOMIC DEVELOPMENT		10,000.00	0.00	0.00	10,000.00	0.00
Dept 728 - ECONOMIC DEVELOPMENT						
405-728-995.233	TRANSFER OUT - LONGHORN DR	150,000.00	150,000.00	150,000.00	0.00	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		150,000.00	150,000.00	150,000.00	0.00	100.00
Dept 751 - RECREATION & CULTURE						
405-751-970.000	PARK IMPROVEMENT	90,000.00	87,383.69	0.00	2,616.31	97.09
405-751-970.400	MAPLE HILL SPLASH PAD	35,500.00	0.00	0.00	35,500.00	0.00
Total Dept 751 - RECREATION & CULTURE		125,500.00	87,383.69	0.00	38,116.31	69.63
TOTAL EXPENDITURES		479,948.00	413,445.88	154,482.80	66,502.12	86.14
Fund 405 - CAPITAL IMPROVEMENT FUND:						
TOTAL REVENUES		478,430.00	266,743.27	3,019.32	211,686.73	55.75
TOTAL EXPENDITURES		479,948.00	413,445.88	154,482.80	66,502.12	86.14
NET OF REVENUES & EXPENDITURES		(1,518.00)	(146,702.61)	(151,463.48)	145,184.61	9,664.20
Fund 406 - FIRE CAPITAL PROJECTS FUND						
Revenues						
Dept 000						
406-000-664.000	INTEREST ON INVESTMENT	20,000.00	43,556.16	3,729.70	(23,556.16)	217.78
406-000-699.000	TRANSFER IN (GENERAL)	154,287.00	154,287.00	0.00	0.00	100.00
Total Dept 000		174,287.00	197,843.16	3,729.70	(23,556.16)	113.52
TOTAL REVENUES		174,287.00	197,843.16	3,729.70	(23,556.16)	113.52

Expenditures

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
Dept 441 - PUBLIC WORKS						
406-441-970.000	CAPITAL IMPROVEMENTS	444,000.00	8,977.68	0.00	435,022.32	2.02
Total Dept 441 - PUBLIC WORKS		444,000.00	8,977.68	0.00	435,022.32	2.02
TOTAL EXPENDITURES		444,000.00	8,977.68	0.00	435,022.32	2.02
Fund 406 - FIRE CAPITAL PROJECTS FUND:						
TOTAL REVENUES		174,287.00	197,843.16	3,729.70	(23,556.16)	113.52
TOTAL EXPENDITURES		444,000.00	8,977.68	0.00	435,022.32	2.02
NET OF REVENUES & EXPENDITURES		(269,713.00)	188,865.48	3,729.70	(458,578.48)	70.02
Fund 408 - NEW TOWNSHIP HALL CONSTRUCTION						
Revenues						
Dept 000						
408-000-664.000	INTEREST ON INVESTMENT	12,000.00	15,197.44	1,145.72	(3,197.44)	126.65
Total Dept 000		12,000.00	15,197.44	1,145.72	(3,197.44)	126.65
TOTAL REVENUES		12,000.00	15,197.44	1,145.72	(3,197.44)	126.65
Expenditures						
Dept 000						
408-000-970.000	CONSTRUCTION COST	95,000.00	78,377.85	22,796.09	16,622.15	82.50
Total Dept 000		95,000.00	78,377.85	22,796.09	16,622.15	82.50
TOTAL EXPENDITURES		95,000.00	78,377.85	22,796.09	16,622.15	82.50
Fund 408 - NEW TOWNSHIP HALL CONSTRUCTION:						
TOTAL REVENUES		12,000.00	15,197.44	1,145.72	(3,197.44)	126.65

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			2025	12/31/2025	MONTH 12/31/2025	
TOTAL EXPENDITURES		95,000.00	78,377.85	22,796.09	16,622.15	82.50
NET OF REVENUES & EXPENDITURES		(83,000.00)	(63,180.41)	(21,650.37)	(19,819.59)	76.12
Fund 449 - BUILDING DEPT CAPITAL PROJECTS FUND						
Revenues						
Dept 000						
449-000-664.000	INTEREST ON INVESTMENT	7,500.00	13,590.56	1,053.24	(6,090.56)	181.21
Total Dept 000		7,500.00	13,590.56	1,053.24	(6,090.56)	181.21
TOTAL REVENUES		7,500.00	13,590.56	1,053.24	(6,090.56)	181.21
Expenditures						
Dept 441 - PUBLIC WORKS						
449-441-970.000	CAPITAL OUTLAY-BUILDING DEPT	30,000.00	22,759.95	0.00	7,240.05	75.87
Total Dept 441 - PUBLIC WORKS		30,000.00	22,759.95	0.00	7,240.05	75.87
TOTAL EXPENDITURES		30,000.00	22,759.95	0.00	7,240.05	75.87
Fund 449 - BUILDING DEPT CAPITAL PROJECTS FUND:						
TOTAL REVENUES		7,500.00	13,590.56	1,053.24	(6,090.56)	181.21
TOTAL EXPENDITURES		30,000.00	22,759.95	0.00	7,240.05	75.87
NET OF REVENUES & EXPENDITURES		(22,500.00)	(9,169.39)	1,053.24	(13,330.61)	40.75
Fund 470 - 7110 WEST Q FACILITY RENOVATION						
Revenues						
Dept 000						
470-000-664.000	INTEREST ON INVESTMENT	180.00	179.68	0.00	0.32	99.82

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
Total Dept 000		180.00	179.68	0.00	0.32	99.82
TOTAL REVENUES		180.00	179.68	0.00	0.32	99.82
Expenditures						
Dept 000						
470-000-965.500	MISCELLANEOUS	7,730.00	7,729.51	0.00	0.49	99.99
470-000-995.206	TRANSFER OUT - FIRE OPERATING	3,029.00	3,029.34	0.00	(0.34)	100.01
Total Dept 000		10,759.00	10,758.85	0.00	0.15	100.00
TOTAL EXPENDITURES		10,759.00	10,758.85	0.00	0.15	100.00
Fund 470 - 7110 WEST Q FACILITY RENOVATION:						
TOTAL REVENUES		180.00	179.68	0.00	0.32	99.82
TOTAL EXPENDITURES		10,759.00	10,758.85	0.00	0.15	100.00
NET OF REVENUES & EXPENDITURES		(10,579.00)	(10,579.17)	0.00	0.17	100.00
Fund 810 - N.EAGLE LAKE DRIVE SAD						
Revenues						
Dept 000						
810-000-451.000	SPECIAL ASSESSMENT	2,340.00	2,340.00	0.00	0.00	100.00
810-000-664.000	INTEREST ON INVESTMENT	115.00	138.46	6.44	(23.46)	120.40
Total Dept 000		2,455.00	2,478.46	6.44	(23.46)	100.96
TOTAL REVENUES		2,455.00	2,478.46	6.44	(23.46)	100.96
Expenditures						

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
Dept 441 - PUBLIC WORKS						
810-441-801.000	ROAD MAINTENANCE	3,000.00	4,158.95	1,927.35	(1,158.95)	138.63
810-441-808.000	INDEPENDENT AUDITOR	382.00	381.98	0.00	0.02	99.99
810-441-901.000	ADMINISTRATIVE FEE	350.00	350.00	0.00	0.00	100.00
Total Dept 441 - PUBLIC WORKS		3,732.00	4,890.93	1,927.35	(1,158.93)	131.05
TOTAL EXPENDITURES		3,732.00	4,890.93	1,927.35	(1,158.93)	131.05
Fund 810 - N.EAGLE LAKE DRIVE SAD:						
TOTAL REVENUES		2,455.00	2,478.46	6.44	(23.46)	100.96
TOTAL EXPENDITURES		3,732.00	4,890.93	1,927.35	(1,158.93)	131.05
NET OF REVENUES & EXPENDITURES		(1,277.00)	(2,412.47)	(1,920.91)	1,135.47	188.92
Fund 813 - CCTA SPECIAL ASSESSMENT DISTRICT						
Revenues						
Dept 000						
813-000-451.000	SPECIAL ASSESSMENT	16,211.00	17,123.43	0.00	(912.43)	105.63
813-000-664.000	INTEREST ON INVESTMENT	238.00	478.96	24.46	(240.96)	201.24
813-000-699.000	TRANSFER FROM GENERAL FUND	13,000.00	13,000.00	0.00	0.00	100.00
Total Dept 000		29,449.00	30,602.39	24.46	(1,153.39)	103.92
TOTAL REVENUES		29,449.00	30,602.39	24.46	(1,153.39)	103.92
Expenditures						
Dept 441 - PUBLIC WORKS						
813-441-801.000	CONTRACTED SERVICES	30,077.00	20,353.05	0.00	9,723.95	67.67
813-441-808.000	INDEPENDENT AUDITOR	621.00	572.96	0.00	48.04	92.26
813-441-826.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		2025	12/31/2025	MONTH 12/31/2025	
813-441-956.000	MISCELLANEOUS	250.00	0.00	0.00	250.00 0.00
Total Dept 441 - PUBLIC WORKS		31,948.00	20,926.01	0.00	11,021.99 65.50
TOTAL EXPENDITURES		31,948.00	20,926.01	0.00	11,021.99 65.50
Fund 813 - CCTA SPECIAL ASSESSMENT DISTRICT:					
TOTAL REVENUES		29,449.00	30,602.39	24.46	(1,153.39) 103.92
TOTAL EXPENDITURES		31,948.00	20,926.01	0.00	11,021.99 65.50
NET OF REVENUES & EXPENDITURES		(2,499.00)	9,676.38	24.46	(12,175.38) 387.21
Fund 814 - LAKE LEVEL PROJECT					
Revenues					
Dept 000					
814-000-529.000	FEDERAL GRANT - FEMA	237,133.00	248,162.72	0.00	(11,029.72) 104.65
814-000-540.000	STATE GRANT	0.00	1,459,600.00	0.00	(1,459,600.00) 100.00
814-000-665.000	INTEREST ON INVESTMENT	0.00	84,213.11	2,008.01	(84,213.11) 100.00
Total Dept 000		237,133.00	1,791,975.83	2,008.01	(1,554,842.83) 755.68
TOTAL REVENUES		237,133.00	1,791,975.83	2,008.01	(1,554,842.83) 755.68
Expenditures					
Dept 441 - PUBLIC WORKS					
814-441-808.000	INDEPENDENT AUDITOR	0.00	4,976.53	0.00	(4,976.53) 100.00
814-441-970.000	CONSTRUCTION - LONG-TERM FLOOD PROJ	352,282.91	0.00	0.00	352,282.91 0.00
Total Dept 441 - PUBLIC WORKS		352,282.91	4,976.53	0.00	347,306.38 1.41
TOTAL EXPENDITURES		352,282.91	4,976.53	0.00	347,306.38 1.41

GL NUMBER	DESCRIPTION	2025	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2025	MONTH 12/31/2025	BALANCE	
Fund 814 - LAKE LEVEL PROJECT:						
TOTAL REVENUES		237,133.00	1,791,975.83	2,008.01	(1,554,842.83)	755.68
TOTAL EXPENDITURES		352,282.91	4,976.53	0.00	347,306.38	1.41
NET OF REVENUES & EXPENDITURES		(115,149.91)	1,786,999.30	2,008.01	(1,902,149.21)	1,551.89
Fund 815 - TREASURE ISLAND SAD FUND						
Revenues						
Dept 000						
815-000-451.000	TREASURE ISLAND SAD	9,171.00	9,171.31	0.00	(0.31)	100.00
815-000-664.000	INTEREST ON INVESTMENT	220.00	103.91	5.42	116.09	47.23
Total Dept 000		9,391.00	9,275.22	5.42	115.78	98.77
TOTAL REVENUES		9,391.00	9,275.22	5.42	115.78	98.77
Expenditures						
Dept 441 - PUBLIC WORKS						
815-441-801.000	ROAD MAINTENANCE	5,000.00	4,950.00	0.00	50.00	99.00
815-441-808.000	INDEPENDENT AUDIT	265.00	381.98	0.00	(116.98)	144.14
815-441-901.000	ADMINISTRATIVE FEE	100.00	350.00	0.00	(250.00)	350.00
815-441-920.000	UTILITIES	1,000.00	292.49	29.07	707.51	29.25
815-441-955.000	DRAIN REPAIR	1,700.00	0.00	0.00	1,700.00	0.00
Total Dept 441 - PUBLIC WORKS		8,065.00	5,974.47	29.07	2,090.53	74.08
TOTAL EXPENDITURES		8,065.00	5,974.47	29.07	2,090.53	74.08
Fund 815 - TREASURE ISLAND SAD FUND:						
TOTAL REVENUES		9,391.00	9,275.22	5.42	115.78	98.77
TOTAL EXPENDITURES		8,065.00	5,974.47	29.07	2,090.53	74.08

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			2025	12/31/2025	MONTH 12/31/2025	
NET OF REVENUES & EXPENDITURES		1,326.00	3,300.75	(23.65)	(1,974.75)	248.93
Fund 816 - ROAD MAINTENANCE FUND						
Revenues						
Dept 000						
816-000-451.000	SPECIAL ASSESSMENT	681,022.00	698,580.00	0.00	(17,558.00)	102.58
816-000-452.000	S/A BALANCE PAYOFF	20,000.00	102,633.28	5,280.00	(82,633.28)	513.17
816-000-664.000	INTEREST ON INVESTMENT	50,000.00	49,636.22	4,016.02	363.78	99.27
816-000-699.000	TRANSFER FROM GENERAL FUND	175,000.00	175,000.00	0.00	0.00	100.00
Total Dept 000		926,022.00	1,025,849.50	9,296.02	(99,827.50)	110.78
TOTAL REVENUES		926,022.00	1,025,849.50	9,296.02	(99,827.50)	110.78
Expenditures						
Dept 441 - PUBLIC WORKS						
816-441-801.000	ROAD MAINTENANCE	1,238,752.01	1,007,180.13	217,960.32	231,571.88	81.31
816-441-808.000	INDEPENDENT AUDITOR	886.00	1,145.93	0.00	(259.93)	129.34
Total Dept 441 - PUBLIC WORKS		1,239,638.01	1,008,326.06	217,960.32	231,311.95	81.34
TOTAL EXPENDITURES		1,239,638.01	1,008,326.06	217,960.32	231,311.95	81.34
Fund 816 - ROAD MAINTENANCE FUND:						
TOTAL REVENUES		926,022.00	1,025,849.50	9,296.02	(99,827.50)	110.78
TOTAL EXPENDITURES		1,239,638.01	1,008,326.06	217,960.32	231,311.95	81.34
NET OF REVENUES & EXPENDITURES		(313,616.01)	17,523.44	(208,664.30)	(331,139.45)	5.59

Fund 817 - TEXAS CORNERS CORRIDOR & PATHWAY ENHANCE

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
Revenues						
Dept 000						
817-000-451.000	S/A PRINCIPAL	5,552.00	4,633.82	0.00	918.18	83.46
817-000-452.000	DDA PRINCIPAL	13,941.00	13,942.00	0.00	(1.00)	100.01
817-000-664.000	INTEREST ON INVESTMENT	275.00	240.63	12.76	34.37	87.50
817-000-665.100	S/A INTEREST	600.00	0.00	0.00	600.00	0.00
817-000-668.000	DDA INTEREST	1,077.00	1,077.00	0.00	0.00	100.00
Total Dept 000		21,445.00	19,893.45	12.76	1,551.55	92.76
TOTAL REVENUES		21,445.00	19,893.45	12.76	1,551.55	92.76
Expenditures						
Dept 000						
817-000-991.000	LOAN PAYMENT PRINCIPAL	24,373.00	24,372.91	0.00	0.09	100.00
817-000-993.000	LOAN PAYMENT INTEREST	1,567.00	1,567.17	0.00	(0.17)	100.01
Total Dept 000		25,940.00	25,940.08	0.00	(0.08)	100.00
TOTAL EXPENDITURES		25,940.00	25,940.08	0.00	(0.08)	100.00
Fund 817 - TEXAS CORNERS CORRIDOR & PATHWAY ENHANCE:						
TOTAL REVENUES		21,445.00	19,893.45	12.76	1,551.55	92.76
TOTAL EXPENDITURES		25,940.00	25,940.08	0.00	(0.08)	100.00
NET OF REVENUES & EXPENDITURES		(4,495.00)	(6,046.63)	12.76	1,551.63	134.52
Fund 818 - EAGLE LAKE SPECIAL ASSESSMENT						
Revenues						
Dept 000						
818-000-451.000	SPECIAL ASSESSMENT	90,350.00	90,530.00	0.00	(180.00)	100.20

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
			2025	12/31/2025	MONTH 12/31/2025	
818-000-664.000	INTEREST ON INVESTMENT	1,200.00	2,543.94	98.23	(1,343.94)	212.00
Total Dept 000		91,550.00	93,073.94	98.23	(1,523.94)	101.66
TOTAL REVENUES		91,550.00	93,073.94	98.23	(1,523.94)	101.66
Expenditures						
Dept 441 - PUBLIC WORKS						
818-441-808.000	INDEPENDENT AUDIT	1,152.00	1,145.93	0.00	6.07	99.47
818-441-820.000	ENGINEERING FEES	24,000.00	22,820.00	0.00	1,180.00	95.08
818-441-821.000	AQUATIC PLANT CONTROL	52,000.00	53,279.50	2,150.00	(1,279.50)	102.46
818-441-823.000	WELL REPAIRS	5,000.00	0.00	0.00	5,000.00	0.00
818-441-901.000	ADMINISTRATIVE FEE	900.00	750.00	0.00	150.00	83.33
818-441-920.000	UTILITIES	5,259.00	2,981.08	217.74	2,277.92	56.69
818-441-956.000	CONTINGENCIES	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 441 - PUBLIC WORKS		91,311.00	80,976.51	2,367.74	10,334.49	88.68
TOTAL EXPENDITURES		91,311.00	80,976.51	2,367.74	10,334.49	88.68
Fund 818 - EAGLE LAKE SPECIAL ASSESSMENT:						
TOTAL REVENUES		91,550.00	93,073.94	98.23	(1,523.94)	101.66
TOTAL EXPENDITURES		91,311.00	80,976.51	2,367.74	10,334.49	88.68
NET OF REVENUES & EXPENDITURES		239.00	12,097.43	(2,269.51)	(11,858.43)	5,061.69
Fund 819 - EAGLE LAKE SAD #2						
Revenues						
Dept 000						
819-000-451.000	SPECIAL ASSESSMENT	43,500.00	46,020.05	0.00	(2,520.05)	105.79
819-000-664.000	INTEREST ON INVESTMENT	1,300.00	1,325.11	37.35	(25.11)	101.93

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		2025	12/31/2025	MONTH 12/31/2025	
Total Dept 000		44,800.00	47,345.16	37.35	(2,545.16) 105.68
TOTAL REVENUES		44,800.00	47,345.16	37.35	(2,545.16) 105.68
Expenditures					
Dept 441 - PUBLIC WORKS					
819-441-808.000	INDEPENDENT AUDITOR	621.00	572.96	0.00	48.04 92.26
819-441-819.000	INSTALLATION OF EQUIPMENT	2,000.00	0.00	0.00	2,000.00 0.00
819-441-821.000	BIO-AUGMENTATION	51,000.00	50,625.00	25,125.00	375.00 99.26
819-441-826.000	LEGAL FEES	0.00	1,110.00	0.00	(1,110.00) 100.00
819-441-901.000	ADMINISTRATIVE FEE	500.00	500.00	0.00	0.00 100.00
819-441-920.000	UTILITIES	7,000.00	5,982.64	0.00	1,017.36 85.47
819-441-930.000	MAINTENANCE	2,000.00	1,310.00	0.00	690.00 65.50
819-441-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00 0.00
Total Dept 441 - PUBLIC WORKS		63,621.00	60,100.60	25,125.00	3,520.40 94.47
TOTAL EXPENDITURES		63,621.00	60,100.60	25,125.00	3,520.40 94.47
Fund 819 - EAGLE LAKE SAD #2:					
TOTAL REVENUES		44,800.00	47,345.16	37.35	(2,545.16) 105.68
TOTAL EXPENDITURES		63,621.00	60,100.60	25,125.00	3,520.40 94.47
NET OF REVENUES & EXPENDITURES		(18,821.00)	(12,755.44)	(25,087.65)	(6,065.56) 67.77
Fund 821 - CROOKED LAKE SPECIAL ASSESSMENT					
Revenues					
Dept 000					
821-000-451.000	SPECIAL ASSESSMENT	74,320.00	74,319.48	0.00	0.52 100.00
821-000-664.000	INTEREST ON INVESTMENT	1,500.00	2,688.40	111.84	(1,188.40) 179.23

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		2025	12/31/2025	MONTH 12/31/2025	
Total Dept 000		75,820.00	77,007.88	111.84	(1,187.88) 101.57
TOTAL REVENUES		75,820.00	77,007.88	111.84	(1,187.88) 101.57
Expenditures					
Dept 441 - PUBLIC WORKS					
821-441-808.000	INDEPENDENT AUDIT	621.00	572.96	0.00	48.04 92.26
821-441-820.000	ENGINEERING FEES	13,000.00	8,300.00	0.00	4,700.00 63.85
821-441-821.000	AQUATIC WEED/PLANT CONTROL	30,000.00	46,426.00	0.00	(16,426.00) 154.75
821-441-823.000	WELL REPAIRS	10,000.00	0.00	0.00	10,000.00 0.00
821-441-901.000	ADMINISTRATIVE FEE	100.00	500.00	0.00	(400.00) 500.00
821-441-920.000	UTILITIES	20,000.00	350.25	32.63	19,649.75 1.75
821-441-956.000	MISCELLANEOUS	1,205.00	400.00	0.00	805.00 33.20
821-441-960.000	INSURANCE	900.00	856.00	0.00	44.00 95.11
Total Dept 441 - PUBLIC WORKS		75,826.00	57,405.21	32.63	18,420.79 75.71
TOTAL EXPENDITURES		75,826.00	57,405.21	32.63	18,420.79 75.71
Fund 821 - CROOKED LAKE SPECIAL ASSESSMENT:					
TOTAL REVENUES		75,820.00	77,007.88	111.84	(1,187.88) 101.57
TOTAL EXPENDITURES		75,826.00	57,405.21	32.63	18,420.79 75.71
NET OF REVENUES & EXPENDITURES		(6.00)	19,602.67	79.21	(19,608.67) #####
Fund 840 - CROOKED LAKE SAD #2					
Revenues					
Dept 000					
840-000-664.000	INTEREST ON INVESTMENT	400.00	1,020.11	47.03	(620.11) 255.03
Total Dept 000		400.00	1,020.11	47.03	(620.11) 255.03

GL NUMBER	DESCRIPTION	2025	YTD BALANCE	ACTIVITY FOR	AVAILABLE
		AMENDED BUDGET	12/31/2025	MONTH 12/31/2025	BALANCE
					USED
TOTAL REVENUES		400.00	1,020.11	47.03	(620.11) 255.03
Expenditures					
Dept 441 - PUBLIC WORKS					
840-441-801.000	CONTRACT SERVICES	31,950.00	0.00	0.00	31,950.00 0.00
840-441-808.000	INDEPENDENT AUDITOR	621.00	572.96	0.00	48.04 92.26
840-441-820.000	ENGINEERING FEES	0.00	2,075.00	2,075.00	(2,075.00) 100.00
840-441-901.000	ADMINISTRATIVE FEE	600.00	500.00	0.00	100.00 83.33
840-441-920.000	UTILITIES	16,000.00	0.00	0.00	16,000.00 0.00
840-441-956.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00 0.00
Total Dept 441 - PUBLIC WORKS		50,171.00	3,147.96	2,075.00	47,023.04 6.27
TOTAL EXPENDITURES		50,171.00	3,147.96	2,075.00	47,023.04 6.27
Fund 840 - CROOKED LAKE SAD #2:					
TOTAL REVENUES		400.00	1,020.11	47.03	(620.11) 255.03
TOTAL EXPENDITURES		50,171.00	3,147.96	2,075.00	47,023.04 6.27
NET OF REVENUES & EXPENDITURES		(49,771.00)	(2,127.85)	(2,027.97)	(47,643.15) 4.28
TOTAL REVENUES - ALL FUNDS		10,523,963.00	11,565,837.98	1,366,800.27	(1,041,874.98) 109.90
TOTAL EXPENDITURES - ALL FUNDS		11,938,269.92	9,208,332.16	1,436,623.49	2,729,937.76 77.13
NET OF REVENUES & EXPENDITURES		(1,414,306.92)	2,357,505.82	(69,823.22)	(3,771,812.74) 166.69



**Third Party In-Kind Contributions Notification and Assurances
FY 2027 Unified Planning Work Program
Kalamazoo Urbanized Area
For Federal Highway Administration Consolidated Planning Dollar Funds (FHWA PL 112)**

- Notification** - In executing the subject FY 2027 Unified Planning Work Program (UPWP), the Kalamazoo Area Transportation Study (KATS), the Metropolitan Planning Organization (MPO) for the Kalamazoo urbanized area, proposes to use third party in-kind contributions provided by:

- Road Commission of Kalamazoo County
- Van Buren County Road Commission
- City of Kalamazoo
- City of Portage
- Kalamazoo County
- Western Michigan University
- Comstock Township
- Kalamazoo Township
- Oshtemo Township
- Texas Township
- City of Galesburg
- City of Parchment
- Village of Augusta
- Village of Climax
- Village of Lawton
- Village of Mattawan
- Village of Paw Paw
- Village of Richland
- Village of Schoolcraft
- Village of Vicksburg
- Almena Township
- Antwerp Township
- Brady Township
- Charleston Township
- Cooper Township
- Pavilion Township
- Paw Paw Township
- Prairie Ronde Township
- Richland Township
- Ross Township
- Schoolcraft Township
- Wakeshma Township

to cover all or a portion of the non-federal match on a total UPWP basis.

- Identification and Inclusion** - The third party in-kind contributions are identified in the UPWP tasks descriptions and budget tables. The value of these in-kind contributions is included in the total UPWP budget.
- Third Party Consent** - The above stated agencies have agreed that the value of the eligible work performed by their staff or consultants may be used as an in-kind contribution.
- Not Paid by Other Federal Funds** - The cost of the third-party work will be paid for with funds available to the third party. The cost for such work will not be paid for by Federal funds or used as a match for other federally funded grants or subgrants.
- Eligible and Allowable** - The third party in-kind contributions are for:

- Safety Analysis
- Short and Long Range Planning
- Public Participation
- Transportation System Monitoring
- Planning Program Development
- Development of Transportation Model
- Use of social and economic data
- Congestion Mitigation and Air Quality
- Transportation Management Systems
- Environmental Mitigation and Consultation
- Updating GIS Maps and Pictometry Aerials
- Non-Motorized Planning
- Long Range Transportation Development

The eligible amounts paid to gather traffic data under the Traffic Data Collections contract will be included toward agency contributions.

Third Party In-Kind Contributions Notifications and Assurances

FY 2027 Unified Planning Work Program

Page 2

These activities are essential to fulfill Federal transportation planning requirements, are eligible for funding under Title 23, and are allowable under applicable Office of Management and Budget (OMB) Circulars.

6. **Time Period** - The third-party work will be performed during the FY 2027 UPWP time period (October 1, 2026 - September 30, 2027).
7. **Verifiable** - The derivation of the estimated value placed on the third party in-kind contributions is documented and verifiable from the records of the above stated agencies and the MPO. Actual contributions will be recorded and maintained by the MPO and the third party. Such records shall account for all time and costs, not just the portion used as an in-kind contribution.
8. **Amount** - The total amount of estimated third party in-kind contributions for the FY 2027 UPWP is \$181,017 based on the following breakdown:

Agency	Match Requested
Road Commission of Kalamazoo County	\$25,300.00
Van Buren County Road Commission	\$11,500.00
City of Kalamazoo	\$25,300.00
City of Portage	\$25,300.00
Kalamazoo County	\$62,337.00
Western Michigan University	\$6,900.00
Comstock Township	\$2,300.00
Kalamazoo Township	\$2,300.00
Oshtemo Township	\$2,300.00
Texas Township	\$2,300.00
City of Galesburg	\$1,380.00
City of Parchment	\$1,380.00
Village of Augusta	\$1,380.00
Village of Climax	\$1,380.00
Village of Lawton	\$1,380.00
Village of Mattawan	\$1,380.00
Village of Paw Paw	\$1,380.00
Village of Richland	\$1,380.00
Village of Schoolcraft	\$1,380.00
Village of Vicksburg	\$1,380.00
Almena Township	\$115.00
Antwerp Township	\$115.00
Brady Township	\$115.00
Charleston Township	\$115.00
Cooper Township	\$115.00
Pavilion Township	\$115.00
Paw Paw Township	\$115.00
Prairie Ronde Township	\$115.00
Richland Township	\$115.00
Ross Township	\$115.00
Schoolcraft Township	\$115.00
Wakeshma Township	\$115.00
Kalamazoo County Transportation Authority	\$11,880.00
Central County Transportation Authority	\$11,880.00
Van Buren Public Transit	\$2,640.00
Estimated FY 2027 Contributions	\$181,017.00

Third Party In-Kind Contributions Notifications and Assurances

FY 2027 Unified Planning Work Program

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Agencies are encouraged to continue to report activities to the Kalamazoo Area Transportation Study once their contribution has been reached. If this total exceeds the amount needed to provide the non-Federal match for available FHWA Consolidated Planning Dollar funds, only that portion needed to cover the match will be used. If the third party in-kind contributions are not sufficient to cover the match requirement, the additional match will be paid from non-Federal cash resources.

The Kalamazoo Area Transportation Study will not invoice any contributing member that fails to meet their target listed here provided that the local match needed for the KATS program has been satisfied by all contributed services. In case the required KATS match is not reached, KATS will invoice those agencies/municipalities that did not reach their target for the match shortfall. If more than one agency/municipality is short and cash is required to satisfy the KATS local match, the amount needed will be divided between those entities in proportion to their contributed service targets. The amount invoiced will not exceed the difference between the contributed service target and the services actually contributed by an agency/municipality.

This assurance is provided in support of the Kalamazoo Area Transportation Study's request for prior approval to use in-kind contributions as match to FHWA Consolidated Planning Dollar funds and to convey recognition of the continuing responsibility for record keeping and billing procedures per 49 CFR Part 18. We agree to the estimated third party in-kind contributions for our agency as identified on Pages 2 and 3.

Printed Name:	Date:
Signature:	Agency/(Third Party):
Title:	Department

HHW REPORTER

4TH QUARTER 2025

NEWS AND PARTICIPATION STATS FROM
THE HOUSEHOLD HAZARDOUS WASTE CENTER

1301 Lamont Avenue
Kalamazoo, MI 49048
269.383.8741
www.kalcounty.gov/hhw



2026 Expected Closures:

- June 19
(Juneteenth Day)
- July 3
(July 4th Observance)
- August 3 - 8
(Youth Fair)
- September 25
(Street Rod Nationals)
- November 3
(Election Day)
- November 11
(Veteran's Day)
- November 26 - 27
(Thanksgiving Break)
- December 24 - 25
(Christmas Break)
- December 31 - January 1
(New Year's Break)

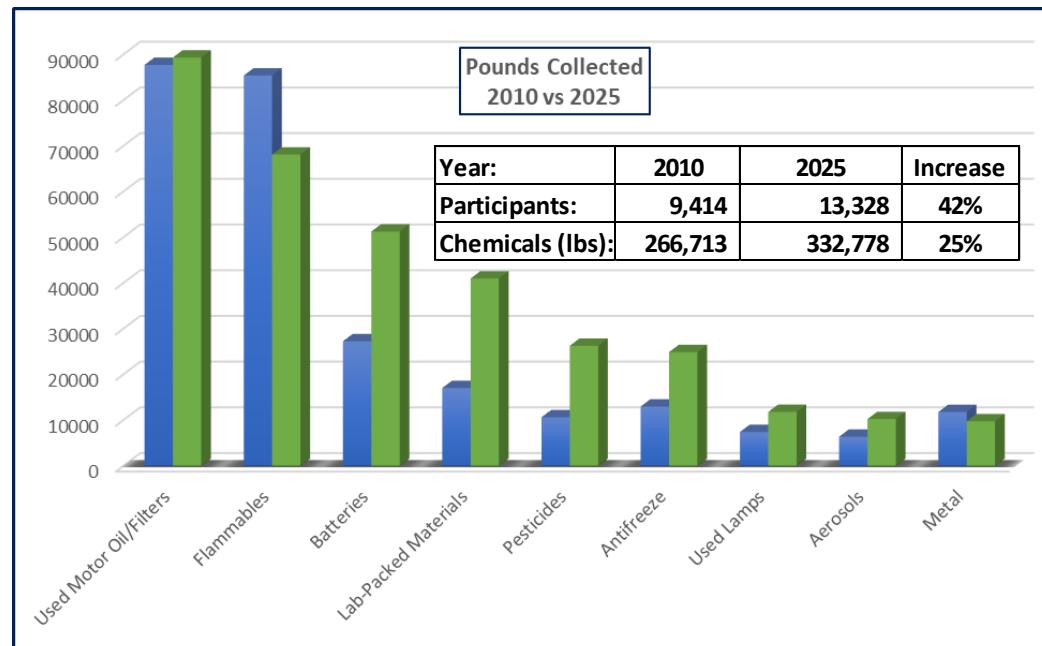
2026 Saturday Collections:

- January 10
- February 14
- March 14
- April 11
- May 9
- June 13
- July 11
- October 10
- November 14
- December 12

A Brief Look at Chemicals Collected in 2010 Versus 2025

It is easy to see the changes in the types of electronics over the years, they tend to get smaller and sleeker. Televisions are much lighter and thinner than they used to be although they are getting to be upwards of 6.5 feet wide! It is harder to readily recognize changes in chemical wastestreams. The graph below represents the main categories (in pounds) that have been collected at the HHW Center in 2010 versus 2025. A few thoughts come to mind, and we would like to hear any of yours:

- Used motor oil and filters remain a high priority for recycling although this wastestream has not increased much with increased participation
- The flammable category seems lower than expected but many paints, lacquers, stains, strippers that were once flammable are now in the "Lab-Packed" cleaner category as industry has moved to more consumer-friendly products. Lab-Pack items can also be toxics, corrosives or oxidizers. This category has grown as residents recycle more pool chemicals, cleaners that are acids or bases, or contain chemicals like ammonia or methylene chloride.
- Battery recycling has significantly increased especially lithium batteries
- Pesticide and antifreeze recycling has significantly increased
- Used lamps (light bulbs) increased as unrecyclable incandescent light bulbs were phased out and replaced by recyclable CFL and LED lamps



KALAMAZOO
COUNTY GOVERNMENT

4TH QUARTER HHW CENTER PARTICIPATION

11% INCREASE IN 2025 OVER 2024

Municipality	October	November	December	4th Quarter Total
Alamo Township	20	10	6	36
Almena Township	17	11	7	35
Antwerp Township	13	10	8	31
Augusta Village	5	2	1	8
Barry County	11	11	6	28
Berrien County	20	6	3	29
Brady Township	22	27	15	64
Charleston Township	14	7	6	27
Climax Village	3	0	0	3
Comstock Township	121	100	65	286
Cooper Township	62	33	16	111
Galesburg City	4	5	3	12
Kalamazoo City	268	168	144	580
Kalamazoo Township	91	90	48	229
Oshtemo Township	108	79	48	235
Parchment City	8	2	4	14
Pavilion Township	45	27	24	96
Portage City	268	221	142	631
Prairie Ronde Township	13	11	6	30
Richland Township	56	49	29	134
Richland Village	4	1	4	9
Ross Township	33	36	17	86
Schoolcraft Township	37	8	18	63
Schoolcraft Village	9	1	3	13
St. Joseph County	7	5	2	14
Texas Township	84	65	39	188
Vicksburg Village	12	6	1	19
Wakeshma Township	3	1	0	4
Subtotal	1358	992	665	3015
Regular HHW Paying Customers	93	80	60	233
Electronics Paying Customers	26	58	46	130
Grand Total	1477	1130	771	3378
Clean Sweep Customers	3	3	1	7

4TH QUARTER RECYCLING COST SHARE

BILLING PERIOD 10/1/2025 - 12/31/2025				OPERATIONAL COST	
CHEMICAL DISPOSAL COSTS	\$24,967.48				
ELECTRONICS RECYCLING	\$153.96				
TOTAL DISPOSAL BILLING	\$25,121.44				
MUNICIPALITY	EQUIVALENTS	PERCENT	DISPOSAL		
Alamo Township	36	1.19%	\$299.96	\$ 573.75	
Almena Township	35	1.16%	\$291.63	\$ 1,365.00	
Antwerp Township	31	1.03%	\$258.30	\$ 1,209.00	
Augusta Village	8	0.27%	\$66.66	\$ 82.50	
Barry County	28	0.93%	\$233.30	\$ 1,092.00	
Berrien County	29	0.96%	\$241.63	\$ 1,131.00	
Brady Township	64	2.12%	\$533.26	\$ 768.75	
Charleston Township	27	0.90%	\$224.97	\$ 386.25	
Climax Village	3	0.10%	\$25.00	\$ 86.25	
Comstock Township	286	9.49%	\$2,383.00	\$ 3,386.25	
Cooper Township	111	3.68%	\$924.87	\$ 1,372.50	
Galesburg City	12	0.40%	\$99.99	\$ 97.50	
Kalamazoo City	580	19.24%	\$4,832.65	\$ 7,668.75	
Kalamazoo Township	229	7.60%	\$1,908.06	\$ 3,071.25	
Oshtemo Township	235	7.79%	\$1,958.06	\$ 3,277.50	
Parchment City	14	0.46%	\$116.65	\$ 247.50	
Pavilion Township	96	3.18%	\$799.89	\$ 1,125.00	
Portage City	631	20.93%	\$5,257.59	\$ 8,283.75	
Prairie Ronde Township	30	1.00%	\$249.96	\$ 322.50	
Richland Township	134	4.44%	\$1,116.51	\$ 1,792.50	
Richland Village	9	0.30%	\$74.99	\$ 273.75	
Ross Township	86	2.85%	\$716.57	\$ 986.25	
Schoolcraft Township	63	2.09%	\$524.93	\$ 742.50	
Schoolcraft Village	13	0.43%	\$108.32	\$ 112.50	
St. Joseph County	14	0.46%	\$116.65	\$ 546.00	
Texas Township	188	6.24%	\$1,566.44	\$ 2,921.25	
Vicksburg Village	19	0.63%	\$158.31	\$ 273.75	
Wakeshma Township	4	0.13%	\$33.33	\$ 90.00	
TOTAL	3,015	100%	\$25,121.44	\$ 43,285.50	
Total Municipality Cost 4th Quarter (Disposal plus Operational)				\$ 68,406.94	
Total Kalamazoo County Cost 4th Quarter				\$ 164,547.21	
Total Municipality Cost YTD (Disposal plus Operational)				\$ 285,490.68	
Total Kalamazoo County Cost YTD				\$ 670,770.97	

*** THIS IS NOT A BILL - INVOICE WILL BE MAILED OUT AT A LATER DATE ***



During inclement weather Kalamazoo County may choose to close all County programs and buildings.

Residents can call

269-383-8742

for an updated recording. The HHW Center may also close due to unforeseen circumstances such as power outages. It is not safe to operate without access to ventilation systems or adequate lighting. Signs will be posted on HHW Center gates when possible.

4TH QUARTER COLLECTIONS 2025



ITEM(S)	POUNDS
ELECTRONICS FROM HOMEOWNERS	37,560
ELECTRONICS FROM PAYING CUSTOMERS	6,098
CHEMICAL WASTE FROM HOMEOWNERS *	25,927
CHEMICAL WASTE FROM PAYING CUSTOMERS *	10,116
ANTIFREEZE	7,750
COPPER WIRE	1,957
FIRE EXTINGUISHERS	727
OIL FILTERS	0
PESTICIDES	12,147
RECHARGEABLE BATTERIES	8,691
SCRAP METAL	1,146
USED MOTOR OIL	23,800
TOTAL POUNDS COLLECTED	135,919

* acids, aerosols, ammunition, bases, batteries (alkaline & lithium), cleaners, flammable liquids, flares, fluorescent bulbs, mercury, oil-based paint, organic peroxides, oxidizers, PCB ballasts, poisons/toxics, 1-lb propane cylinders

2025 in Review



The HHW Center had another year of successful collections. Participation increased 7% in 2025 over 2024 (12,282 residents; 1,046 small businesses). Chemicals collected were up 10% (332,778 pounds), electronics remained about the same (198,782 pounds).

We switched to a new electronics vendor with great success and saved an estimated \$33,000 in disposal costs. The contract is good for two more years with a possibility of two one-year extensions.

We were able to send over 18,000 pounds of items considered "safer to use" back to the community for re-use in our SWAP shop at a savings of over \$17,500 in disposal costs. Safer to use items include cleaners with a neutral pH and Safer Brand pesticides.



BOARD AGENDA ITEM

BOARD MEETING DATE: January 26, 2026

DEPARTMENT/COMMITTEE: Planning Department

SUBJECT: 2025 Annual Report

SPECIFIC ACTION REQUESTED: Accept Annual Planning Report

TIME FRAME: N/A

FUNDING SOURCE: N/A

IS THIS A BUDGETED ITEM? No

NEW OR RENEWAL? New

OTHER PERTINENT INFORMATION:

The Planning Department presented the ***Planning Department 2025 Annual Report*** to the Planning Commission at their regularly scheduled Workshop, January 13, 2026. As required by the Michigan Planning Enabling Act (MPEA) of 2008, as amended, the Planning Commission is required to submit a report of its annual activities to the Township Board. In addition to fulfilling this requirement, the report increases information sharing between staff, boards, commissions, and the community at large. This report is a summary and status report of 2025 planning and zoning activities and highlights the hard work and achievements of many individuals. On behalf of the Planning Commission, please accept the 2025 Annual Planning Report.

Sample Motion for Consideration: Motion to accept the 2025 Annual Planning Report and direct staff to post the report on the Township website.

PERSON SUBMITTING: Planning Director Kelly McIntyre

For Board Use Only:

This requires **voice vote**: Yes No

This requires **roll-call vote**: Yes No

Beutel_____ Boven_____ Hammon_____ Koop_____ Meinema_____ O'Neill_____ O'Rourke_____



Texas Township Planning Department 2025 Annual Report

prepared January 7, 2026; updated on January 21, 2026

1. Annual Report Required by State of Michigan Planning and Zoning Enabling Acts

The Charter Township of Texas Planning Commission functions under and has their powers and duties set forth by the [Michigan Planning Enabling Act \(PA 33 of 2008\)](#) and the [Michigan Zoning Enabling Act \(PA 110 of 2006\)](#). The Michigan Planning Enabling Act (MPEA) provides for the creation, organization, powers, and duties of Planning Commissions. The Michigan Zoning Enabling Act (MZEA) provides for the adoption of zoning ordinances and the establishment of zoning districts and prescribes powers and duties of certain officials including the Planning Commission.

Section 19 of the MPEA (MCL 125.3819) requires the Texas Township Planning Commission to make an annual written report to the Texas Township Board. This report is to provide the Township Board with a summary of the planning activities over the past year.

2. Texas Township Planning Commission Bylaws

Per the Planning Commission Bylaws, the Commission shall perform the following duties:

- A.** Take such action on petitions, staff proposals, and township board requests for amendments to the zoning ordinance as required.
- B.** Take such action on petitions, staff proposals, and township board requests for amendments to the master land use plan as required.
- C.** Prepare an annual report for the township board.
- D.** Prepare an annual work program and suggested budget, to be included in the annual report.
- E.** Take such actions as are required by the Michigan Zoning Enabling Act or Michigan Planning Enabling Act, as amended.
- F.** Review subdivision and condominium proposals and recommend appropriate actions to the township board.

- G.** Prepare special studies and plans, as deemed necessary by the planning commission or township board and for which appropriations of funds have been approved by the township board.
 - H.** Attend training sessions, conferences or meetings as needed to properly fulfill the duties of planning commissioners and for which appropriations of funds have been approved by the township board, either in the annual planning commission budget or otherwise.
 - I.** Prepare a capital improvement plan.
 - J.** Perform other duties and responsibilities as requested by the township board or other authorized township official or agency.

3. 2025 PC Members and Staff

The MPEA states that membership of the Planning Commission shall be representative of important segments of the community, such as the economic, governmental, educational, and social development of the local unit of government, in accordance with the major interests as they exist in the local unit of government, such as agriculture, natural resources, recreation, education, public health, government, transportation, industry, and commerce. The membership shall also be representative of the entire geography of the local unit of government to the extent practicable.

A. In 2025, the Planning Commission's membership was as follows:

- **Mike Corfman**, Chairperson; Term Expired: December 2025; remains a Commissioner until (new) appointments are approved by the Board
- **Ryan Eavey**, Vice Chairperson; Term Expires: December 2026
- **Larry Loeks**, Secretary; Term Expires: December 2027
- **Kathy Buckham**, Member; Term Expired: December 2025; remains a Commissioner until (new) appointments are approved by the Board
- **Ken Toy**, Member; Term Expires: December 2027
- **Jeff Matson**, Member; Term Expires: December 2026
- **Michelle O'Neill**, Member (Trustee); Term Expires: November 2028

B. Planning Department Staff for 2025 was as follows:

- **Kelly McIntyre**, Planning Director

- **Bret Willis**, Zoning Specialist; reclassified as Community Development Specialist, effective January 1, 2026
- **Kelvin Oliver**, Ordinance Enforcement Officer
- **Dale Epkey**, Ordinance Enforcement Officer (Resigned in May of 2025)

In the final week of June, the Township welcomed Kelvin Oliver as the new **Ordinance Enforcement Officer**. Among the many attributes that make Kelvin a very welcome addition to the Township are the many years of dedicated law enforcement experience and community involvement.

In late December, Zoning Specialist Bret Willis's position was reclassified to better reflect the duties he performs and responsibilities within the Planning and Building Department on a daily basis. Bret's promotion to **Community Development Specialist** was effective January 1, 2026.

4. Meetings

The Planning Commission is scheduled to meet two (2) times per month, apart from November and December, both of which only have one (1) scheduled meeting. Planning Commission Workshops are scheduled for the second Tuesday of the month at 5:00 p.m., and the Regular Meetings are scheduled for the 4th Tuesday of the month at 6:00 p.m. Meetings are held at Township Hall, 7227 West Avenue.

In 2025 the Commission:

- Held 19 meetings at Township Hall (7227 West Q Avenue), one (1) of which was a joint meeting with the Downtown Development Authority (DDA).
- Cancelled two (2) Workshop Meetings (February 11 and March 11 held at 5:00 PM) and one (1) Regular Meeting (August 26 held at 6:00 p.m.) due to lack of agenda items

5. 2025 Planning Applications and Commission Review

A. PC# 25-01 Vineyard Memory Care Special Exception Use (SEU)-Approved and PC# 25-02 Vineyard Memory Care Site Plan Review-Approved

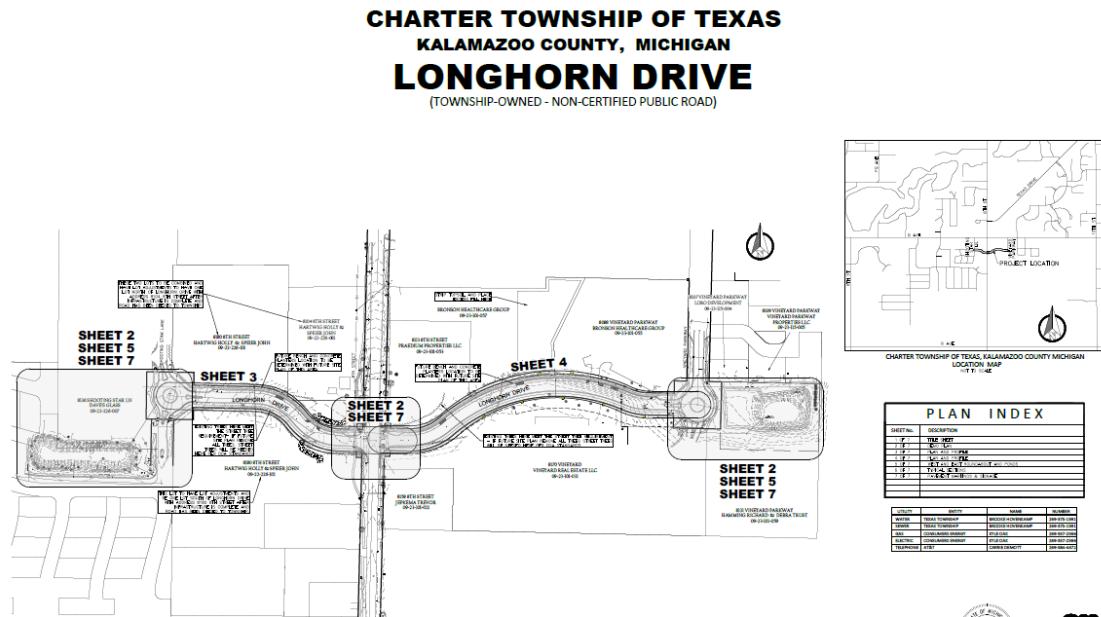


Vineyard Memory Care is a 29-unit memory care facility located on Vineyard Parkway east of Vineyard Assisted Care facility. The building is accessed via a shared drive off the terminus of the Vineyard Parkway turnaround. The project is located within the Corners Business District, CBD, and within the 100-foot Compatibility Zone around the perimeter of the CBD. The Special Exception Use and Site Plan were conditionally approved by the Planning Commission with plan revisions submitted to, reviewed, and approved by the Planning Director. The Planning Commission waived the limitation on the building size, reduced the greenspace requirement, and modified the screening between the subject property and the residentially zoned property to the south.

B. PC# 25-03 6501 S 1st St. Site Plan Review for antenna and ancillary equipment addition and/or replacement (Administrative Approval)

The tower at 6501 South 1st Street was administratively approved to add and replace antennas and ancillary equipment.

C. PC# 25-04 Longhorn Drive (South leg) Site Plan Review-Approved.



The Planning Commission reviewed and approved Longhorn Drive, a non-certified public road, and the *south leg* of the CBD 'Ring Road.' Longhorn Drive is signed at 25 mph and will extend west from Vineyard Parkway roundabout to 8th Street and from the Shooting Star roundabout east to 8th Street. The approved plan includes 40+ parallel parking spaces, and an 8-foot trailway on the south side of the road, a five-foot sidewalk on the north side of the road, cross walks, DDA style lighting, benches, bike roads, and planters for seasonal vegetation. This road is owned and will be maintained by the Downtown Development Authority.

D. PC# 25-05 Berries Pancake House Site Plan Review and Site Plan Amendment (23-16) for MIST-5 development- Approved.

Berries Pancake House is a breakfast/lunch restaurant located on Units 2 and 3 of the approved MIST 5 Mixed Use Condominiums. Berries is 3,695 square feet with an outdoor patio and 40 seats. The breakfast/lunch restaurant, located on Units 2 and 3 of MIST-5 Mixed Use Condominiums, has a 2nd story residential unit and associated parking. Berries will have limited



hours of operation from 6:00 AM to 2:00 PM. Additional site elements include twenty-four (24) new on-site parking spaces, sidewalks, landscaping, as well as a dumpster enclosure on the south east corner of the property. A 50% parking waiver, permitted in the Corners Business District, was granted by the Planning Commission with the site plan approval as there is additional shared parking within the development.

E. PC# 25-06 The Backyard of Kalamazoo Site Plan Amendment (Parking and Stormwater Management System Relocation) (Tabled)

Site plan amendment for the construction of 74 new parking spaces and the relocation of a stormwater pond/swale at 10441 Stadium Drive. The Planning Commission tabled the application for the applicant to return to the Commission with information on a lighting plan for the proposed additional parking; the location of ADA parking spaces that are required; information responding to Fire Marshal concerns and needed information; and a revised site plan with missing site plan information. The applicant has not returned to the Commission as of December 31, 2025.

F. PC# 25-07 6508 West R Ave. Site Plan Review for relocation and replacement of antennas and ancillary equipment (Administrative Approval)

The tower located at 6508 West R Avenue was administratively approved for the following upgrades: removal and replacement of four (4) converters, installation of a new router and converter on the ground equipment, removal, and replacement of three (3) antennas on the tower, and replacement of coaxial cable.

G. PC# 25-08 TC Scoops Site Plan Review-Approved

The Planning Commission approved a site plan for the construction of a 1,131-square-foot ice cream shop at 6894 Texas Drive in the Corners Business District. Vehicular access is provided through the existing Texas Brewing parking lot via a cross-access easement, with no new curb cut proposed on Texas Drive. The project includes a covered patio area with seating. Architecturally, the building will be consistent with developments in the Corners Business District, including Texas Corners Mixed Use (Lofts on Q) and Rykse's.



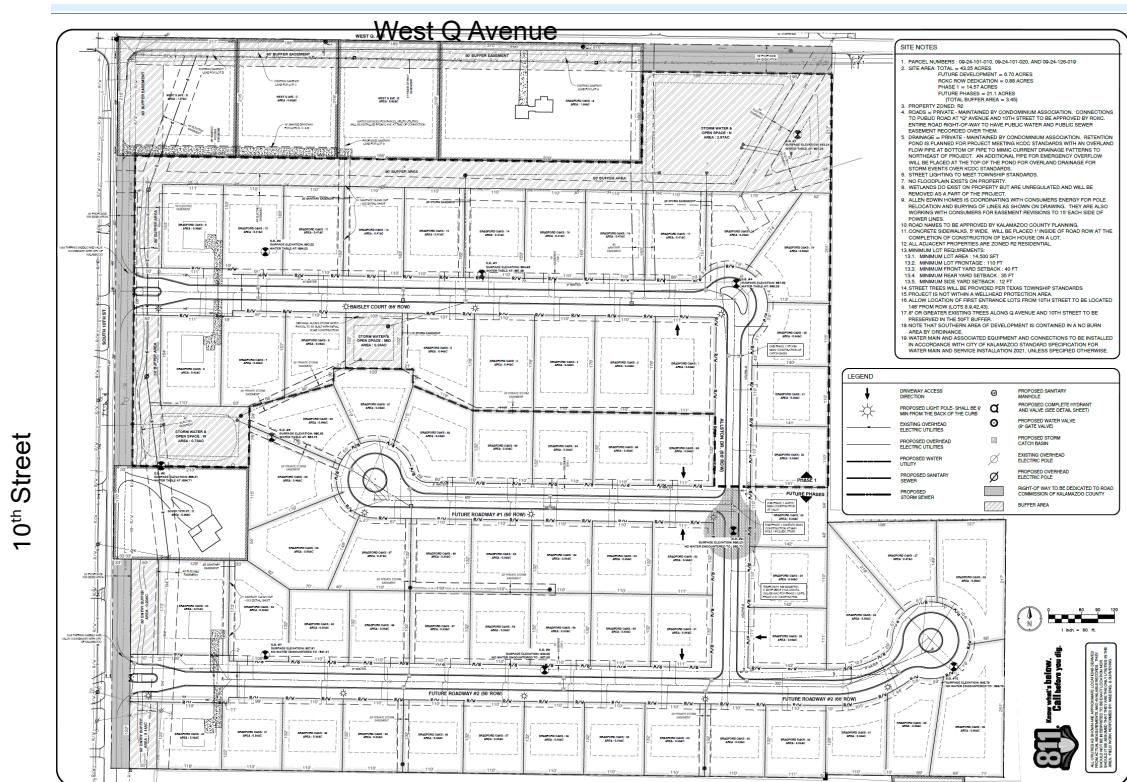
H. PC# 25-09 Bradford Oaks (Step One) Public Hearing and Site Plan Review- Approved with Conditions

Allen Edwin Homes received Planning Commission Step One conditional approval for *Bradford Oaks*, a proposed 66-unit, two-phased single-family residential condominium development located on the east side of 10th Street, south of Q Avenue. Phase 1 includes 22 lots, and Phase 2 includes 44 lots.

Step One approval establishes the basic framework for the development, including the street layout, lot size and arrangement, density, and location of utilities. The Bradford Oaks Step One (Tentative Preliminary Plan) approval was granted with specific conditions requiring additional information to be provided as part of the Step Two (Preliminary Plan) submission.

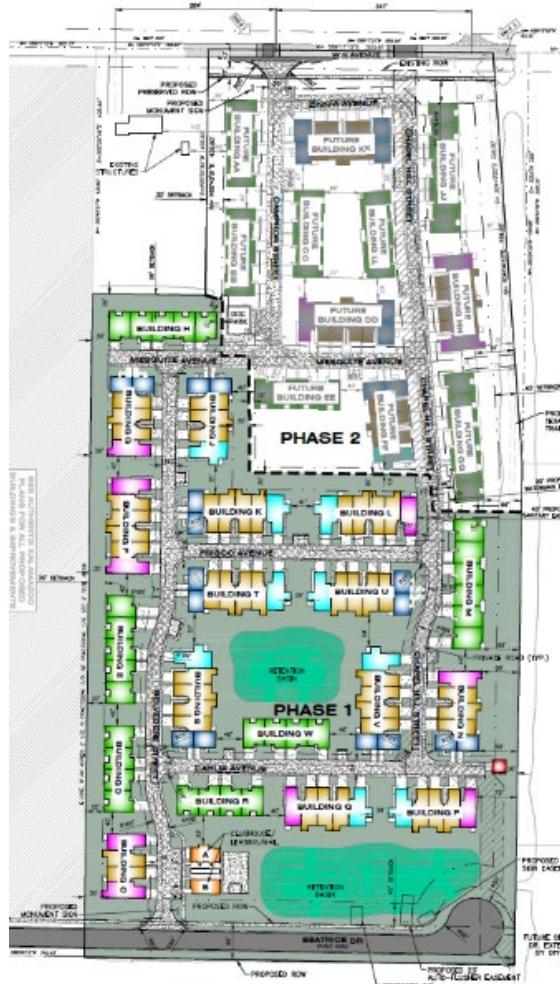
Conditions include:

- Combination of existing parcels.
- Submission of detailed tree inventory.
- Specifications and design details for stormwater management swales.
- Cut sheets, specifications, and photometric plans for proposed street lighting.
- A hydrology study for the stormwater detention basins.



I. PC# 25-10 The Villas of Mulberry Conditional Rezoning and Phasing- Approved

The Villas at Mulberry- a 166-unit, one-story multiple family residential development, located between West N and Beatrice Drive, revised their plan to develop the site in two



(2) phases. The Planning Commission reviewed the revised plans and sent a recommendation of approval to the Board. The Board approved the Agreement at the November 24, 2025, Board meeting.

6. 2025 Zoning Amendments

A. Adopted:

Section 2.2 Definitions- applicant (added), block (added), building site (added, common elements (amended), condominium, contractible (added), condominium, expandible (added), developable land (added), developer (amended), easement

(added), flag lot (added), greenbelt buffer (added), improvement (added), lot (added), master deed, consolidating (added), Master Plan (amended), out lot (added), parcel (amended), plat (added), proprietor (added), reserve strip (added), retention pond (added), right-of-way (amended), right-of-way, preserved (amended), road (added), Road Commission (added), site condominium project (added), site condominium plan (added), storm water management basin (added), survey (added), wooded area (added), battery management system (added), solar energy facility (added), solar energy system (added), solar energy system, commercial (added), solar energy system, private (added), solar energy system, utility-scale (added), utility-scale battery energy storage systems (“UBESS”) (added), demountable structure (added), façade (amended), hardscaping (added), opaque (added), awning sign (added), billboard sign (added), blade sign (added), canopy sign (added), projecting sign (added), roof sign (added), sandwich board sign (added), temporary sign (added), seasonal roadside stand (added), special event (added), temporary use (added), tenant (added).

Section 3.1.1 Special Exception Uses in the Agricultural District- Roadside Farm Stand (added)

Section 4.39 Wind Energy Conversion Systems (amended)

Section 4.60 Utility Scales Battery Energy Storage Systems- standards replaced Utility-Scale Battery Energy Storage systems standards (added)

Section 4.61 Seasonal Roadside Stand- standards added for allowed stands in the Agricultural District (added)

Section 4.62 Special Events- standards for administrative approval (added)

Section 4.63 Temporary Portable Toilet Facility- standards (added)

Section 4.64 Temporary Use- standards for Planning Commission approval (added)

Section 5.3 Landscaping, Screening, and Fencing- replacement of existing standards in entirety (added). Sections include intent, required landscape review, landscape maintenance, plant diversity, landscape plan specifications, frontage landscaping, greenbelts, parking lot landscaping, screening, prohibited materials, and non-residential and multiple family dumpster screening

Section 36-5.2 Limitations on Area and Lot Frontages - repealed in its entirety

Section 36-5.4 Supplemental Regulations for Riparian Properties - (added) ordinance language providing rules of measurement, lot of record conformity status,

setback regulations for riparian lots in the R-2 Single Family Residential zoning districts, lot coverage for principal structures in the R-2 zoning district, and adds language for accessory buildings on non-riparian lots

Section 5.7.4.C Stacking Spaces for Drive-Through Facilities- standards for number required (added)

Section 5.7.5.M Parking Abutting Sidewalk- standard for sidewalk and/or parking space (added)

Section 5.7.5.N Vehicle Stacking Spaces- Dimensional standards (added)

Section 5.7.5.O Dedicated Pick-Up Spaces- description and standard for required parking space reduction (added)

Section 5.7.5.P Single Family Residential Parking- standards (added)

Section 5.8.4.E Signs Exempt from Regulation- signs erected on Township owned buildings or land (added)

Section 5.8.6.C.viii Development Construction Signs- permitting standards (added)

Section 6.2 Subdivision and Site Condominium Ordinance- repealed language for Site Condominium Plan Review and added new language for Subdivisions and Site Condominiums

Section 7.5 Zoning Board of Appeals- (amended)

Section 7.8 Certificate of Occupancy- (amended)

B. Draft Ordinance Work

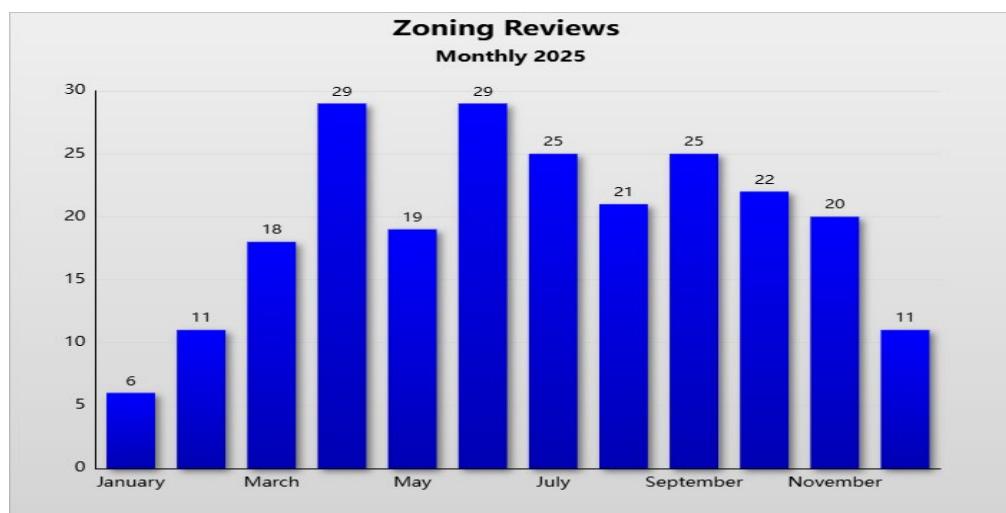
The Commission drafted ordinance language for Murals, Containers, and Building Addressing. This ordinance will be included in a larger ordinance amendment (in 2026) that includes amendments to signage in the Corners Business District.

7. Zoning Board of Appeals

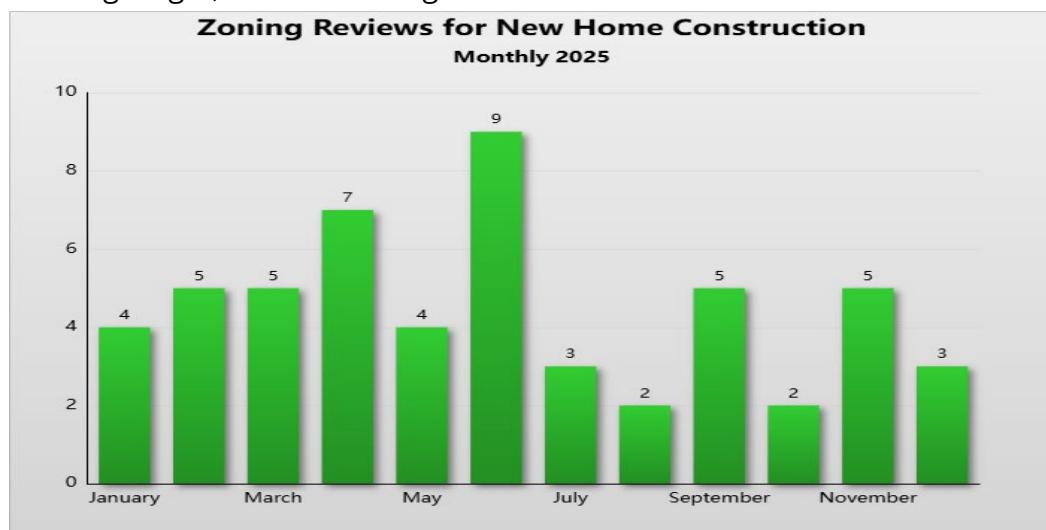
The ZBA did not see any requests for non-use dimensional variances, interpretations, or appeals in 2025. The Zoning Board of Appeals met one time on March 26th to approve the Special Meeting Minutes from October 16, 2024, conduct the election of ZBA officers, and discuss Zoning Ordinance draft language for the ZBA.

8. Zoning Highlights

In 2025, the Zoning Specialist completed 236 total zoning reviews, or an average of just under 20 per month. Zoning reviews are for structures under 200 square feet, fences, outdoor fireplaces, gazebos, detached decks (not requiring a building permit), patios, poured concrete pads, sports courts, agricultural buildings (not requiring a building permit), above-ground pool, small livestock, and solar panel installations. March through November were the busiest months for reviews.



Included in the monthly zoning review totals are the number of new homes/rebuilds constructed. The department reviews new homes for zoning compliance: setbacks, building height, and lot coverage.



In 2025, the Zoning Specialist began zoning inspections to confirm correct placement and dimensions of zoning permit approvals.

9. Enforcement

In 2025, the Township received 162 reports of possible ordinance violations, with the highest reported number in August, with a total of 22 reported violation concerns.

Property maintenance and short-term rentals (not a permitted land use in the Township) topped the violations. After working with the Township Attorneys, 8 of the 9 active short-term rentals that Zoning and Enforcement found in 2025, either ceased their rental activity or updated their listings to comply with ordinance standards. One (1) citation was written with court ordered fines and a requirement that the short term rental use.

In 2025, 483 signs were removed from the right-of-way. The monthly totals hit their peak in November, when 182 signs were removed.

10. Planning and Zoning Fee Structure Review

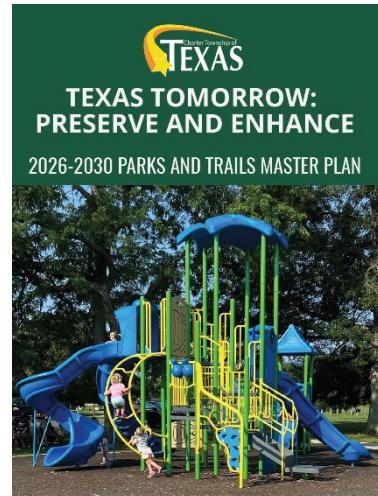
Planning Director McIntyre completed an evaluation of the current Planning and Zoning application fee schedule. The review compared existing fees with those of neighboring communities, and proposed updates to ensure consistency and cost recovery. The revisions include separating specific review types—such as Administrative Revised Site Plan Review and Revised Site Plan Review (Planning Commission)—into distinct applications. The updated fee schedule took effect January 1, 2026.

11. Master Plan Update

Williams & Works was selected to help the Township prepare the Master Plan Update. A Master Plan Steering Committee was appointed and includes Commissioners Eavey and Loeks. The Master Plan update will kick off February 2026.

12. Parks and Trails Master Plan

Planning Director McIntyre completed the updated Parks and Trails Master Plan. This plan was a significant amount of work and was completed in-house. The plan update included several opportunities for public input including a survey, a Drop-In Session/Open House- Goals and Objectives Prioritization, and a 30-day comment period on draft document. The Plan was adopted by the Board in December 2025.



13. Continuing Education

Continuing education is vital to planning and zoning as state laws change, court cases are published, and trends change. To keep up on laws and trends, the Planning Director and Zoning Specialist attendee several training sessions.

- Bret Willis completed and was given a Zoning Administrator Certificate from Michigan State University Extension (MSUE)
- Conferences and training:
 - Michigan Association of Planning (MAP) annual conference
 - Michigan Transportation Planning Association annual conference
 - EGLE – “Michigan Invasive Species”
 - EGLE – “Water Resources”
 - MAP – “Missing Middle- Housing”
 - MSUE – “Local Government- Capacity Challenges”
 - MSUE – “2024-2025 Planning and Zoning Case Law”

14. Committee and Working Groups

Staff participated in the following committees and groups:

- Trailways Feasibility Study
- Parks and Trails Master Plan Update
- Centre and US-131 Interchange Study Group (MDOT)
- Kalamazoo Area Transportation Study (KATS)
- Kalamazoo County Housing and Planning Bi-Annual Meeting



BOARD AGENDA ITEM

BOARD MEETING DATE: January 26, 2026

DEPARTMENT/COMMITTEE: Road Committee

SUBJECT: 2026

SPECIFIC ACTION REQUESTED: **Approve Recommendations**

TIME FRAME: January 2026

FUNDING SOURCE: Road and General Operating Funds

IS THIS A BUDGETED ITEM? **Account # (if known):**

NEW OR RENEWAL? New

OTHER PERTINENT INFORMATION: The Road Committee met on January 6 to review the Road Commission of Kalamazoo County (RCKC) Capital Improvement Plan (CIP). The RC has transitioned from a 1- to 5-year CIP to improve efficiency, with projects ranked in order of priority. If projects for a given year are completed and funds remain available, they will proceed with projects slated for the following year, in accordance with the CIP's priority order. The combined county participation (PAR) fund and township expenditure will be just under \$1.2 million for 2026 (amounts rounded), as follows:

\$337,000 PAR funds
\$685,000 Road SAD
\$175,000 Transfer from general operating fund

Board approval is requested for the 5-year CIP, which is included in the board packet, and authorization for the Supervisor to sign the 2026 RCKC local road contract. The board packet also includes the RCKC PAR Fund Program Brochure.

Sample Motion for Consideration:

I move to approve the 5-year Road Capital Improvement Plan and authorize Supervisor O'Rourke to sign the local road contract for 2026 with the Road Commission of Kalamazoo County.

PERSON SUBMITTING: Trustee Michelle O'Neill and Supervisor JoAnne O'Rourke

For Board Use Only:

This requires **voice vote**: Yes No

This requires **roll-call vote**: Yes No

Beutel_____ Boven_____ Hammon_____ Koop_____ Meinema_____ O'Neill_____ O'Rourke_____



Local Road Capital Improvement Plan (CIP)

2026 - 2030 Texas Draft Township

Year	Road Name	From	To	Treatment	Forecast Cost	Miles
2026	R Avenue	2nd Street	6th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$90,500	1.50
2026	R Avenue	VanKal Road	2nd Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$76,750	1.27
2026	R Avenue	6th Street	8th Street	Crack Fill, Chip Seal, Fog Seal	\$41,000	1.25
2026	R Avenue	8th Street	12th Street	Crack Fill, Chip Seal, Fog Seal	\$62,000	2.00
2026	2nd Street	Paw Paw Lake Drive	S Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$27,000	0.85
2026	RS Avenue	VanKal Road	2nd Street	Crack Fill, Chip Seal, Fog Seal	\$39,000	1.25
2026	Blue Jay Drive	10th Street	Bob White Avenue	Milling, HMA Overlay	\$101,000	0.43
2026	Bob White Avenue	Morning Dove Lane	Warbler Drive	Milling, HMA Overlay	\$101,000	0.36
2026	Canary Lane	Swallow Avenue	Blue Jay Drive	Milling, HMA Overlay	\$101,000	0.16
2026	Morning Dove Lane	Swallow Avenue	Blue Jay Drive	Milling, HMA Overlay	\$101,000	0.15
2026	Blue Spruce Lane	345' west of Old Stone Circle	515' south of Green Pine Lane	Milling, HMA Overlay	\$69,000	0.34
2026	Finch Drive	Blue Spruce Lane	Bob White Avenue	Milling, HMA Overlay	\$69,000	0.19
2026	Old Oak Circle	Blue Spruce Lane	250' north of Blue Spruce Lane	Milling, HMA Overlay	\$69,000	0.05
2026	Old Stone Circle	Blue Spruce Lane	221' north of Blue Spruce Lane	Milling, HMA Overlay	\$69,000	0.04
2026	Warbler Drive	Swallow Avenue	Whippoorwill Drive	Milling, HMA Overlay	\$101,000	0.30
2026	5th Street	N Eagle Lake Drive	OP Avenue	Milling, HMA Overlay	\$44,500	0.21
2026	E Eagle Lake Drive	950' south of OP Avenue	OP Avenue	Milling, HMA Overlay	\$38,250	0.18
2026	Crooked Lake Drive We	Q Avenue	PQ Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$23,000	0.58
2026	Chicory Trail	Pennycress Lane	1st Street	Crack Fill, Chip Seal, Fog Seal	\$30,000	0.53
2026	Pennycress Lane	P Avenue	1st Street	Crack Fill, Chip Seal, Fog Seal	\$30,000	0.82
2026 Total					\$1,283,000	12.46
2027	Saddle Club Drive	Stoney Brook Road	450' east of Shepherds Glen Roa	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,000	0.70
2027	Bent Tree Road	Q Avenue	Shepherds Glen Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,000	0.16
2027	Bingham Avenue	Petoskey Street	Charlevoix Street	Crack Fill, Chip Seal, Fog Seal	\$8,250	0.18
2027	Bowers Harbor Avenue	Trout Bay Street	Petoskey Street	Crack Fill, Chip Seal, Fog Seal	\$11,750	0.25
2027	Boyne Street	Charlevoix Street	Q Avenue	Crack Fill, Chip Seal, Fog Seal	\$18,500	0.40
2027	Charlevoix Street	Northport Avenue	Texas Heights Avenue	Crack Fill, Chip Seal, Fog Seal	\$8,750	0.19
2027	Colony Lane	355' south of Green Pine Lane	366' north of Green Pine Lane	Milling, HMA Overlay	\$62,000	0.14
2027	Deerpath Road	Q Avenue	Saddle Club Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,000	0.16
2027	Dorval Road	846' south of Stapleton Drive	Stapleton Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,000	0.16
2027	Doubletree Court	605' south of Saddle Club Drive	Saddle Club Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,000	0.11
2027	Dunwoody Court	542' south of Saddle Club Drive	Saddle Club Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,000	0.10



Local Road Capital Improvement Plan (CIP) 2026 - 2030 Texas Draft Township

Year	Road Name	From	To	Treatment	Forecast Cost	Miles
2027	Four Seasons Drive	Saddle Club Drive	Bent Tree Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,000	0.22
2027	Gatwick Court	Heathrow Avenue	855' north of Heathrow Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,250	0.16
2027	Green Pine Lane	Blue Spruce Lane	Swan Drive	Milling, HMA Overlay	\$62,000	0.38
2027	Heathrow Avenue	Farmington Avenue	12th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$28,000	0.45
2027	Huntwick Road	Bent Tree Road	Shepherds Glen Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,000	0.15
2027	Manitou Avenue	213' west of Petoskey Street	Charlevoix Street	Crack Fill, Chip Seal, Fog Seal	\$10,250	0.22
2027	Northport Avenue	213' west of Petoskey Street	Charlevoix Street	Crack Fill, Chip Seal, Fog Seal	\$10,250	0.22
2027	Orly Court	Heathrow Avenue	450' north of Heathrow Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$5,250	0.09
2027	Port Hope Drive	213' west of Trout Bay Street	213' east of Petoskey Street	Crack Fill, Chip Seal, Fog Seal	\$15,500	0.33
2027	Presque Isle Drive	Trout Bay Street	Petoskey Street	Crack Fill, Chip Seal, Fog Seal	\$11,750	0.25
2027	Shepherds Glen Court	686' south of Shepherds Glen Ro	276' north of Shepherds Glen Ro	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,000	0.18
2027	Shepherds Glen Road	Saddle Club Drive	Shepherds Glen Court	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,000	0.20
2027	Standiford Street	Heathrow Avenue	Stapleton Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$19,000	0.30
2027	Stoney Brook Road	10th Street	Farmington Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,000	0.72
2027	Summerhill Court	568' south of Saddle Club Drive	Saddle Club Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,000	0.11
2027	Suttons Bay Street	Petoskey Street	Boyne Street	Crack Fill, Chip Seal, Fog Seal	\$2,750	0.06
2027	Trout Bay Street	Bowers Harbor Avenue	Presque Isle Drive	Crack Fill, Chip Seal, Fog Seal	\$6,500	0.14
2027	West Bay Street	Presque Isle Drive	165' north of Presque Isle Drive	Crack Fill, Chip Seal, Fog Seal	\$1,500	0.03
2027	Queen Victoria Lane	Veronica Street	12th Street	Crack Fill, Chip Seal, Fog Seal	\$15,500	0.33
2027	Cranberry Court	187' north of Willowbend Trail	Willowbend Trail	Crack Fill, Chip Seal, Fog Seal	\$1,750	0.04
2027	Misty Creek Drive	Willowbend Trail	12th Street	Crack Fill, Chip Seal, Fog Seal	\$3,500	0.07
2027	Willowbend Trail	304' west of Fountain Square Dri	Misty Creek Drive	Crack Fill, Chip Seal, Fog Seal	\$16,500	0.36
2027	Willowbend Way	184' north of Willowbend Trail	Willowbend Trail	Crack Fill, Chip Seal, Fog Seal	\$1,750	0.03
2027	Colony Woods Drive	Q Avenue	952' east of Oak Hill Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$8,424	0.43
2027	Oak Hill Drive	Colony Woods Drive	Q Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$8,424	0.10
2027	Aspen Lane	Vail Drive	Inverness Drive	Crack Fill, Chip Seal, Fog Seal	\$6,500	0.17
2027	Canyon Drive	Vail Drive	Inverness Drive	Crack Fill, Chip Seal, Fog Seal	\$6,500	0.17
2027	Inverness Drive	Canyon Drive	8th Street	Crack Fill, Chip Seal, Fog Seal	\$6,500	0.20
2027	Vail Drive	Corners Cove Street	Aspen Lane	Crack Fill, Chip Seal, Fog Seal	\$6,500	0.15
2027	Chianti Circle	PQ Avenue	Riesling Street	Crack Fill, Chip Seal, Fog Seal	\$10,500	0.26
2027	Riesling Street	PQ Avenue	Chianti Circle	Crack Fill, Chip Seal, Fog Seal	\$10,500	0.26
2027	Bradley Court	717' south of Dorlen Street	Dorlen Street	Crack Fill, Chip Seal, Fog Seal	\$7,500	0.14
2027	Dorlen Street	1275' west of Shane Street	Shane Street	Crack Fill, Chip Seal, Fog Seal	\$7,500	0.24



Local Road Capital Improvement Plan (CIP) 2026 - 2030 Texas Draft Township

Year	Road Name	From	To	Treatment	Forecast Cost	Miles
2027	Crestway Drive	5th Street	Fieldwood Point	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$5,750	0.09
2027	Fieldwood Point	236' south of Crestway Drive	944' north of Crestway Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$14,000	0.22
2027	Briarcliff Lane	O Avenue	1,172' north of O Avenue	Crack Fill, Chip Seal, Fog Seal	\$10,250	0.22
2027	N Eagle Lake Drive	5th Street	E Eagle Lake Drive	Crack Fill, Chip Seal, Fog Seal	\$13,500	0.29
2027	Autumn Court	120' south of Maple Hollow Aver	Autumn Glen Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$11,500	0.10
2027	Autumn Glen Street	Shane Street	N Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$11,500	0.57
2027	Maple Hollow Avenue	234' west of Autumn Court	Autumn Court	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$11,500	0.04
2027	Oakwood Avenue	Shane Street	Autumn Glen Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$11,500	0.25
2027	Shane Street	Autumn Glen Street	N Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$11,500	0.41
2027	Timberview Avenue	Shane Street	Autumn Glen Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$11,500	0.22
2027	Maricopa Trail	Rocky Mountain Street	4th Street	Crack Fill, Chip Seal, Fog Seal	\$32,250	0.69
2027	Andes Avenue	Rocky Mountain Street	Denali Street	Crack Fill, Chip Seal, Fog Seal	\$7,000	0.15
2027	Rocky Mountain Street	316' south of Andes Avenue	370' north of Maricopa Trail	Crack Fill, Chip Seal, Fog Seal	\$12,250	0.26
2027	Denali Street	Himalayas Avenue	Andes Avenue	Crack Fill, Chip Seal, Fog Seal	\$21,000	0.45
2027	El Dorado Avenue	Denali Street	Shoshone Street	Crack Fill, Chip Seal, Fog Seal	\$18,250	0.39
2027	Himalayas Avenue	Denali Street	El Dorado Avenue	Crack Fill, Chip Seal, Fog Seal	\$18,250	0.39
2027	Montezuma Avenue	Shoshone Street	4th Street	Crack Fill, Chip Seal, Fog Seal	\$7,250	0.16
2027	Shoshone Street	Montezuma Avenue	El Dorado Avenue	Crack Fill, Chip Seal, Fog Seal	\$11,500	0.25
2027	1st Street	Stadium Drive	422' north of Stadium Drive	Chip Seal, Fog Seal	\$8,000	0.08
2027	1st Street	350' south of Callaway Drive	Stadium Drive	Crack Fill, Chip Seal, Fog Seal	\$27,500	0.71
2027	Deerfield Trail	283' west of Coronet Drive	Riedell Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$13,200	0.34
2027	Riedell Drive	Coronet Drive	Farallon Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$13,200	0.49
2027	Tillman Drive	Riedell Drive	Stadium Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$13,200	0.19
2027	Callaway Drive	Coronet Drive	1st Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$13,200	0.47
2027	Coronet Drive	Callaway Drive	Deerfield Trail	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$13,200	0.21
2027	Duval Circle	853' west of Embassy Street	Embassy Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$13,200	0.16
2027	Embassy Street	O Avenue	Deerfield Trail	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$13,200	0.59
2027	Farallon Drive	Callaway Drive	Riedell Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$13,200	0.29
2027	Martell Court	Embassy Street	500' east of Embassy Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$13,200	0.09
2027	1st Street	P Avenue	2,587' north of P Avenue	Chip Seal, Fog Seal	\$20,000	0.50
2027	O Avenue	4th Street	6th Street	Crack Fill, Chip Seal, Fog Seal	\$41,000	1.05
2027	Gladerview Drive	Windsong Way	Hobblebush Lane	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$5,250	0.08
2027	Hobblebush Lane	Gladerview Drive	Lakeridge Place	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$6,500	0.10



Local Road Capital Improvement Plan (CIP) 2026 - 2030 Texas Draft Township

Year	Road Name	From	To	Treatment	Forecast Cost	Miles
2027	Windsong Way	Gladeview Drive	Glade Trail	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,500	0.17
2027	Glade Trail	Windsong Way	8th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$19,500	0.31
2027	Lakeridge Place	Glade Trail	705' east of Hobblebush Lane	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$12,000	0.19
2027	Atwater Court	Texas Drive	700' north of Texas Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$8,250	0.13
2027	Arbor Pointe Circle	Bay Ridge Road	220' east of Bay Ridge Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$2,500	0.04
2027	Bay Ridge Road	1,198' south of Windscape Drive	Texas Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$24,500	0.39
2027	Bentley Drive	611' south of Windscape Drive	Texas Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$18,000	0.29
2027	Plum Hollow Circle	376' south of Windscape Drive	Windscape Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$4,500	0.07
2027	Quail Hollow Circle	281' west of Bay Ridge Road	Bay Ridge Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$3,250	0.05
2027	Windscape Drive	Plum Hollow Circle	Bay Ridge Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$9,250	0.15
2027	Belgian Avenue	352' west of Percheron Street	Clydesdale Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$9,750	0.15
2027	Clydesdale Avenue	Percheron Street	Belgian Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$17,000	0.27
2027	Percheron Street	Q Avenue	Belgian Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$22,250	0.35
2027	Hidden Cove Place	4,190' west of 8th Street	8th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$49,750	0.79
2027	Finnagen Street	Q Avenue	PQ Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$31,750	0.51
2027	Pine Island Court North	1,016' west of Finnagen Street	Finnagen Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$12,000	0.19
2027	Pine Island Court South	978' west of Finnagen Street	Finnagen Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$11,500	0.19
2027	PQ Avenue	3rd Street	4th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$16,000	0.49
2027	Eagle Heights Drive	PQ Avenue	1,590' north of PQ Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$19,000	0.30
2027	Eagle Terrace	PQ Avenue	707' north of PQ Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$8,500	0.13
2027	Petoskey Street	811' feet south of Bowers Harbor	Suttons Bay Street	Crack Fill, Chip Seal, Fog Seal	\$33,750	0.72
2027	Alidor Street	203' south of Phiant Avenue	R Avenue	Chip Seal, Fog Seal	\$10,600	0.33
2027	Phiant Avenue	913' west of Alidor Street	Alidor Street	Chip Seal, Fog Seal	\$5,300	0.17
2027	Pleasant Meadow Trail	Bel Shore Lane	Bel Villagio Drive	Crack Fill, Chip Seal, Fog Seal	\$5,500	0.12
2027	Plover Drive	375' south of Green Pine Lane	Chickadee Drive	Milling, HMA Overlay	\$125,500	0.36
2027	Chickadee Drive	Warbler Drive	Phoebe Street	Milling, HMA Overlay	\$125,500	0.24
2027	Swan Drive	855' south of Green Pine Lane	Chickadee Drive	Milling, HMA Overlay	\$125,500	0.34
2027 Total					\$1,738,798	27.69
2028	Rolling Pines Court	10th Street	1,229' east of 10th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$15,250	0.23
2028	Annadale Drive	Orchid Avenue	Texas Drive	Chip Seal, Fog Seal	\$33,750	0.32
2028	Burning Tree Road	815' west of Hunters Ridge	867' south of Stoney Brook Drive	Chip Seal, Fog Seal	\$43,000	0.41
2028	Cypress Bay Drive	Torrey Pines Drive	Veronica Street	Chip Seal, Fog Seal	\$27,250	0.26



Local Road Capital Improvement Plan (CIP) 2026 - 2030 Texas Draft Township

Year	Road Name	From	To	Treatment	Forecast Cost	Miles
2028	Cypress Bay Drive	Torrey Pines Drive	Woodrush Avenue	Chip Seal, Fog Seal	\$47,000	0.45
2028	Gooseberry Avenue	Southwind Street	Tiger Lily Drive	Chip Seal, Fog Seal	\$6,000	0.06
2028	Montreux Avenue	Cypress Bay Drive	Southwind Street	Chip Seal, Fog Seal	\$6,500	0.06
2028	Orchid Avenue	Annadale Drive	Cypress Bay Drive	Chip Seal, Fog Seal	\$7,000	0.07
2028	Southwind Street	Montreux Avenue	Gooseberry Avenue	Chip Seal, Fog Seal	\$19,000	0.18
2028	Tiger Lily Drive	Gooseberry Avenue	391' north of Woodrush Avenue	Chip Seal, Fog Seal	\$13,250	0.13
2028	Woodrush Avenue	Cypress Bay Drive	Tiger Lily Drive	Chip Seal, Fog Seal	\$12,500	0.12
2028	Bramblewood Drive	333' south of Brandy Chase	Stoney Brook Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,600	0.15
2028	Brandy Chase	Bramblewood Drive	Cobblewood Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,600	0.13
2028	Breaburn Court	298' east of Stoney Brook Road	Stoney Brook Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,600	0.06
2028	Cobblewood Drive	628' south of Brandy Chase	Stoney Brook Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,600	0.23
2028	Farmington Avenue	178' south of Orchard Hill Avenue	Heathrow Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,600	0.41
2028	Foxcroft Drive	Farmington Avenue	12th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,600	0.48
2028	Hitching Post Road	Hunters Ridge Drive	Foxcroft Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,600	0.15
2028	Hunters Ridge Drive	Burning Tree Road	Heathrow Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,600	0.07
2028	Hunters Ridge Drive	Hitching Post Road	Stoney Brook Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,600	0.26
2028	Orchard Hill Avenue	Farmington Avenue	Farmington Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,600	0.33
2028	Thrasher Court	227' west of Thrasher Lane	Thrasher Lane	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,600	0.04
2028	Thrasher Lane	Foxcroft Drive	Stoney Brook Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,600	0.33
2028	Vista Ridge Court	Stoney Brook Road	383' west of Stoney Brook Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,600	0.07
2028	Breezy Meadow Court	363' west of Crooked Cove Street	Crooked Cove Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$4,500	0.07
2028	Corners Cove Street	Olivia Rose Avenue	Field Bay Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$16,250	0.25
2028	Crooked Cove Street	545' west of Interlochen Street	Field Bay Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$18,250	0.28
2028	Drake Ridge Street	Olivia Rose Avenue	Field Bay Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$16,500	0.25
2028	Field Bay Avenue	443' west of Crooked Cove Street	Corners Cove Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$13,750	0.21
2028	Interlochen Street	Q Avenue	Crooked Cove Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$12,750	0.20
2028	Olivia Rose Avenue	Drake Ridge Street	Corners Cove Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$3,750	0.06
2028	Wild Prairie Court	250' west of Interlochen Street	Interlochen Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$3,000	0.05
2028	Old 12th Street	492' south of Fox Valley Drive	Fox Valley Drive	Chip Seal, Fog Seal	\$9,750	0.09
2028	Fox Valley Drive	12th Street	226' west of 12th Street	Chip Seal, Fog Seal	\$2,500	0.04
2028	Carol Lynn Drive	Fountain Square Drive	177' east of Fountain Square Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$2,250	0.03
2028	Fountain Square Drive	Misty Creek Drive	177' north of Carol Lynn Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$14,000	0.21
2028	Hickory Hills Lane	1,531' west of 12th Street	12th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$19,000	0.29



Local Road Capital Improvement Plan (CIP) 2026 - 2030 Texas Draft Township

Year	Road Name	From	To	Treatment	Forecast Cost	Miles
2028	1st Street	2,376' south of O Avenue	1,108' north of O Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$43,000	0.66
2028	Birchwood Drive	847' west of Glean Harbor Drive	Texas Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$22,750	0.35
2028	Glen Harbor Drive	Birchwood Drive	1,013' north of Birchwood Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$12,500	0.19
2028	Bentwood Trail	1,952' west of 8th Street	8th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$24,250	0.37
2028	4th Street	PQ Avenue	PQ Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$11,750	0.13
2028	PQ Avenue	4th Street	5th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$11,750	0.50
2028	Selah Court	PQ Avenue	625' north of PQ Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$7,750	0.12
2028	2nd Street	Q Avenue	Old Q Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$14,250	0.22
2028	Old Q Avenue	2nd Street	Q Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$15,000	0.23
2028	6th Street	R Avenue	Q Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$65,250	1.00
2028	Limestone Ridge	Turning Stone Trail	214' north of Turning Stone Trail	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$2,750	0.04
2028	Sanctuary Woods Point	Turning Stone Trail	200' east of Turning Stone Trail	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$2,500	0.04
2028	Slate Creek Pass	243' south of Turning Stone Trail	Turning Stone Trail	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$3,000	0.05
2028	Turning Stone Trail	6th Street	Slate Creek Pass	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$35,250	0.54
2028	Swallow Avenue	10th Street	12th Street	Milling, HMA Overlay	\$376,000	0.99
2028	10th Street	5,280' south of S Avenue	R Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$130,500	2.00
2028	S Avenue	8th Street	12th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$130,500	2.00
2028	Bel Shore Lane	659' west of Pleasant Meadow Ti	341' east of Bel Villagio Drive	Crack Fill, Chip Seal, Fog Seal	\$12,250	0.25
2028	Bel Villagio Drive	S Avenue	Bel Shore Lane	Crack Fill, Chip Seal, Fog Seal	\$8,750	0.18
2028	RS Avenue	6th Street	8th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$81,500	1.25
2028	6th Street	S Avenue	R Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$65,250	1.00
2028	2nd Street	RS Avenue	R Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$32,750	0.50
2028	VanKal Road	5,280' south of S Avenue	S Avenue	Chip Seal, Fog Seal	\$35,000	1.00
2028	VanKal Road	S Avenue	RS Avenue	Chip Seal, Fog Seal	\$17,500	0.50
2028 Total					\$1,666,300	21.12
2029	Phoebe Street	Swallow Avenue	Whippoorwill Drive	Crack Fill, Chip Seal, Fog Seal	\$15,000	0.20
2029	Whippoorwill Drive	686' west of Warbler Drive	12th Street	Crack Fill, Chip Seal, Fog Seal	\$15,000	0.41
2029	Whistler Drive	Chickadee Drive	Whippoorwill Drive	Crack Fill, Chip Seal, Fog Seal	\$15,000	0.08
2029	Bainridge Drive	Barony Pointe	6th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$16,500	0.24
2029	Barony Pointe	Parkstone Terrace	Q Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$28,500	0.42
2029	Barony Pointe	Vinewood Pointe	Parkstone Terrace	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$9,750	0.14
2029	Brandon Circle	Bainridge Drive	Barony Pointe	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$23,500	0.35



Local Road Capital Improvement Plan (CIP) 2026 - 2030 Texas Draft Township

Year	Road Name	From	To	Treatment	Forecast Cost	Miles
2029	Brighten Trail	Barony Pointe	1,217' east of Barony Pointe	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$15,750	0.23
2029	Copper Harbor Street	Kendall Arbor Avenue	Texas Heights Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$13,000	0.19
2029	Grapevine Circle	Parkstone Terrace	Parkstone Terrace	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$22,250	0.33
2029	Interlochen Street	1,215' south of Texas Heights Ave	Q Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$34,750	0.51
2029	Kaleb Kove Street	183' south of Kendall Arbor Aven	Texas Heights Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$12,250	0.18
2029	Keenan Street	Kendall Arbor Avenue	Texas Heights Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$12,750	0.19
2029	Kendall Arbor Avenue	Copper Harbor Street	Kaleb Kove Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$18,750	0.28
2029	Keweenaw Street	Texas Heights Avenue	Tawas Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$11,500	0.17
2029	Leelanau Street	Kendall Arbor Avenue	Texas Heights Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$13,000	0.19
2029	Leland Court	Texas Heights Avenue	260' north of Texas Heights Aven	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$3,250	0.05
2029	Logan Bay Street	Kendall Arbor Avenue	Texas Heights Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$12,750	0.19
2029	Mackinaw Court	Interlochen Street	295' east of Interlochen Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$3,750	0.06
2029	Parkstone Terrace	Barony Pointe	Bainbridge Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$20,250	0.30
2029	Tawas Avenue	Interlochen Street	Keweenaw Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$7,250	0.11
2029	Tawney Point	347' south of Parkstone Terrace	Parkstone Terrace	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$4,500	0.07
2029	Texas Heights Avenue	Charlevoix Street	8th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$37,250	0.55
2029	Thornwood Point	351' west of Barony Pointe	Barony Pointe	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$4,500	0.07
2029	Vinewood Point	Barony Pointe	623' north of Barony Pointe	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$8,000	0.12
2029	Wyndwood Point	541' west of Barony Pointe	Barony Pointe	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$7,000	0.10
2029	Fountain Square	Willowbend Trail	Misty Creek Drive	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$6,750	0.10
2029	Misty Creek Drive	11th Street	Willowbend Trail	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$34,000	0.50
2029	Beatrice Drive	9th Street	1,932' east of 9th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$24,750	0.37
2029	Appalachian Trail	479' south of Sierra Madre Trail	Sierra Madre Trail	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$6,000	0.09
2029	Continental Trail	Mystic Trail	Sierra Madre Trail	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$16,250	0.24
2029	Mystic Trail	Sierra Madre Trail	6th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$43,250	0.64
2029	Sierra Madre Trail	Mountain Pine Lane	6th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$64,500	0.95
2029	Teton Trail	Mystic Trail	Sierra Madre Trail	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$14,250	0.21
2029	Gila Bend Trail	Maricopa Trail	725' north of Maricopa Trail	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$9,250	0.14
2029	Maricopa Trail	4th Street	Sierra Madre Trail	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$33,750	0.50
2029	Saquaro Trail	Mystic Trail	Sierra Madre Trail	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$15,250	0.23
2029	Knotty Pine Lane	Mountain Pine Lane	329' east of Mountain Pine Lane	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$4,250	0.06
2029	Mountain Pine Lane	4th Street	Knotty Pine Lane	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$37,000	0.54
2029	Spruce Pine Street	Weeping Pine Lane	347' north of Weeping Pine Lane	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$4,500	0.07



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Year	Road Name	From	To	Treatment	Forecast Cost	Miles
2029	Stone Pine Street	292' south of Weeping Pine Lane	Weeping Pine Lane	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$3,750	0.06
2029	Weeping Pine Lane	4th Street	Stone Pine Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$32,000	0.47
2029	O Avenue	2,820' west of 1st Street	1,400' east of 4th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$151,250	2.23
2029	Dustin Circle	P Avenue	Terrier Trail	Crack Fill, Chip Seal, Fog Seal	\$22,750	0.45
2029	Terrier Trail	Dustin Circle	Dustin Circle	Crack Fill, Chip Seal, Fog Seal	\$16,500	0.33
2029	4th Street	PQ Avenue	PQ Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$3,500	0.05
2029	Aqua-View Drive	183' south of Heritage Drive	188' north of Contingo Terrace	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$16,500	0.24
2029	Contingo Terrace	Aqua-View Drive	478' east of Silva Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$11,000	0.16
2029	Heritage Drive	Aqua-View Drive	6th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$20,000	0.30
2029	Klepper Street	Heritage Drive	Talaria Terrace	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$5,250	0.08
2029	Silva Street	Talaria Terrace	Contingo Terrace	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$6,750	0.10
2029	Talaria Terrace	Silva Street	508' east of Klepper Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$12,500	0.18
2029	2nd Street	R Avenue	Q Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$66,500	0.98
2029	VanKal Road	R Avenue	Q Avenue	Chip Seal, Fog Seal	\$190,615	0.80
2029	VanKal Road	RS Avenue	R Avenue	Chip Seal, Fog Seal	\$119,134	0.50
2029	Paw Paw Lake Drive	S Avenue	RS Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$37,250	0.55
2029	Paw Paw Lake Drive	2,900' east of 2nd Street	S Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$118,750	1.75
2029 Total						\$1,533,499
						19.57
2030	Anthony Street	Lewsinda Avenue	121' north of Lewsinda Avenue	Chip Seal, Fog Seal	\$7,900	0.02
2030	Hunters Ridge Drive	Heathrow Avenue	Cypress Bay Drive	Chip Seal, Fog Seal	\$74,722	0.22
2030	Lewsinda Avenue	213' west of Marsha Street	Veronica Street	Chip Seal, Fog Seal	\$55,299	0.14
2030	Lewsinda Avenue	Veronica Street	12th Street	Chip Seal, Fog Seal	\$63,199	0.16
2030	Marsha Street	Lewsinda Avenue	135' north of Lewsinda Avenue	Chip Seal, Fog Seal	\$11,850	0.03
2030	Snowbird Court	Hunters Ridge Drive	565' east of Hunters Ridge Drive	Chip Seal, Fog Seal	\$37,360	0.11
2030	Stapleton Drive	Torrey Pines Drive	12th Street	Chip Seal, Fog Seal	\$112,082	0.33
2030	Stoney Brook Road	FarmingtonAvenue	12th Street	Chip Seal, Fog Seal	\$159,633	0.47
2030	Telluride Drive	1,088' west of Hunters Ridge Driv	Hunters Ridge Drive	Chip Seal, Fog Seal	\$71,325	0.21
2030	Torrey Pines Drive	Cypress Bay Drive	Veronica Street	Chip Seal, Fog Seal	\$98,497	0.29
2030	Veronica Street	Cypress Bay Drive	Stapleton Drive	Chip Seal, Fog Seal	\$47,399	0.12
2030	Veronica Street	Stapleton Drive	Queen Victoria Lane	Chip Seal, Fog Seal	\$130,347	0.33
2030	Glenwynd Drive	O Avenue	6th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$28,594	0.53
2030	DNR Street	1,050' south of OP Avenue	OP Avenue	Crack Fill, Chip Seal, Fog Seal	\$8,422	0.20



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Year	Road Name	From	To	Treatment	Forecast Cost	Miles
2030	10th Street	Q Avenue	Texas Drive	Crack Fill, Chip Seal, Fog Seal	\$53,501	1.16
2030	Chadeau Avenue	Norcross Street	10th Street	Crack Fill, Chip Seal, Fog Seal	\$9,664	0.15
2030	Keith Court	Norcross Street	400' east of Norcross Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$5,154	0.08
2030	Norcross Street	308' south of Keith Court	Chadeau Avenue	Crack Fill, Chip Seal, Fog Seal	\$7,733	0.12
2030	Omega Street	Chadeau Avenue	169' north of Chadeau Avenue	Crack Fill, Chip Seal, Fog Seal	\$1,932	0.03
2030	6th Street	Q Avenue	742' north of Q Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$11,476	0.14
2030	7th Street	Q Avenue	East Crooked Lake Drive	Crack Fill, Chip Seal, Fog Seal	\$9,868	0.19
2030	Crooked Lake Drive Eas	800' west of 7th Street	7th Street	Crack Fill, Chip Seal, Fog Seal	\$6,678	0.15
2030	East Crooked Lake Driv	7th Street	2,573' north of 7th Street	Crack Fill, Chip Seal, Fog Seal	\$24,520	0.49
2030	Finnagen Street	PQ Avenue	Pepper Avenue	Crack Fill, Chip Seal, Fog Seal	\$8,764	0.15
2030	Pepper Avenue	Treasure Island Drive	667' east of Finnagen Street	Crack Fill, Chip Seal, Fog Seal	\$11,102	0.19
2030	Treasure Island Drive	Pepper Avenue	2,544' north of Pepper Avenue	Crack Fill, Chip Seal, Fog Seal	\$28,049	0.48
2030	Woods Drive	Treasure Island Drive	934' north of Treasure Island Driv	Crack Fill, Chip Seal, Fog Seal	\$10,517	0.18
2030	PQ Avenue	7,920' west of 3rd Street	3rd Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$80,943	1.50
2030	Vineyard Parkway	720' south of Q Avenue	Q Avenue	Crack Fill, Chip Seal, Fog Seal	\$9,199	0.14
2030	10th Street	R Avenue	Q Avenue	Crack Fill, Chip Seal, Fog Seal	\$39,354	1.00
2030	2nd Street	S Avenue	RS Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$50,423	0.50
2030	RS Avenue	2nd Street	6th Street	Crack Fill, Chip Seal, Fog Seal	\$68,430	1.50
2030 Total					\$1,343,936	11.27
Unmet	Beatrice Drive	Corporate Woods Drive	9th Street	Chip Seal, Fog Seal	\$94,000	0.79
Unmet	Financial Parkway	1,875' west of 9th Street	9th Street	Chip Seal, Fog Seal	\$42,250	0.36
Unmet	Cracker Barrel Boulevar	9th Street	766' east of 9th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,750	0.15
Unmet	Corporate Woods Drive	Beatrice Drive	N Avenue	Chip Seal, Fog Seal	\$36,750	0.31
Unmet Needs Total					\$183,750	1.60
Grand Total					\$7,749,283	93.72

2026 RCKC

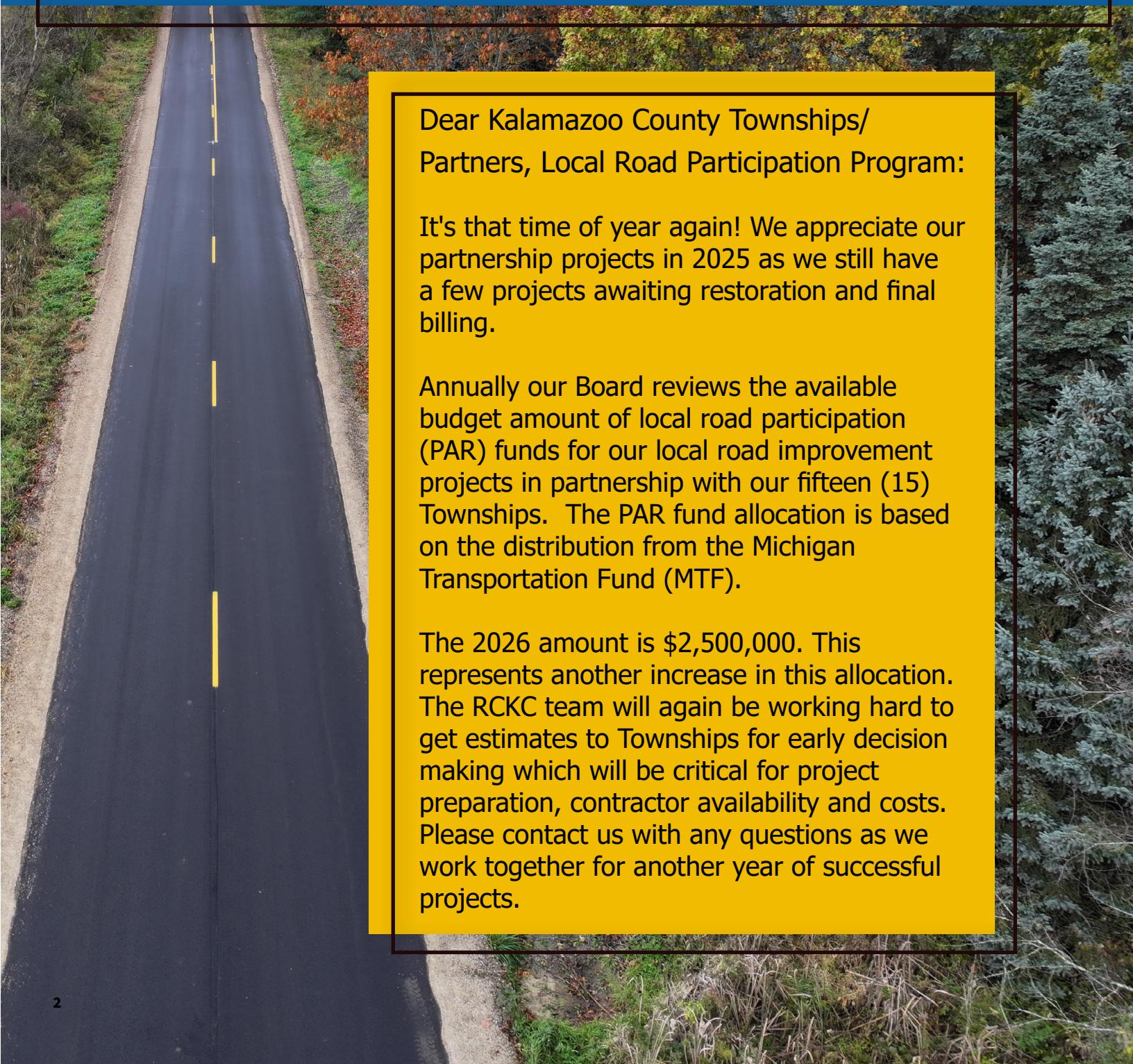


LOCAL ROAD
PARTICIPATION FUND
PROGRAM



Letter From the Managing Director

December 20, 2025



Dear Kalamazoo County Townships/
Partners, Local Road Participation Program:

It's that time of year again! We appreciate our partnership projects in 2025 as we still have a few projects awaiting restoration and final billing.

Annually our Board reviews the available budget amount of local road participation (PAR) funds for our local road improvement projects in partnership with our fifteen (15) Townships. The PAR fund allocation is based on the distribution from the Michigan Transportation Fund (MTF).

The 2026 amount is \$2,500,000. This represents another increase in this allocation. The RCKC team will again be working hard to get estimates to Townships for early decision making which will be critical for project preparation, contractor availability and costs. Please contact us with any questions as we work together for another year of successful projects.



Local Road Participation Fund Policy:

Key Dates are as follows:

- RCKC PAR Funds Available:
By December 20 - See Township Connect
- Townships Notify RCKC of PAR Fund Intentions:
By January 20
We ask that each Township please notify RCKC by January 20 by EMAIL to mworden@kalamazooccountyroads.com if you are;
 1. Unable to use any of the allocated PAR funds, or
 2. Only able to use a PORTION (amount indicated \$ _____) of the allocated PAR funds, or
 3. Able to use ALL of the allocated PAR funds, but NOT committed to participate in the PAR funds redistribution, or
 4. Able to use ALL of the allocated PAR funds and COMMITTED to participating in the PAR funds redistribution.
- PAR Fund Redistribution:
By January 31
- PAR Fund Contracts hot mix asphalt (HMA) Early Bid Letting:
By February 15
- PAR Fund Final Obligation:
By March 15

Non-motorized Facilities:

To establish adequate planning, communication and coordination of local and primary road projects, RCKC has developed an application process for approval of non-motorized facilities in the public right of way. We have also incorporated the option of an umbrella agreement. Projects to be considered should be submitted at minimum of three (3) years in advance of design engineering for federal projects and prior to the start of design engineering for other projects, unless funding requests makes this impossible, preferably in the early design stages. Projects should be identified as part of the RCKC local and/or primary road plan. Applications submitted after that deadline will be considered for approval and funding after all timely applications are processed and may be subject to additional charges connected with the late submission and related costs, if any.

RCKC Communication:

* We have included an update of our RCKC administration team contact list (Page 5)

• To assist with communication channels, Mark Worden, Public Relations Director will serve as your primary RCKC team liaison for Township Supervisors. We may be contacting you to schedule a joint meeting in 2026.

• *We encourage you and our citizens to call our main office and/or use our website “Service Requests” with any service requests/general questions or areas needing attention vs. direct staff contact for tracking purposes.* We have updated our service request system to provide automatic notices for receipt and completion of service requests to the service request originator. Also, please note the service request feature in Township Connect.

• We would appreciate opportunities to share our information in your newsletters or any communication mediums, including linking to our website. Please do not forget the opportunities to “share” from our Facebook, Twitter, Instagram and LinkedIn too!

We also encourage you to help us spread the word on “RCKC Connect”. This mass notification service allows us to alert citizens on where, what and how they prefer to be contacted with general RCKC news, construction, and road closures. We have added two additional RCKC Connect groups; Utility & Plat and Transportation for those who may be interested in information pertinent to utilities, development and right-of-way and transportation related permits. Just look for this logo on our website to sign up:

Once again thank you for your support of infrastructure improvements and we look forward to working together in the New Year!

Sincerely,
Travis Bartholomew,
Managing Director

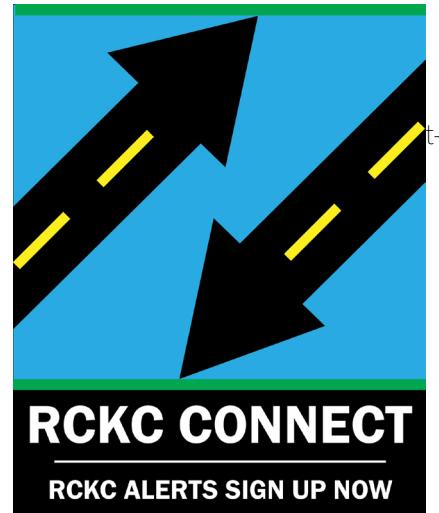
Check in with Township Connect!

The Road Commission of Kalamazoo County introduced Township Connect, an online portal accessible exclusively to Kalamazoo County township officials!

This password protected portal on the RCKC website allows township personnel from each of our fifteen Kalamazoo County townships to log in with their unique passwords. Once logged in, users are able to view content and information related to their respective township. Currently, the portal contains: participation fund packets, annual local road contracts, capital improvement plans, service request summaries, township pictures, and more .

As the portal is utilized and feedback provided, we anticipate additional uses and opportunities will arise as well. Township Connect provides another valuable line of communication and content sharing between the RCKC and our township partners.

Contact Selena Rider, Administrative Assistant for login questions.



Glossary

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ROAD COMMISSION OF KALAMAZOO COUNTY (RCKC)

4400 S 26th Street, Kalamazoo, MI 49048

www.kalamazooccountyroads.com

Regular Business Hours: 7:30am - 4:00pm

We encourage calls to our main office telephone number and/or use of our website with any service requests/general questions or areas needing attention.

You can reach RCKC staff directly by dialing (269) 381-3170 and then the extension number listed below. Fax: (269) 381-1760

Extension

- 225 Allen, Tony – Road Maintenance Superintendent
- 240 Bartholomew, Travis – Managing Director
- 205 Bodnar, Kim – Finance Director
- 204 Callaway, Jaycie - Assistant Human Resources Director
- 245 DeYoung, Bill – Right-of-Way (ROW) Specialist
- 231 Disterheft, Dean – Project Engineer
- 221 Engel, Will – Road Maintenance Superintendent
- 270 Fitzsimmons, Jon – Permit Agent
- 273 Franklin, Brian – Permit Agent
- 285 Hendricks, Tara - Administrative Assistant - Operations
- 203 Hill, Debbie – Director of Human Resources
- 274 Hoekstra, Jim –Assistant County Engineer
- 206 Howell, Katie – Accounting Clerk
- 288 Kape, Jake – Project Superintendent
- 261 Forester
- 228 McClain, Rusty – Assistant General Superintendent
- 275 Minkus, Ryan – County Engineer
- 202 Olson, Steve – Accountant
- 286 Oxx, Bill – Road Maintenance Superintendent
- 276 Peck, Joe – Road Maintenance Superintendent
- 224 Phillips, Sarah – Communications Administrator
- 200 Rider, Selena – Administrative Assistant
- 248 Schmitt, John –Project Superintendent
- 246 Worden, Mark – Public Relations Director

If you are unable to reach our staff directly, please dial our main number (269) 381-3171 and ask the operator to connect you.

Please route calls after business hours to 911 dispatch for emergency issues.

2026 Leadership and Township Liaison*

David C. Pawloski, Chair - 269-744-6774

Brady, Kalamazoo, Texas

Larry Stehouwer, Vice Chair - 269-760-4711

Comstock, Oshtemo, Ross

Randy Thompson - 269-217-3943

Climax, Cooper, Schoolcraft

Andy Davis - 269-779-4188

Alamo, Charleston, Richland

Toni Kennedy - 269-598-6776

Pavilion, Prairie Ronde, Wakoshma



Road Commission of Kalamazoo County 2026 LOCAL ROAD PARTICIPATION (PAR) FUND ALLOCATION



ROAD COMMISSION OF KALAMAZOO COUNTY 2026 Local Road Participation (PAR) Fund Allocation

Township	2020 Census	% of Population	** Local Mileage	% of Mileage	Local Urban Mileage	% of Urban	Urban Distribution	2026 PAR Funds	2025 Carryover PAR Funds	2026 Total PAR Funds Available
Alamo	3,805	2.98%	21,924	37.88%	62,850	0.33	0.10%	398	85,172	0.00
Brady	3,786	2.97%	21,850	46.26%	76,786	9.50	2.78%	11,064	109,700	45,861.08
Charleston	1,867	1.46%	10,741	23.95%	39,759	2.44	0.71%	2,826	53,326	0.00
Climax	1,652	1.30%	9,564	47.40%	78,562	0.00	0.00%	0.00	88,126	0.00
Comstock	15,231	11.94%	87,843	74.63%	123,787	67.32	19.69%	78,366	289,996	0.00
Cooper	10,418	8.17%	60,107	62.81%	104,112	32.50	9.51%	37,850	202,069	0.00
Kalamazoo	22,777	17.86%	131,396	74.89%	124,197	74.89	21.90%	87,162	342,755	87,941.89
Oshtemo	23,747	18.62%	136,987	77.67%	128,842	49.21	14.39%	57,272	323,101	0.00
Pavilion	6,387	5.01%	36,859	47.97%	79,519	17.02	4.98%	19,820	136,198	0.00
Prairie Ronde	2,369	1.86%	13,684	51.81%	85,940	0.00	0.00%	0.00	99,624	14,648.45
Richland	7,747	6.08%	44,731	49.21%	81,568	7.47	2.18%	8,676	134,975	0.00
Ross	4,024	3.16%	23,248	53.40%	88,536	0.17	0.05%	199	111,983	15,578.54
Schoolcraft	4,670	3.66%	26,927	34.19%	56,701	13.68	4.00%	15,920	99,548	0.00
Texas	17,691	13.87%	102,042	94.30%	156,441	67.38	19.71%	78,447	336,930	0.00
Wakeshma	1,341	1.06%	7,798	47.41%	78,699	0.00	0.00%	0.00	86,497	0.00
	127,512	100.00%	735,701	823.78%	1,366,299	341.91	100.00%	398,000	2,500,000	164,029.96
										2,664,029.96

January 20th

**Townships must provide notice to the Board of one of the following by email:

1. Unable to use any of the allocated PAR Funds;
2. The specific portion of allocated PAR Funds able to use;
3. Able to utilize ALL of the allocated PAR Funds, but not committed to PAR Funds re-distribution; OR
4. Able to utilize ALL of the allocated PAR Funds and COMMITTED to participating in the PAR Funds re-distribution.”

January 31st

The Road Commission will complete the one time re-distribution based on the January 20th response, and notify townships.

February 15

Townships must provide notice to the Board for the first hot mix asphalt (HMA) projects by this date to be included in the first HMA bid letting.

March 15

Local Road Contracts must be received by this date; any local road participation funds allocated, but not obligated by March 15th are reallocated to RCKC primary road fund.

* Please see RCKC policies for further information.

** Total Local Mileage is based on year-to-date accepted roadways.

Road Commission of Kalamazoo County

LOCAL ROAD PROJECTS

2025 PROJECTS AVERAGE COSTS*

Treatment Type	Treatment Definition	Anticipated Service Life***	Average Cost per Sq/Yd	Average Cost per Ton	Average Cost per Mile (22' width)	\$\$Increase or decrease from 2024 costs	% Increase from 2024 to 2025	PASER**
Crack Fill	Material Applied to Prevent Water Infiltration Through Cracks	1 - 3 Years	N/A	N/A	\$3,737.00	(\$1,057.16)	-28%	8,7,6,5,4
22A Gravel	Processed Aggregate Used to Improve Surface Condition	Varies	\$4.19	\$29.00	\$55,116.00	\$10,321.91	19%	ALL
Chip Seal- CS2 - Agg.	Emulsion Applied to Pavement Covered with Aggregate	5 - 7 Years	\$2.33	N/A	\$30,185.00	(\$1,101.93)	-4%	7,6,5,4
Chip Seal (Plat) CST- Agg.	Emulsion Applied to Pavement Covered with Aggregate	5 - 7 Years	\$1.73	N/A	\$29,169.00	(\$118.32)	0%	7,6,5,4
Fog Seal	Diluted Emulsion Application to Reduce Dust and Lock Aggregate	1 - 3 Years	\$0.24	N/A	\$6,000.00	\$919.48	15%	7,6,5,4
Micro Seal	Emulsion, Aggregate and Portland Cement Thin Surface Treatment	6 - 8 Years	No Projects in 2025	N/A	N/A		No projects in 2025	7,6,5,4
Gravel/ Pulverize/ Double Chip Seal/Fog Seal	2 Chip Seal Applications Over an Improved or Recycled Gravel Surface	8 - 10 Years	\$13.51	N/A	\$166,076.00	(\$3,236.00)	-2%	3,2,1
HMA Ultra-Thin Overlay	A Thin Overlay of Hot Mix Asphalt (HMA)	5 - 7 Years	\$5.47	N/A	\$65,547.00	\$14,037.67	21%	7,6,5
HMA Wedging	Full Lane, Intermittant HMA Repairs	Varies	\$6.24	\$99.00	\$66,721.00	\$52,573.35	79%	5,4,3
36A MOD. HMA Overlay 2 inches	HMA Rehabilitation of Existing Pavement	10 - 15 Years	\$9.50	\$76.25	\$143,273.00	(\$21,676.49)	-15%	5,4
Gravel/Pulverize/HMA Paving	HMA Paving Over a Recycled Gravel Surface	20 - 30 Years	\$16.50	N/A	\$415,059.00	\$51,249.40		3,2,1
Gravel/Pulverize	Constructing an Improved Gravel Surface with Recycled HMA and Gravel	Varies	\$4.06	N/A	\$52,360.00	\$0.00	No projects in 2025	3,2,1



*Figures provided above, are average costs for local road projects in 2025. Project estimates for the 2026 construction season will be determined based on bid/projected material, equipment, labor, and overhead/fringe cost.

**Pavement Surface Evaluation and Rating

***Anticipated Service Life may vary based on preventive maintenance investments.



POLICY

LOCAL ROAD COST SHARING

It is the policy of the Board of County Road Commissioners of the County of Kalamazoo (Board) to have requirements for cost sharing for certain work on the local road system. Annually, the Board determines the amount of Local Road Participation Funds that may be used for matching purposes on local road heavy maintenance and construction projects. The money is distributed to each township on the basis provided for in the Board's Local Road Participation Fund Policy.

The Board has developed other policies addressing its requirement in participation for the placement of certain size culverts and replacement of bridges. However, the Board will approve the allocation of local road participation funds, to the extent they may be available, for use by the township to pay up to one-half the cost of the township share.

The Board will fund all routine maintenance activities from the road commission's local road maintenance budget to the extent that funds are available.

The Board will fund the application of a dust control agents to gravel roads from the road commission's local road maintenance bud-

get to the extent that funds are available. If a township determines it to be desirable to apply additional dust control agents to gravel roads on the local road system, the township may apply for a right-of-way permit in accordance with Board guidelines.

All work entered into with the township shall have a local road contract approved and signed by both the appropriate township official and the Board can designate the Managing Director to sign the local road contract(s) before the commencement of work. The local road contract shall include, at a minimum, the following: project description, including type of proposed improvement; estimated project costs, including engineering/permits; the amount of participation or other matching funds to be applied; and the township share for the improvement activity. In addition, the local road contract shall specify how overruns are to be addressed. The local road contract charges shall include the direct costs, the fringe, the indirect, the equipment, and the overhead charges as calculated by the most recent Act 51 Public Acts of 1951 report as filed with the State of Michigan.

Adopted: 9/20/94
Amended: 4/23/02
Amended: 11/30/10
Amended: 11/28/17





POLICY

LOCAL ROAD PARTICIPATION FUND Page One

It is the policy of the Board of County Road Commissioners of the County of Kalamazoo (Board) to provide for and have requirements for its Local Road Participation Fund. Annually, the Board shall determine, in accordance with its budget, the amount of participation (PAR) funds to be made available to the townships for use on local road preservation-structural improvement (including special assessment), preventive maintenance and construction projects. Each township, in order to receive local road (PAR) funds, must match the funds on a dollar-for-dollar basis. The source of the township's matching money may be from its own funds, property owners' special assessment contributions, or unique private/public contributions.

The Board requests each township to work with our Road Commission designee to develop a 5-year road improvement plan supporting asset management for planning purposes and local road preservation.

Eligible local road preservation structural improvement, preventive maintenance, and construction projects include such activities as: significant storm sewer replacements/improvements, maintenance seals, hot mix asphalt (HMA) overlays, culvert/bridge replacements and road reconstruction activities. The Board will fund the pulverization costs of a local road project, if the road is returned to hard surface (HMA or double chip seal) within the same construction season. The Board will fund the cost of tree removal, ditching, high side shoulder removal and culvert replacements that have been identified as maintenance by the Road Commission for a project.

The Board's PAR fund allocation for use by the township is to be on the same basis that local road fund money is distributed to the Board from the Michigan Transportation Fund. The Road Commission is to notify each township of the amount of PAR funds available for its use by December 20.



Each township shall notify the Road Commission by January 20 their intentions regarding the local road PAR fund allocation, as follows;

1. Unable to use any of the allocated PAR funds, or
2. Only able to use a PORTION (amount indicated \$_____) of the allocated PAR funds, or
3. Able to use ALL of the allocated PAR funds, but NOT committed to participate in the PAR funds redistribution, or
4. Able to use ALL of the allocated PAR funds and COMMITTED to participating in the PAR funds redistribution.

The PAR funds from townships that are not being used, as indicated by January 20, will be redistributed by January 31st one time by the current distribution formula to those townships committed to participating in the additional PAR funds.

The 2026 – 2030 Road Capital Improvement Plan can be found on our Projects page of our RCKC website.



POLICY

LOCAL ROAD PARTICIPATION FUND Page Two



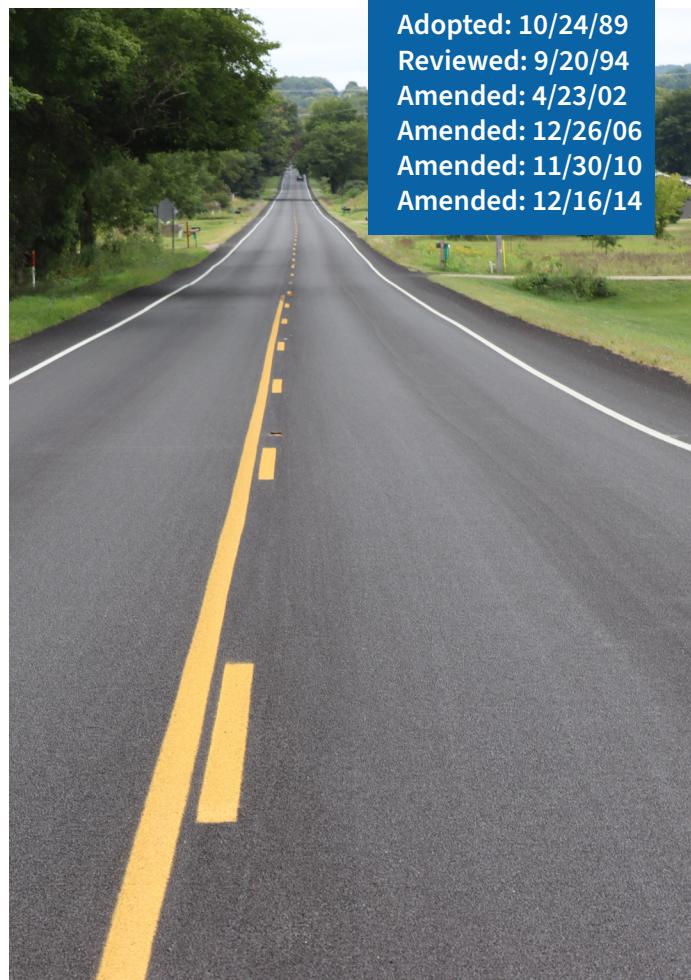
To encourage the bidding of HMA paving work early in the construction season and to be included in an early HMA bid letting, interested townships must provide a signed specific local road contract(s) based on a project estimate, by the close of business on February 28. If February 28 falls on a Saturday or a Sunday, the following Monday is the due date. Beginning January 2016, this deadline will be February 15.

The local road contract(s) with the Board will include language that authorizes the Board to proceed with the award of the bids to the lowest responsive and responsible bidder unless advised in writing (by the appropriate township official by no later than the day before the Board meeting) that due to the cost of the project with overhead, the cost exceeds the local road contract and therefore the township requests not to make the award to the bidder.

Each township must obligate its portion of the PAR funds with signed specific local road contract(s) based on project estimates prepared by the Road Commission, which have been received by the close of business on May 15. If May 15 falls on a Saturday or a Sunday, the following Monday is the due date. Any participation funds not obligated by the close of the business day by the due date will be reallocated to the Board's primary road fund. Beginning January 2016, this deadline will be March 15.

PAR funds that are not obligated prior to May 15 (March 15 beginning in 2016) will be carried over to a subsequent year only with a specific project and a written agreement requiring Board approval. Such agreements will be made only under very special circumstances.

Local road project final billing(s) will be deducted from the township obligated yet unspent PAR funds. The township may use these remaining obligated yet unspent funds on another local road project or may apply it to a new local road project during that year, if time and weather permits, or will be allowed to carry the amount over to the following year with the provision that the carryover funds will be used first in that following year.





POLICY

LOCAL ROAD CULVERT REPLACEMENT

It is the policy of the Board of County Road Commissioners of the County of Kalamazoo to provide for, and to require township participation, in the local costs associated with the replacement or construction of culverts >42" on the local road system. Local costs are defined as those charges associated with the replacement or construction of a bridge on the local road system that is not eligible for reimbursement from other sources. Those costs could include, but are not limited to engineering, permits, land acquisition, mitigation work, legal fees, as well as the construction work itself.

The Board will pay up to seventy percent (70%) of the local cost, outside of the local road participation fund program; to the extent the Board has funds that can be made available for this purpose. The Board will work to secure other funding sources whether from other local, and/or state, and/or federal in nature, to assist in helping financially support the culvert replacement or construction effort.



**Adopted: 8/9/83
Amended: 6/15/93
Reviewed: 9/20/94
Amended: 5/07/02
Amended: 2/8/05
Amended: 11/9/10**





POLICY

LOCAL ROAD BRIDGE REPLACEMENT

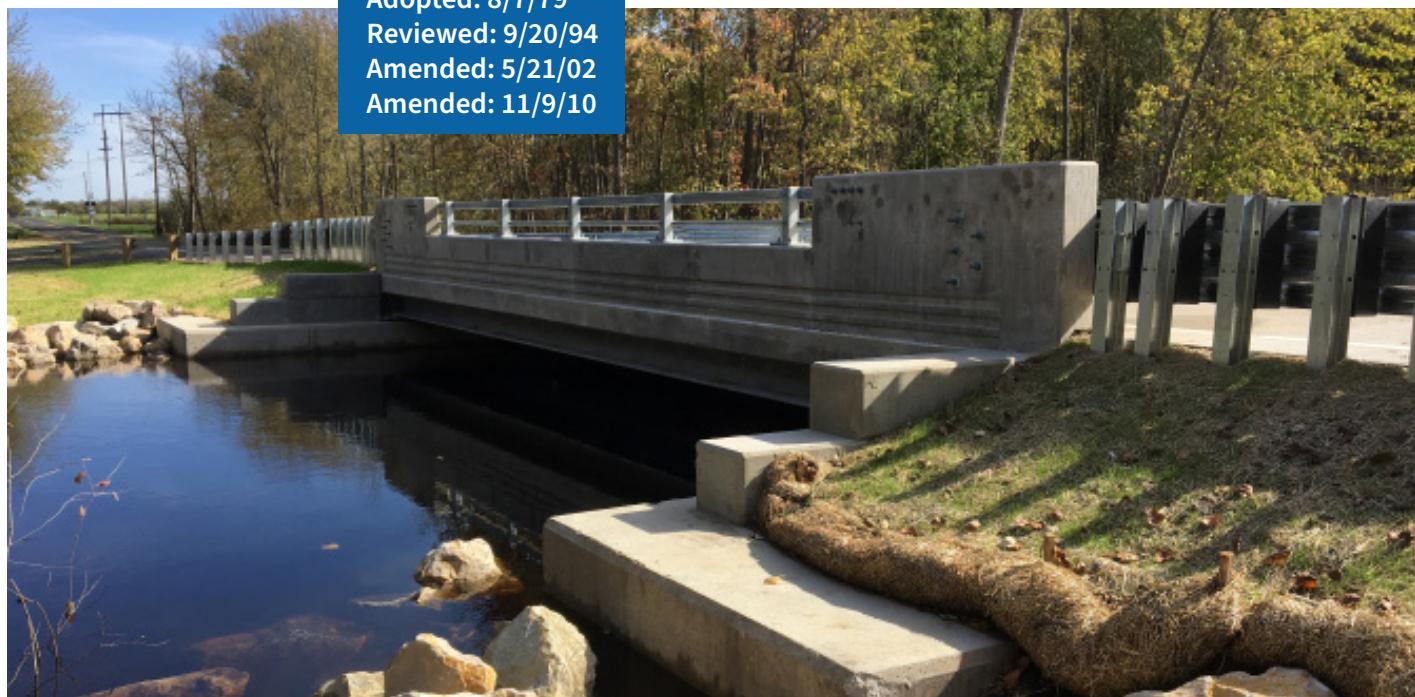
It is the policy of the Board of County Road Commissioners of the County of Kalamazoo to provide for, and to require township participation, in the local costs associated with the replacement or construction of bridges on the local road system. Local costs are defined as those charges associated with the replacement or construction of a bridge on the local road system that is not eligible for reimbursement from other sources. Those costs could include, but are not limited to engineering, permits, land acquisition, mitigation work, legal fees, as well as the construction work itself.

A bridge is defined as a structure including supports erected over a depression or an obstruction such as water, highway, pedestrian, or railway and having a track or passageway for carrying traffic or other moving loads, and having an opening measured along the center of the roadway of more than twenty (20) feet between under copings of abutment or spring lines of arches, or extreme ends of openings for multiple boxes. This may include multiple culverts and/or pipes, where the clear distances between openings is less than half of the smaller contiguous opening.

Adopted: 8/7/79
Reviewed: 9/20/94
Amended: 5/21/02
Amended: 11/9/10



The Board will pay up to fifty percent (50%) of the local cost, outside of the local road participation fund program; to the extent the Board has funds that can be made available for this purpose. The Board will work to secure other funding sources whether from other local, and/or state, and/or federal in nature, to assist in helping financially support the bridge replacement or construction effort.





POLICY

LOCAL ROAD DELAYED PAYMENT BY TOWNSHIPS



It is the policy of the Board of County Road Commissioners of Kalamazoo County (Board) to consider and possibly approve requests made by township boards of trustees to delay final payment(s) on specific local road improvement projects.

The Board will consider and approve a delay of the final payment(s) for a local road improvement project when:

1. The request is by official township board action for a specific project and a specific dollar amount.

2. The dollar amount and the length of delay are itemized at the time the local road contract is approved. Under no circumstances, unless otherwise contractually agreed to, will the Board authorize the final payment for a project after April 1 of the year following completion of the project.

3. The Board believes the Road Commission has adequate cash flow to carry the balance.

4. The Board believes that the project is in the best interests of the public, taking into consideration safety, health, and welfare of the public.

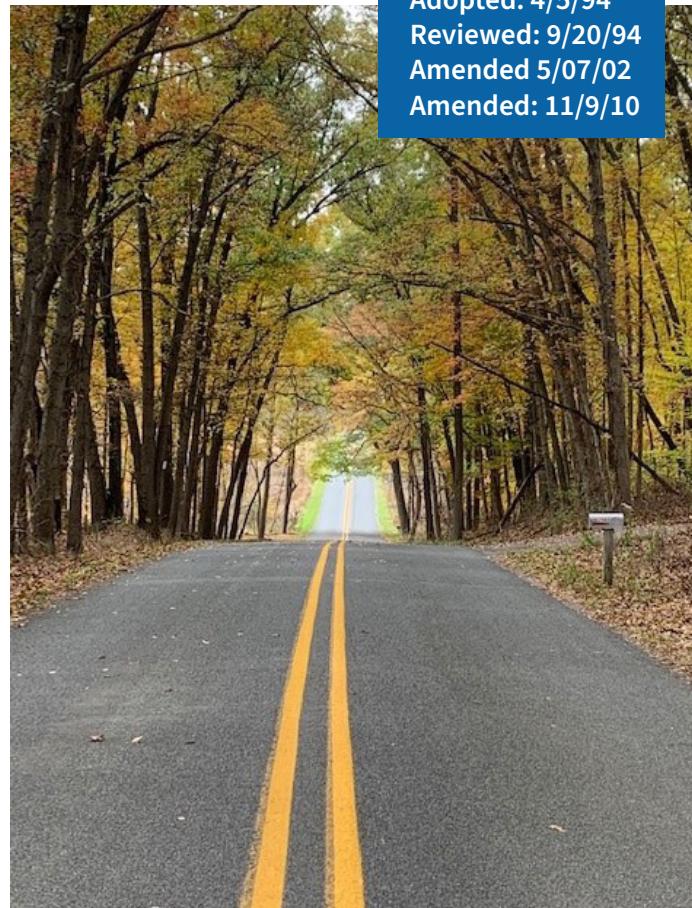
5. The township's budget, in relation to its road improvement program, appears appropriate.

6. The requested delay of payment was created by a situation that was unforeseen by the township or the Board, such as a major project cost overrun.

7. The township describes the specifics of the request in writing to the Board in a timely manner.

Although the Board does not normally charge interest on the unpaid balances of these invoices, the Board reserves the right to establish an interest rate as deemed appropriate and in accordance with state statute. In no case will the Board allow the following year's Participation Funds to be applied to the balance due.

**Adopted: 4/5/94
Reviewed: 9/20/94
Amended 5/07/02
Amended: 11/9/10**





POLICY

FAILED CONDITION LOCAL ROAD

It is the policy of the Board of County Road Commissioners of the County of Kalamazoo to have requirements for cost sharing for road improvements on our local road system. Annually, the Board determines the amount of Local Road Participation (PAR) Funds that may be used for matching purposes on local road heavy maintenance and construction projects. The money is distributed to each township on the basis provided for in the Board's Local Road Participation Fund Policy.

The Road Commission of Kalamazoo County (RCKC) is responsible for the safety of the traveling public and must provide "reasonably safe" road conditions. It is critical to maintain our infrastructure assets as efficiently and cost effectively as possible. A transportation asset management plan on the local road network allows the RCKC to plan and prioritize road improvements. Data is collected on our local road system evaluating surface conditions using the Pavement Surface Evaluation Rating (PASER) system.

This policy applies to local roads deemed as failed condition by the RCKC in partnership with the Township and is the first step to improving the road long term. The first step to improve a failed road is to pulverize the existing surface and return it back to gravel in order to effectively maintain a "reasonably safe" condition. If a failed road is not improved according to our local road



<https://www.kalamazooccountyroads.com/userfiles/kcrc/file/Maintenance/Failed%20Condition%20Local%20Road%20Policy.pdf>

cost sharing and local road participation fund program, the RCKC will implement the following steps to decrease our liability and maintain safe travel for the public:

- Attend Township Board meeting to specifically discuss and seek solutions for the failed local road segment.
- Staff will host a public meeting with the Township and the residents along the failed local road to discuss possible options for improvement.
- As an intermediate step, for a maximum of 6 months and/or as deemed in the best interest of public safety the RCKC will:
 - o Reduce the speed limit and close the road to thru traffic as an initial step (Rough Road/Advisory Speed)
 - o Continue to provide minimal routine maintenance in an effort to sustain the infrastructure reasonably safe for residence access.
- The RCKC will continue to encourage the Township to pursue other avenues for funding a project including special assessment and millage revenue.
- If a repair has not been initiated by the Township and/or residents within 6 months of closure to thru traffic the RCKC Board will require a written request from the Township Board for a local road PAR fund contract to return the failed road to gravel. The local road contract will include the RCKC pay 100% of the pulverizing. The remaining project cost will follow the Local Road Participation Fund policy with RCKC contributing fifty percent (50%) utilizing that Township's current year PAR funds, until the Township's portion of the contract is repaid.
- If the Township is unable to contribute fifty percent (50%) of the remaining project cost, that Township's current and/or future years' PAR funds will be utilized to fund the remaining fifty percent (50%) of the total project cost, until the Township's portion of the contract is repaid, including 100% pulverization.



POLICY

COST SHARING FOR A TOWNSHIP INITIATED SEWER/WATER RELATED PROJECT Page 1

The Board of Road Commissioners of the County of Kalamazoo (Board) is committed to working with local governments to develop safe and efficient project coordination, across infrastructure assets, throughout the communities within Kalamazoo County.

The Road Commission of Kalamazoo County (RCKC) recognizes the value of coordination, while simultaneously acknowledging the necessity of working within applicable funding requirements and fiscal limitations and competing needs of other considerations for public use including utilities, engineering issues such as proper drainage, safety, and public right-of-way (ROW). All of these community and infrastructure interests should be valued appropriately in facilitating the development of coordination among infrastructure assets.

The RCKC recognizes the greatest opportunity for input is in the early planning stages for projects. Annually, RCKC publicizes our primary and local road capital improvement plan projects and works closely with local entities to plan local road projects according to the principles of asset management in a 5-year plan.

It is the policy of the Board to coordinate and have requirements for cost sharing hot mix asphalt (HMA) rehabilitation/reconstruction in coordination with township sewer or water installation projects within the public road right-of-way (ROW).

PRIMARY ROADS

The Board will consider allowing the allocation of funding to a township to assist with the HMA road rehabilitation/reconstruction, in coordination with a township sewer or water project, if the Board determines:

- the primary road is currently in poor condition (4,3,2,1) based on the pavement surface evaluation and rating (PASER), therefore requiring rehabilitation/reconstruction,
- the potential impact to other roads or infrastructure within the respective township would not be severely impacted,
- the township has worked cooperatively with the Board in advance planning for such project, and
- the project is identified in the current 5-year Primary Road Capital Improvement Plan.





POLICY

COST SHARING FOR A TOWNSHIP INITIATED SEWER/WATER RELATED PROJECT Page 2

LOCAL ROADS

Annually, the Board determines the amount of Local Road Participation (PAR) Funds that may be used for matching purposes on local road, heavy maintenance and construction projects. PAR fund dollars are distributed to each township on the basis provided for in the Board's Local Road PAR Fund Policy.

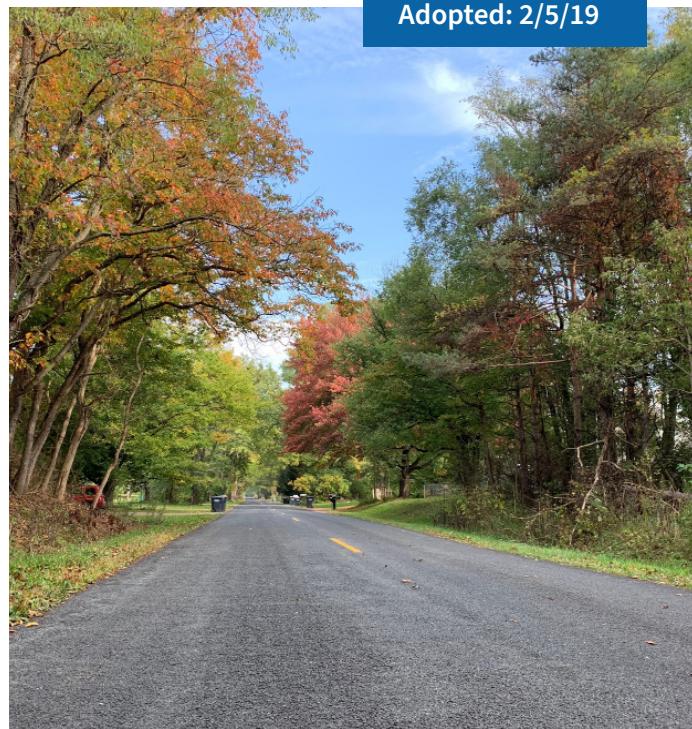
The Board will consider allowing the allocation of up to one-half of a township's current year's Local Road PAR Funds to that township to assist with the HMA road rehabilitation/reconstruction, in coordination with a township sewer or water project, if the Board determines:

- the local road is currently in poor condition (4,3,2,1) based on the pavement surface evaluation and rating (PASER), therefore requiring rehabilitation/reconstruction,
- the current average PASER for the Board's local road system within the respective township is currently in a fair PASER rating (7, 6, 5) condition,
- the potential impact to other roads or infrastructure within the respective township would not be severely impacted, and
- the township has worked cooperatively with the Board to plan projects in advance of a given project to develop a 5-year road improvement plan supporting asset management for planning purposes and local road preservation.

Any RCKC funds shall only be applied to the costs for the top course of HMA on a local road or primary road, to the extent funds may be available. All other costs associated with the rehabilitation/reconstruction of the roadway for the sewer or water project shall be the responsibility of the township. The township will provide any and all requested documentation with the invoicing to the Road Commission for this improvement including, purchasing/bid documentation, proof of acceptable contractor payment, design/construction plans, inspection reports, material testing reports etc. RCKC shall verify the newly constructed road meets current policy and construction guidelines before payment is issued.

All local road and primary road projects with the township shall have a project estimate from the township and a local road contract approved and signed by both the appropriate township and RCKC official. The Board can designate the Managing Director to sign the local road contract(s) at minimum one (1) year before the commencement of work. The RCKC road contract shall include, at a minimum, the following provided by the township: project description, including type of proposed improvement; estimated project costs, including engineering/permits; the amount of participation or other matching funds to be applied; and the township share for the sewer or water improvement activity. The road contract shall specify the township will be responsible for the project and overruns. In addition all other Board policies, permitting and guidelines apply. If applicable, the road contract charges shall include the direct costs, the fringe, the indirect, the equipment, and the overhead charges as calculated by the most recent Act 51 Public Acts of 1951 report as filed with the State of Michigan.

Adopted: 2/5/19





POLICY

NON-MOTORIZED FACILITIES Page 1

The Board of County Road Commissioners of the County of Kalamazoo non-motorized policy provides a guideline for the development of non-motorized facilities in the public right-of-way. The Board of County Road Commissioners of the County of Kalamazoo is committed to working with local governments to develop safe and efficient non-motorized transportation routes throughout the communities within Kalamazoo County. The Road Commission of Kalamazoo County (RCKC) recognizes the value of non-motorized facilities, while simultaneously acknowledging the necessity of working within applicable funding requirements and fiscal limitations and competing needs of other public use considerations including utilities, engineering issues such as proper drainage, safety, right-of-way (ROW) dimensions, as well as the competing interests of users such as pedestrians, joggers, runners, strollers and bicyclists. All of these community and administrative interests should be valued appropriately in facilitating the development of a non-motorized policy and process.

The RCKC recognizes the greatest opportunity for input is in the early planning stages for projects. Annually, RCKC publicizes our primary road capital improvement plan projects and works closely with local entities to plan local projects. RCKC also participates in regional non-motorized planning discussions. The needs of all legal users are understood to be important and considered for roadway projects by RCKC.

Providing these non-motorized facilities is generally considered a responsibility of the local unit of government in which it will be located. The RCKC may be involved in certain instances in providing in whole or in part similar non-motorized facilities as they may determine. Non-motorized facilities may be part of a primary or local road or standalone project.

Application Process

To establish adequate planning, communication and coordination of local and RCKC projects, RCKC has developed an application process for approval of non-motorized facilities in the public right of way. Projects to be considered



should be submitted a minimum of three (3) years in advance of design engineering for federal projects and prior to the start of design engineering for other projects, unless funding requests make this impossible, preferably in the early design stages. Projects should be identified as part of the RCKC primary road and/or local plan. Applications submitted after that deadline will be considered for approval and funding after all timely applications are processed, and may be subject to additional charges connected with the late submission and related costs, if any.

RCKC will consider American Association of State Highway and Transportation Officials (AASHTO) guidelines and other resources for planning, design and construction of non-motorized facilities.

Types of non-motorized facility requests to consider may involve, but are not limited to the following:

- A. Non-Motorized Paths (separated from the roadway)**
- B. Paved Shoulders (along existing roads)**
- C. Signed Routes (on existing roads)**
- D. Sidewalks**

RCKC may also consider the following factors as identified in the application process:



POLICY

NON-MOTORIZED FACILITIES Page 2

- Current Pavement Surface Evaluation and Rating (PASER) of local and primary roads and bridges
- Land Use and development
- Road classification
- Current and future capacity needs of roadway
- Safety and mobility
- Cost of incorporating and maintenance of the facility
- Existing facilities and connectivity
- Right-of-way limitations
- Drainage
- Utilities
- Environmental constraints

All projects are unique and present their own challenges, constraints, funding sources and opportunities. Therefore, it is understood that the methods of accommodation will vary from project to project, and what works in one area may not work in another. Every community RCKC serves has its unique perspective on non-motorized facilities and therefore partnerships in this area will vary. Each community should consider non-motorized facilities as part of land use and development.

All costs associated with any non-motorized facility must be fully funded including the application review and development, design and construction engineering, project construction and any future maintenance.

Appropriate written agreements will be required as a provision of the application request and require a completed RCKC application form. Attached as Exhibits "A" – "C" are sample agreements that could be used and modified as necessary to clearly establish responsibilities for such facilities in the road right-of-way, which includes funding sources.

It is important to recognize there are not enough funds available to improve every road in the county, nor accommodate all requests for non-motorized facilities.

Townships and local governments should complete the

appropriate application request to RCKC during the planning and design stages of projects. As design progresses the opportunity for input greatly decreases. Once the detailed design phase begins and projects are submitted for bid lettings the opportunity for additions and/or revisions to the plan decreases and is very limited and costly. Once the written application is completed and approved, RCKC reserves the right to decline to change the parameters and specifications of the project or to require the requesting locality to pay additional charges related to any changes or delays.

The following sections provide guidance for designing non-motorized facilities to be constructed in the public right of way – in accordance with RCKC guidelines/policies, applicable regulations, statutes, and funding limitations (non-motorized facilities included as part of a plat development will be considered in the RCKC plat review process).

Notice of non-motorized facility transfer:

Projects already constructed (such as privately developed plats with sidewalks and non-motorized paths) must provide notice of intent to cede the non-motorized facility at a minimum, one (1) year in advance of the transfer, unless development timelines make this impossible, preferably in the early design stages. The non-motorized facility must be ceded with plans for, or contemporaneous provision of





POLICY

NON-MOTORIZED FACILITIES Page 3

adequate funding for maintenance, repair and on-going obligations related to the upkeep of the non-motorized facility. All costs associated with any non-motorized facility must be fully funded, including all future maintenance. Projects without plans for, or contemporaneous provision of such funding may be rejected. Projects already constructed and then ceded to the jurisdiction and/or oversight of the RCKC must have been constructed in accordance with RCKC guidelines/policies, applicable regulations, statutes, and funding requirements at that time.

A. NON-MOTORIZED PATHS

A non-motorized path is considered to be a facility that is separated from the motorist-traveled portion of the roadway. It is also considered to be different than a sidewalk, in that sidewalks have specific statutory status, especially as it pertains to construction and liability matters.

Such non-motorized paths will not be signed, or designated as "exclusive" bike paths because they are intended for multiple non-motorized uses, and all users should be encouraged to use the facility rather than the roadway. Existing sidewalks shall be enlarged to provide for the non-motorized path.

Width and Clearance:

The paved width and operating width are primary considerations. A facility intended for two-way traffic should have a minimum width of ten (10) feet, or for one-way traffic a minimum width of five (5) feet, in order to accommodate bicycle traffic as well as other non-motorized uses such as walking, running, wheelchairs, wagons and roller skates.

A two (2) feet wide (minimum) clear graded area is recommended along both sides of the paved path and vertical clearance to overhead obstructions should be a minimum of eight and one-half (8½) feet. All bridges, culverts etc. needed to accommodate these facilities should provide for these same minimum standards.

A wide separation between the facility and the roadway is desirable for safety reasons. The facility should typically be



located starting one (1) foot off the outer edge of the RCKC right-of-way and provide minimum clearances of six (6) feet from back of curb on roads with curb and gutter; ten (10) feet from edge of roadway pavement (where there is no ditch), or twenty (20) feet from centerline of right-of-way (where there is no ditch), or one (1) foot behind the top of drainage backslope (where ditch exists), whichever is greater. These clearances shall also be used as a guide for allowing deviations from the location starting one foot off the outer edge of RCKC right-of-way.

Where these minimum requirements cannot be obtained in the right-of-way or where there is evidence that a roadway will require widening beyond two lanes, consideration must be given to acquiring additional right-of-way to accommodate the proposed roadway, the facility, and the minimum clearances and widths stated.

Pavement & Structures:

The type of material, thickness of surface and base are of primary importance as is the proper design of all structures needed to accommodate the facility. These designs should be determined by engineers after an analysis of soils, wheel loads, and other site-specific requirements are considered.



POLICY

NON-MOTORIZED FACILITIES Page 4

Normally, however, the pavement should be a minimum of four (4) inches concrete or three (3) inches bituminous surface over six (6) inches of processed road gravel. A cross slope of two (2) percent should be provided to allow for proper drainage.

Signing & Marking:

Adequate signing and marking is an important safety consideration. General guidance is provided in the Michigan Manual of Uniform Traffic Control Devices.

Signing and marking requests must be in writing using the RCKC right-of-way application and shall be reviewed by the RCKC's Engineering Department. All approved signage and marking related to installation and maintenance costs are the responsibility of the requesting party. Only signing necessary for safety should be erected so as not to create confusion or restrict vision.

Design Speed, Grades and Alignment:

Many other factors must be considered in the design of the facility. Design speed of twenty (20) mph is normally considered adequate except for steep grades where a higher design speed should be used.

Grades and pavement elevations should be given special consideration in relation to the roadway facility and adjoining properties so as to cause minimal concern for safety, drainage, driveways, yards, etc. Profiles of the curbs and/or roadway should be utilized as a guide for such determination.

Changes in alignment and curves to accommodate such changes should be adequate to provide for the design speed selected and the safety to users of the facility.

Intersections:

Where the facility crosses a roadway, special consideration for selecting the proper location and placing adequate controls must be given. Locations shall be reviewed and approved by the RCKC's Engineering Department.



Operation & Maintenance:

The agency responsible for the control, maintenance and policing of non-motorized paths will be established prior to construction approval. Winter maintenance will be the sole responsibility of the requesting township or locality. A written agreement specifying local responsibility for maintenance, repair and restoration of the path and stating the local community will save harmless, indemnify and defend the RCKC for all related claims for as long as such path exists must be executed prior to issuance of a permit or nonmotorized facility approval by the RCKC.

The RCKC will be responsible only for reviewing plans to assure conformance to the guidelines set forth above relative to geometrics within the right-of-way and for issuance of a permit or facility approval.

Attached as Exhibit "C" is a sample agreement that could be used and modified if necessary to clearly establish responsibilities for such facilities in the road right-of-way.

Design Exceptions:

This policy is intended to provide to the general public, businesses, utilities, and governmental entities RCKC guidelines for construction, operation, maintenance, use and/



POLICY

NON-MOTORIZED FACILITIES Page 5

or removal of non-motorized facilities within the county road right-of way.

Requests for variance from these guidelines must be in writing and should include sufficient detail to support a reasonable justification for the request so that RCKC can determine if the variance should be granted. Individual requirements or specifications required by applicable law, regulation, or RCKC policy may be waived or modified in cases considered meritorious in the RCKC's discretion.

If any part of this policy is found invalid, such invalidity will not affect the validity of the remaining portions of the policy.

The RCKC also has additional policies for regulating the right-of-way. These policies are available from the RCKC and on our website: www.kalamazooccountyroads.com.

B. PAVED SHOULDERS

There is considerable emphasis today on the need for paved shoulders to accommodate non-motorized transportation, particularly in urban areas.

Under certain circumstances the RCKC may from time to time suggest or recommend the construction of sidewalks or non-motorized paths where it is deemed advisable for safety, liability or maintenance reasons. Generally, such recommendations will be made when traffic volumes or non-motorized uses are exceptionally high or where adequate right-of-way is available. RCKC will approve appropriate maintenance treatments as identified in the appropriate primary road and local road plans.

When the RCKC allows for construction of a paved shoulder it shall be the policy that:

1. The cost for constructing the paved shoulder is the responsibility of the requesting party, unless otherwise agreed. The requesting party may also be required to resurface the existing roadway, dependent on its condition and PASER rating.

2. The paved shoulder will not be designated as

any special facility, such as a bicycle path, but be treated as a normal road shoulder.

3. Both shoulders shall be paved along a section of roadway as opposed to only paving one side.

4. All construction shall be done by or under the direct supervision of the RCKC in accordance with current standards of construction and design. The width to be a maximum of four (4) feet on uncurbed roadways and six feet on curbed roadways unless a special exception is granted. Paved shoulder shall match existing road pavement design.

5. The RCKC will only perform maintenance of the shoulders following completion and acceptance of construction.

C. SIGNED ROUTES

There may be times when it would be desirable to sign an existing roadway (without paved shoulders or separated path) as a "Bike Route". This may also be needed for the purpose of providing continuity of routes within the County or regionally.

An agreement with the local unit of government shall be executed assigning certain responsibilities for signing, maintenance and liability of such routes.

D. SIDEWALKS

Sidewalks constructed by local units of government on county roads shall conform to the following general guidelines and as noted above in the Non-Motorized Paths Widths and Clearance section. Sidewalks must receive the approval of the RCKC before construction begins.

1. The sidewalk width shall comply with any requirements of applicable funding provisions.

2. Current construction standards of the Michigan Department of Transportation shall be used for the design and construction of all sidewalks.

3. Sidewalk elevations shall be determined by the RCKC for uniformity in relation to the profile or proposed profile to curbs and/or roadway.

There are quite specific statutes regarding sidewalk construction and liability. RCKC approval of the design



POLICY

NON-MOTORIZED FACILITIES Page 6

and construction plans is a prerequisite before locating a sidewalk on a county road and before issuance of a right-of-way permit or before non-motorized facility project approval. (See Exhibits A and C)

E. PROJECT TYPES

There are three basic types of non-motorized facility projects, based on statutory regulation and funding sources. They are:

- (1) non-motorized facilities that are not sidewalks (non-motorized paths);
- (2) sidewalks funded by special assessment districts; (see, e.g., MCL 41.722(2)(a)-(c); and
- (3) sidewalks funded by township or other funds (see, e.g., MCL 41.288(1) and 41.288a(3)).

The same, basic application form will be used to seek approval for all of these types of projects, but other requirements and forms to be completed will vary based on the type of project and funding source. The Non-Motorized Facilities Agreement is to be completed concurrent with submission of the Non-Motorized Facilities Request Application form and will vary based on the type of project proposed. Each project must comply with the specifications of any applicable funding source(s). RCKC reserves the right to assess fees or require reimbursement of costs related to compliance with any such specifications or regulations, including, but not limited to, the following: engineering costs associated with ensuring compliance with applicable standards as enumerated by funding sources; as required to discharge RCKC's administrative obligations; and as necessary to ensure payment of extra costs or cost increases which exceed the original programmed amount. Further, to the extent a project is subject to a special assessment which outlines particular factors for RCKC approval, RCKC reserves the right to participate in the development of the non-motorized facility. Should a conflict arise regarding the source of the funding for the project, the conflict will be resolved in favor of funding RCKC priorities and administrative costs, first. Projects funded through a special assessment district will be treated as township owned to the extent consistent with applicable laws regarding right-of-way usage.

F. OTHER

The RCKC will not take on the responsibility for unfunded maintenance of any non-motorized path or sidewalk in the road right-of-way in a plat dedicated to the public use after construction by a private developer. The requirements of the RCKC Non-Motorized Facility Policy apply equally to any sidewalk or non-motorized path constructed by a private subdivision developer or plat owner. In other words, if any sidewalks or non-motorized path are contained in the right of way of a road dedicated to the public, then the dedicator must provide on-going funding for their upkeep and maintenance, or agree to indemnify the RCKC for any costs related to the maintenance, winter maintenance, signage, repair and restoration of the sidewalk or non-motorized path, so long as they exist. RCKC reserves the right to decline roads dedicated to the public without adequate maintenance funding provisions, or to identify such dedicated roads as secondary and not entitled to maintenance or winter maintenance (or other services) until after appropriate funding has been allocated by the sponsoring township.

Please visit the Non-Motorized Facilities Policy on the Engineering page of our website to view the referenced exhibits.

Adopted: 1/28/14
Amended: 12/16/14
Amended: 11/03/2015
Amended: 12/16/2025



https://www.kalamazooccountyroads.com/non_motorized.php



ROAD COMMISSION OF KALAMAZOO COUNTY

WWW.KALAMAZOOCOUNTYROADS.COM

4400 SOUTH 26TH STREET

KALAMAZOO, MI, 49048

PHONE:(269)381-3171

FAX:(269) 381-1760



BOARD AGENDA ITEM

BOARD MEETING DATE: January 26, 2026

DEPARTMENT/COMMITTEE: Planning Department/Master Plan Steering Committee

SUBJECT: Master Plan Update

SPECIFIC ACTION REQUESTED: **Master Plan Steering Committee Appointments**

TIME FRAME: ASAP

NEW OR RENEWAL? New

OTHER PERTINENT INFORMATION: The Master Plan Steering Committee provides guidance on the development of the Master Plan. The Steering Committee consists of the Superintendent, Planning Director, two (2) Planning Commissioners - Ryan Eavey and Larry Loeks, and two (2) Board members - Emily Beutel and Emily Meinema.

The 2026-2031 Master Plan will update demographics, current and future land use, non-motorized transportation, and goals and objectives that direct the Township's future development and land use. The plan will additionally add a housing element and a subarea plan focusing on the 9th Street area (residential, commercial, and industrial land uses).

In April 2025, the Board requested that a property owner from the 9th Street area be added to the Steering Committee. Bronsen Healthcare Group owns a vacant 50-acre parcel on Beatrice (with frontage along I-94) in the subarea development. I respectfully submit for Board consideration, the appointment of Greg Milliken, Systems Director for Real Estate and Property for Bronson Healthcare, to the Steering Committee.

Additionally, I respectfully submit for Board consideration, the appointment of Southwest Michigan First's Economic Director Riley Lukomski to the Steering Committee.

Sample Motion for Consideration: *I make a motion to appoint Bronson Healthcare's Property Director, Greg Milliken, and Southwest Michigan First's Riley Lukomski to serve on the Master Plan Steering Committee.*

PERSON SUBMITTING: Planning Director McIntyre

For Board Use Only:

This requires **voice vote**: Yes No

This requires **roll-call vote**: Yes No

Beutel _____ Boven _____ Hammon _____ Koop _____ Meinema _____ O'Neill _____ O'Rourke _____



BOARD AGENDA ITEM

BOARD MEETING DATE: Monday January 26, 2026

DEPARTMENT/COMMITTEE: Treasurer / Administration

SUBJECT: Transfer to Drain Commissioner for Lake Level Costs

SPECIFIC ACTION REQUESTED: **Approve a \$500,000 transfer to the Kalamazoo County drain office for ongoing operational costs**

TIME FRAME: Immediately

FUNDING SOURCE: Fund 814 (Lake Level Project)

IS THIS A BUDGETED ITEM? Yes **Account # (if known): 814-000-964.000**

NEW OR RENEWAL? New

OTHER PERTINENT INFORMATION:

While we are waiting for FEMA to officially close out the construction project and allow us to complete the final transfer of ownership, the Kalamazoo County Drain Commissioner is handling current operational costs of the system as well as the bond payments. They are asking for a transfer of funds of \$500,000 at this time to cover these costs until we hear from FEMA that we can officially close out.

Sample Motion for Consideration: *I move to approve a payment to the Kalamazoo County Drain Commissioner of \$500,000 for ongoing operational costs of the Crooked-Eagle Lake Level system.*

PERSON SUBMITTING: Treasurer Emily Meinema

For Board Use Only:

This requires **voice vote**: Yes No

This requires **roll-call vote**: Yes No

Beutel_____ Boven_____ Hammon_____ Koop_____ Meinema_____ O'Neill_____ O'Rourke_____

E Meinema

From: Zena S. Vos <Zena.Vos@Kalcounty.gov>
Sent: Thursday, January 15, 2026 11:41 AM
To: E Meinema
Cc: JoAnne McFarland O'Rourke; Robert J Bendzinski; Steve Sielatycki; Tyler R. White; John R. O'Connor; Jason L. Wiersma
Subject: EXTERNALCrooked-Eagle Lakes - Request for Fund

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Emily,

Pending FEMA's final closeout, we request a transfer of **\$500,000** to the Drain Office to cover immediate operational expenses. The Crooked-Eagle Lakes fund is currently exhausted; consequently, we utilized the County revolving fund to cover the bond interest payment due in December. This transfer will allow us to replenish the County revolving fund, process outstanding invoices regarding the Bass Lake study, current engineering and sewer expenses.

We anticipate that the FEMA closeout will be finalized prior to the next bond payment scheduled for June.

Thank you,

Z



Zeña Vos

Chief Deputy

Office of the Drain Commissioner

o. 269-384-8117

201 W. Kalamazoo Ave., Kalamazoo, MI 49007

www.kalcounty.gov



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BOARD AGENDA ITEM

BOARD MEETING DATE: January 26, 2026

DEPARTMENT/COMMITTEE: Administration

SUBJECT: 2026 Commission, board, and committee nominations

SPECIFIC ACTION REQUESTED: **Approve Nomination**

TIME FRAME: January 2026

FUNDING SOURCE: General Fund

IS THIS A BUDGETED ITEM? **Account # (if known):**

NEW OR RENEWAL? New

OTHER PERTINENT INFORMATION: The Township currently has a vacancy on the Public Safety Committee. With the public safety millage (or SAD) anticipated this year, the Committee's involvement will be important in supporting the millage/SAD, as well as to addressing ongoing public safety service needs. I would like to nominate Mike Corfman as a committee member representing fire/EMS. Mike was formerly the Texas Township Fire Department Chief, the Kalamazoo County Emergency Manager, and he has served in other capacities in the township, including the Planning Commission. Other committee members represent fire/EMS, law enforcement, and there is an at large member.

Sample Motion for Consideration:

I move approve the nomination of Mike Corfman to the Public Safety Committee.

PERSON SUBMITTING: Supervisor JoAnne O'Rourke

For Board Use Only:

This requires **voice vote:** Yes No

This requires **roll-call vote:** Yes No

Beutel_____ Boven_____ Hammon_____ Koop_____ Meinema_____ O'Neill_____ O'Rourke_____