



**Texas Township Farmers' Market Committee**  
**Minutes of the meeting held April 6, 2021**  
by Zoom Meeting

**PRESENT:** Chairperson Molly Buckham, Emily Beutel, Linda Kerr, Lorrie Loeks, Shari Groendyk, Vicki Vanderheyden

**ABSENT:** Ann Bowman, Rebecca Steele, Bill Schultz

**ITEM 1. CALL MEETING TO ORDER**

Chairperson Buckham called the meeting to order at 1:04 pm

**ITEM 2. PUBLIC COMMENT**

There was none.

**ITEM 3. ADOPTION OF AGENDA**

Motion by Groendyk, supported by Kerr, to approve the agenda as presented.  
The motion passed.

**ITEM 4. BUSINESS**

A. Update on 2021 Farmers' Market

a. COVID-19 Precautions and protocols

- i. Table numbers will continue to be reduced to 26 tables and 2 tents on Saturdays, and 21 tables on Tuesdays. Hand washing stations and hand sanitizer will be available to customers throughout the market, and masks will be offered to customers not wearing them as they are mandatory for entrance. No food sampling or eating will be allowed inside the market but picnic tables will be placed outside the market for use by customers. The 2019 Vendor Fees will be re-implemented for the 2021 market season.

Having musicians come play near the market was discussed and decided it would be okay to have music near the market but not inside the market. Locations were discussed and will be determined at a later date.

Discussion of having an intern through KVCC was discussed. Buckham will follow-up.

b. Vendor Assignments

- i. Vendors for Saturday markets are well established and almost completely set for the market starting on May 8<sup>th</sup>. Buckham will reach out to waitlisted vendors to offer spaces for a limited number of market days as a trial period. There are more empty spots for the Tuesday market at this time but Buckham will be following up with vendors from previous years and reaching out to new or waitlisted vendors to fill empty spots.



- B. Review of Winter 2020 Market
  - a. The 2020 Winter Market took place the Saturday before Thanksgiving and was from 8 a.m. to 12 p.m. Vendors were very happy with customer attendance and purchasing. Customers also seemed pleased with the opportunity to shop before the holiday.  
Beutel brought up the option of having an additional evening market in December for more of a Holiday Market featuring ready to eat food, more holiday gifts, and possibly a tree lighting again this year. Buckham will put out Facebook Surveys to customers to determine the interest in a Holiday market in the evening in December- what date might work best for customers. More discussion to come at future meetings this year.
- C. Committee Makeup and By-laws
  - a. The Texas Township board met in January and discussed the makeup of committees; the Farmers' Market committee consists of nine members and is currently the largest committee. The board suggested revising the number of committee members to 6 and to review and revise the by-laws and terms for the committee. Terms will last for 3 years and the committee will be made up as follows: 2 township residents, 1 board member, 1 park committee member, 1-2 vendors, and 1 DDA member. Beutel will re-visit and update the by-laws to reflect those changes.

#### **ITEM 5. RECAP ACTION ITEMS/DECISIONS**

- A. Buckham will follow-up with vendors to ensure tables at the Saturday and Tuesday markets are filled for the season.
- B. Buckham will look into getting an intern for the market season through KVCC's program
- C. Buckham will put out Facebook surveys to gauge interest in a night time Holiday market for the 2021 season.
- D. Beutel will re-visit and revise the Farmers' Market Committee by-laws.

#### **ITEM 6. ADJOURN MEETING**

Kerr motioned to adjourn the meeting; motion supported by Loeks. The meeting adjourned at approximately 1:56 p.m.

#### **Upcoming Meeting Dates:**

**Next Meeting: Tuesday, May 25<sup>th</sup> at 1 p.m.**

RESPECTFULLY SUBMITTED BY Molly Buckham, Chairperson

Date Submitted: 4/6/2021

Date Approved: