



Tree and Bench Dedication Policy

Adopted 07.13.2020

Purpose

This policy provides the opportunity for residents to honor, celebrate or recognize a special occasion or individual by dedicating a tree or bench in Texas Charter Township. Additionally, the dedication of trees and benches helps enhance and beautify Texas Township's parks while helping to meet our vision of developing a premiere park, recreation and open space system.

Types of Dedications

Trees – Donors may choose either 6th Street Park or Texas Drive Park with planting availability. Tree species can be selected from lists created for each park. A plaque with a custom inscription can be installed at the base of the tree when planted for additional fee.

Benches – Donors may choose any Township park in which benches have been identified as needed. A plaque with a custom inscription can be mounted on the bench for an additional fee.

Dedication Guidelines

All dedications shall be in compliance with the following:

1. Dedications may be acknowledged by a custom plaque. The plaque is symbolic of the dedication and does not entitle the donor to ownership of the particular donated item. The Township will have final approval of commemorative plaque, style, and wording.
2. The dedication will be limited to the selected plant material, amenities, and locations consistent with Township landscape plans and standards. The donor, with approval and guidance from the designated Township Staff member, will select the park, tree species or bench from an approved list.
3. Dedication requests may be made at any time of year but planting time (likely in the spring or fall) will be determined by the Township based upon the best time to plant the particular species chosen.
4. The Township will take reasonable care to preserve newly planted trees. Donors must realize that there may be conditions beyond the Township's control that threaten plantings. Trees have limited life spans and are subject to natural disasters, vandalism, disease, and abuse. The Township will not replace a dedicated tree unless it dies within one year of installation.
5. The Township reserves the right to relocate or remove the tree, plaque, or bench to accommodate future development or changes in site conditions at any time. If a dedication needs to be removed or relocated the Township will contact the donor to discuss alternative locations. The Township will make the final determination.
6. The Township will not be held responsible for damaged plaques resulting from vandalism or any other condition or act that would require replacement. Plaque replacement or repair will be at the expense of the donor.

7. Complete funding for the donation must be processed before commencement of any work. The current donation levels are stated herein. These amounts will be subject to annual review and adjustment as needed.
8. A maximum of 4 lines permitted on plaque. Character size will not exceed 1/2 inch. Plaque size will be approximately 6" x 8" for tree donations and 2" x 8" for bench donation. Plaque language is subject to review and approval by the designated Township Staff member.
9. A ceremony or gathering at the time of dedication is permitted but must be arranged in advance with the Township and must be done in accordance with Township Ordinances. To ensure public use and safety, memorial wreaths, flowers or any other items placed for a private gathering or ceremony must be removed immediately following the dedication by the donor.
10. This policy does not supersede any regulations or ordinances of Texas Charter Township.

Current Price List

Dedication Element	Cost
Tree*	\$625.00
Tree with Plaque*	\$740.00
New Bench**	\$1,100.00
New Bench with Plaque**	\$1,200.00

*Tree price includes the cost of 3" caliper (approximately 7'-10' in height) tree from a local nursery that the Township has a partnership with, if added, a custom 6"x 8" plaque installed near the base of the tree, shipping, installation, soil amendments and mulch.

**New Bench Prices include the cost of a 5' bench from an approved manufacturer, if added, a custom plaque, shipping, installation, and labor.

Donors

Please review the various types of dedications, current price list, and policy before completing the attached Dedication Application. You are encouraged to contact the Texas Charter Township Offices at 269-375-1591 to discuss how to get started on the type of park dedication that best meets your needs and fits with our current park planning processes.



Tree and Bench Dedication Application

All applications are reviewed for appropriateness and subject to approval. Please print legibly.

1. Donor Information

Name _____ Phone _____

Address _____ Fax _____

City, State, Zip _____ Email _____

2. Dedication Type (Please check type)

Tree Tree w/Plaque Bench Bench w/Plaque

3. Park and Tree Species Selection

Please check the park location for your dedication from the list below. If dedicating a tree, circle the species of your choice. This list is for reference only and is subject to change. Parks not listed are not available for tree plantings or benches at this time. See **Appendix "A"** for illustrations of tree species, bench options and custom plaque designs.

6th Street Park

Texas Drive Park

Tree Species	
River Tree Birch	Greenspire Littleleaf Linden Tree
Red Oak	Green Vase Zelkova
Common Hackberry Tree	Red Maple
Autumn Gold Ginko	Tulip Tree
Red Oak	Green Mountain Sugar Maple
Blood Gold London Planetree	

4. Plaque Inscription

Please print your text in the space provided. (Maximum 4 lines of text.) Content will be reviewed for appropriateness and subject to approval.

5. Payment

Please refer to the current price list and make your check payable to Texas Charter Township. ***Your gift is tax deductible to the extent allowed under the law.***

I have read, fully understand, and agree to abide by Texas Township's Park Tree and Bench Dedication Policy. My signature below indicates that I have read the policy in its entirety and understand that the dedication does not entitle me to ownership of the particular dedicated element.

Signature of Donor: _____ Date: _____

Please return this application and your payment to:

Texas Charter Township
Attn: Park Dedication
7227 West Q Avenue
Kalamazoo, MI 49009

All questions regarding tree and bench dedications need to be directed to the Texas Charter Township Staff at 269-375-1591. Thank you.



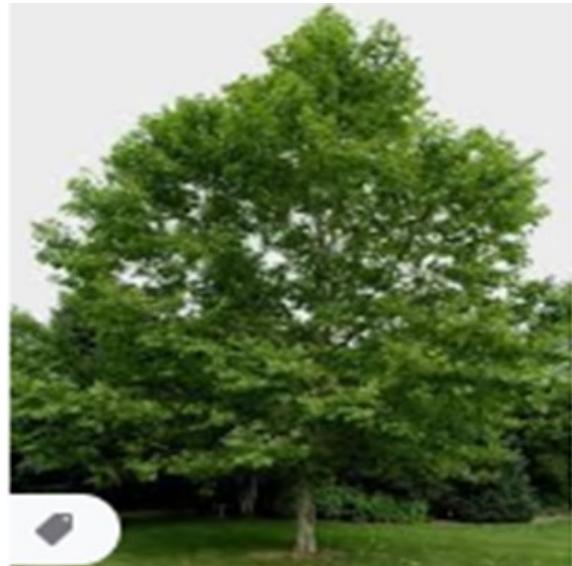
Red Maple



Tulip Tree



Green Mountain Sugar Maple



Blood gold London Planetree



River Tree Birch



Red Oak



Common Hackberry Tree



Greenspire Littleleaf Linden Tree



Autumn Gold Ginkgo



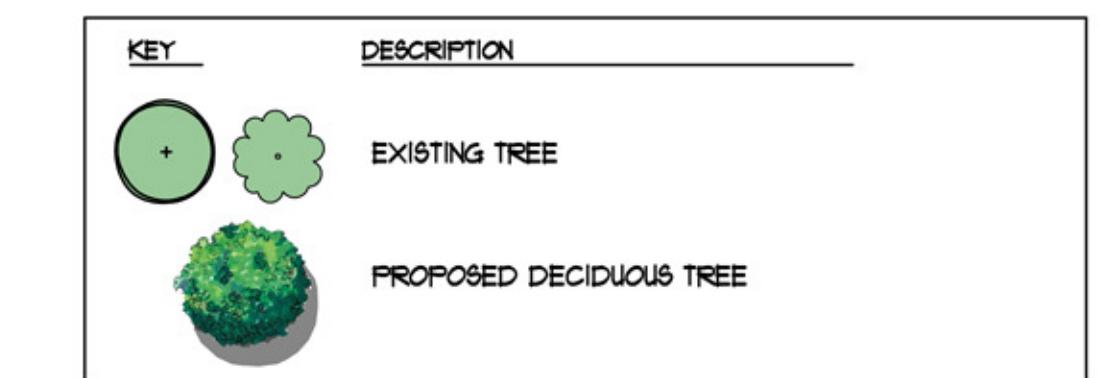
Green Vase Zelkova



PLANT LIST:

	BOTANICAL NAME	COMMON NAME	SIZE	ROOT	COM.
DECIDUOUS TREES					
	<i>Acer rubrum</i>	Red Maple	3" Cal.	B1B	
	<i>Acer saccharum 'Green Mountain'</i>	Green Mountain Sugar Maple	3" Cal.	B1B	
	<i>Betula nigra</i>	River Birch	10'-12' Ht.	B1B	
	<i>Celtis occidentalis</i>	Common Hackberry	3" Cal.	B1B	
	<i>Ginkgo biloba 'Autumn Gold'</i>	Autumn Gold Ginkgo	3" Cal.	B1B	
	<i>Liriodendron Tulipifera</i>	Tulip Tree	3" Cal.	B1B	
	<i>Platanus x acerifolia 'Bloodgood'</i>	Bloodgood London Planetree	3" Cal.	B1B	
	<i>Quercus rubra</i>	Red Oak	3" Cal.	B1B	
	<i>Tilia cordata 'Greenspire'</i>	Greenspire Littleleaf Linden	3" Cal.	B1B	
	<i>Ulmus Parvifolia 'Frontier'</i>	Frontier Elm	3" Cal.	B1B	
	<i>Zelkova serrata 'Green Vase'</i>	Green Vase Zelkova	3" Cal.	B1B	

LANDSCAPE LEGEND



LANDSCAPE NOTES:

1. PLACE SHREDDED HARDWOOD MULCH TO A 3" DEPTH IN ALL TREE & SHRUB BEDS.
2. ALL NURSERY STOCK SHALL BE TRUE TO TYPE AND NAME. ALL STOCK SHALL BE FIRST CLASS QUALITY WITH WELL DEVELOPED BRANCH SYSTEMS AND VIGOROUS HEALTHY ROOT SYSTEMS. ALL STOCK SHALL BE WELL FORMED AND THE TRUNKS OF TREES SHALL BE UNIFORM AND STRAIGHT.

LANDSCAPE PLAN
6TH STREET PARK
TEXAS TOWNSHIP
KALAMAZOO, MICHIGAN

Revisions

Sheet

L1.0