



# BOARDS & COMMITTEES

2023 Board & Committee Openings

## Get Involved with Texas Township!

Ever wonder who reviews Township initiatives or makes development recommendations to the Township Board?

**It could be you!** From approving development plans, to ensuring community safety, more than 10 citizen boards help guide decisions.

Many committee positions are available! Texas Township is asking for passionate and civically-minded applicants to apply. Review committee openings, their requirements, and find the application at:

**[Texas Township Application for Appointment \(PDF\)](#)**

Applications are due by 5:00 p.m.,  
Tuesday, November 15

# CHARTER TOWNSHIP OF TEXAS

## 2022 BOARD & COMMITTEE OPENINGS

### *Application Information*

## Important Dates for Applicants

**November 15, 2022**

Deadline to submit Application for Appointment

**December 12, 2022**

Recommendations for committee appointments made at Township Board Meeting

## Application and Appointment Process

### Intake

Once an application is received, the candidate is reviewed for eligibility to their requested committee or board. Some committees or boards have certain requirements, so please view the board page for specific requirements.

### Vetting

Applicants will be reviewed by the Township Superintendent, Township Supervisor, Township Board, and respective committee chairs. As many of the boards and commissions have either direct or indirect influence on how tax dollars are spent, it's important for committee candidates to be compliant with Township Code.

### Appointing Authority

The Township Board is the ultimate appointing authority and all committee placements are based on a recommendation from the Supervisor.

### Selection

Once the Board has voted on their selections, applicants will be notified of the outcome. Selected applicants will be contacted and receive their respective committee paperwork from the Chair of the Committee or the Committee Liaison. If an applicant is not appointed by the Board, their application will remain on file for future consideration.

---

*NOTE: This document only contains an overview for committees and boards that have an expiring position this term.*

**[View a full list of boards & committees](#)**

---

# Planning Commission

## Committee Information

**Staff Liaison:** John Lovely, Zoning Administrator

**Email:** [planner@texastownship.org](mailto:planner@texastownship.org)

**Phone:** 269.548.4305

The Planning Commission performs such functions as preparing and adopting a plan for the physical development of the Township. The Commission implements the plan through administration of the Township's zoning codes, and recommends amendments to the zoning ordinance to the Township Board. The Commission reviews site plans and rezoning requests, making recommendations as needed to the Township Board.

**Term Length:** Three Years

**Meeting Schedule:** Twice per month on the 2<sup>nd</sup> Tuesday (5pm) & 4<sup>th</sup> Tuesday (6pm)

## Positions Expiring

Position	Qualifications	Appointing Authority	Term Length
ZBA Liaison (x1)	Residency required*	Township Board – Recommendation by Township Supervisor	3 year term ending Dec 2024
Member (x1)	Residency required*	Township Board – Recommendation by Township Supervisor	3 year term ending Dec 2024

\*NOTE: ONE MEMBER OF THE PLANNING COMMISSION DOES NOT HAVE TO BE A RESIDENT

## Current Committee Composition

Position	Name	Term Begins	Term Ends
Chair, ZBA Liaison	Mike Corfman	Jan 2020	Dec 2022
Vice Chair	Bart Davis	Jan 2022	Dec 2024
Secretary	Larry Loeks	Jan 2022	Dec 2024
Township Board Liaison	Trish Roberts, Treasurer	Jan 2021	Nov 2024
Member	Ryan Eavey	Jan 2021	Dec 2023
Member	Kathy Buckham	Jan 2020	Dec 2022
Member	Jeff Matson	Jan 2021	Dec 2023

## Compensation

Members of the Planning Commission are paid a per diem with the possibility of rate increases depending on the amount of continuing education and/or credentials pursued.

- Member: \$90/Meeting
- Citizen Planner Designation: Add \$15/Meeting
- Master Citizen Planner Designation: Add \$30/Meeting
- Chair: Additional \$15/Meeting
- Continuing Education (8 Hrs): \$250 Stipend

# Zoning Board of Appeals

## Committee Information

**Staff Liaison:** John Lovely, Zoning Administrator

**Email:** [planner@texastownship.org](mailto:planner@texastownship.org)

**Phone:** 269.548.4305

The basic responsibilities of the Zoning Board of Appeals (ZBA) include: variance requests, ordinance interpretation, and appeals of administrative decisions.

**Term Length:** Three Years

**Meeting Schedule:** Once per month on the 4<sup>th</sup> Wednesday (6pm) if an application has been submitted.

## Positions Expiring/Vacant

Position	Qualifications	Appointing Authority	Term Length
Planning Commission Liaison (x1)	Residency required	Township Board – Recommendation by Township Supervisor	3 year term ending Dec 2024
Alternate (x1)	Residency required	Township Board – Recommendation by Township Supervisor	3 year term ending Dec 2024

## Current Committee Composition

Position	Name	Term Begins	Term Ends
Chair	Frank Machnik	Jan 2021	Dec 2023
Vice Chair	Michael Bakker	Jan 2021	Dec 2023
Secretary	Michael Mair	Jan 2021	Dec 2023
Planning Commission Liaison	Mike Corfman	Jan 2020	Dec 2022
Member	Ken Toy	Jan 2022	Dec 2024
Alternate	Andrew Kuiper	Jan 2022	Dec 2024
Alternate	TBD	Jan 2022	Dec 2024

## Compensation

Members of the Zoning Board of Appeals are paid a per diem with the possibility of rate increases depending on the amount of continuing education and/or credentials pursued.

- Member: \$90/Meeting
- Citizen Planner Designation: Add \$15/Meeting
- Master Citizen Planner Designation: Add \$30/Meeting
- Chair: Additional \$15/Meeting
- Continuing Education (8 Hrs): \$250 Stipend

# Public Safety Committee

## Committee Information

**Staff Liaison:** Chad Tackett, Fire Chief

**Email:** [ctackett@texasfire.org](mailto:ctackett@texasfire.org)

**Phone:** 269.375.4610

The purpose of the Texas Township Public Safety Committee is to:

1. Provide recommendations to the Superintendent and the Township Board of Trustees on operation policies for Law Enforcement services, Fire / Rescue services, and Emergency Medical Services.
2. Review operations and performance standards for Law Enforcement, Fire / Rescue and EMS services.
3. Address other public safety issues that may arise within the Township.

The Committee is composed of five members: One Township Board member, one member with emergency medical experience, one member with law enforcement experience, one member with fire service experience, and one citizen at large.

**Term Length:** Three Years

**Meeting Schedule:** Once every other month on the 1<sup>st</sup> Tuesday (4pm)

## Positions Expiring/Vacant

Position	Qualifications	Appointing Authority	Term Length
Member	Residency required	Township Board – Recommendation by Township Supervisor	3 year term ending Dec 2025

## Current Committee Composition

Position	Name	Term Begins	Term Ends
Fire Service Exp.	Scott Leroy	Jan 2020	Dec 2022
Citizen	Rick Ives	Jan 2021	Dec 2023
Medical Exp.	Mark Kerschner	Jan 2021	Dec 2023
TB Liaison	Barb Hammon	Mar 2021	Nov 2024
Law Enforcement Exp.	Karianne Thomas	Jan 2021	Dec 2023

## Compensation

Members of the Public Safety Committee volunteer their time.

# Parks & Trails Committee

## Committee Information

**Staff Liaison:** Brooke Hovenkamp, Deputy Superintendent

**Email:** [brookeh@texastownship.org](mailto:brookeh@texastownship.org)

**Phone:** 269.375.1591

The Park Committee consists of (2) Township Board members, (1) Planning Commission member, (4) Residents, and (2) Alternates (must be residents). They oversee the development of the Townships two parks, by responding to public interest and use of the Recreation Plan. Yearly development plans are created and a budget is prepared with monies transferred from the General Fund. There is no direct millage for Park development and maintenance. When a project is identified and estimates are obtained, a recommendation is sent to the Township Board.

**Term Length:** Three Years

**Meeting Schedule:** Once per month on the 4<sup>th</sup> Tuesday (5pm)

## Positions Expiring/Vacant

Position	Qualifications	Appointing Authority	Term Length
Alternate	Residency required	Township Board – Recommendation by Township Supervisor	3 year term ending Dec 2023

## Current Committee Composition

Position	Name	Term Begins	Term Ends
Chair	James Whittaker	Jan 2021	Dec 2023
Township Board Liaison	Linda Kerr	Mar 2021	Nov 2024
Planning Commission Liaison	Larry Loeks	Jan 2021	Dec 2023
Township Board Liaison	Emily Beutel	Mar 2021	Nov 2024
Member	Jennifer Bussies	Jan 2021	Dec 2023
Member	Ellen Hector	Jan 2021	Dec 2023
Member	Tricia Keala	Jan 2021	Dec 2023
Alternate	Vacant	Jan 2021	Dec 2023

## Compensation

Members of the Parks & Trails Committee volunteer their time.

# Board of Review

## Committee Information

**Staff Liaison:** Claudia Stirton, Assessor

**Email:** [assessor@texastownship.org](mailto:assessor@texastownship.org)

**Phone:** 269.375.1591

The Board of Review meets in March, July and December to review the property assessment roll that has been prepared by the Township Assessor, to hear appeals from property owners, and to correct the assessment rolls if necessary. Appointed by the Township Board, they serve for two (2) years.

**Term Length:** Two Years

**Meeting Schedule:** 12 Hours in March – 3 of those hours are held after 6pm, as required by statute. Additionally, the Board of Review meets one day in July & one day in December.

## Positions Expiring/Vacant

Position	Qualifications	Appointing Authority	Term Length
No positions expiring			

## Current Committee Composition

Position	Name	Term Begins	Term Ends
Member	Kathy Buckham	Jan 2021	Dec 2023
Member	Wayne Cavanaugh	Jan 2021	Dec 2023
Member	Jim Caporale	Jan 2021	Dec 2023
Alternate	TBD	Jan 2022	Dec 2024
Alternate	TBD	Jan 2022	Dec 2024

## Compensation

\$170 per day

\$70/Evening sessions & half-days

# Farmers' Market Committee

## Committee Information

**Staff Liaison:** Molly Buckham, Market Manager

**Email:** [farmersmarket@texastownship.org](mailto:farmersmarket@texastownship.org)

The Farmers' Market Committee manages the operations of the Texas Township Farmers' Market, which exists to create a sense of community for Texas Township and surrounding areas, promote local businesses and creates economic development around local food, and raise awareness about the rich and diverse agricultural areas in southwest Michigan. The Committee is made up of members of the community, including representatives from the Board, Planning Commission, DDA and Parks and Recreation Committee, as well as residents and vendors.

**Term Length:** Three Years

**Meeting Schedule:** Quarterly Basis

## Positions Expiring/Vacant

Position	Qualifications	Appointing Authority	Term Length
No positions expiring			

## Current Committee Composition

Position	Name	Term Begins	Term Ends
Chair, Market Manager	Molly Buckham	N/A	N/A
Member	Emily Beutel	Mar 2021	Nov 2024
Member	Linda Kerr	Mar 2021	Nov 2024
Resident	Lorrie Loeks	Jan 2022	Dec 2024
Market Vendor	Valerie Glascock	Jan 2022	Dec 2024
Market Vendor	Bill Schultz	Jan 2022	Dec 2024
DDA Member	Shari Groendyk	Jan 2022	Dec 2024
Resident	Anna Bowman	Jan 2022	Dec 2024

## Compensation

Members of the Farmers' Market Committee volunteer their time.



# Road Committee

## Committee Information

**Staff Liaison:** Nick Loeks, Supervisor

**Email:** [nloeks@texastownship.org](mailto:nloeks@texastownship.org)

**Phone:** 269.375.1591

The Road Committee reviews and makes recommendations to the Township Board for road improvements. They do not hold regular meeting dates.

**Term Length:** Two Years

**Meeting Schedule:** As-Needed Basis

## Positions Expiring/Vacant

Position	Qualifications	Appointing Authority	Term Length
Member	Residency required	Township Board – Recommendation by Township Supervisor	2 year term ending Dec 2024
Member	Residency required	Township Board – Recommendation by Township Supervisor	2 year term ending Dec 2024
Member	Residency required	Township Board – Recommendation by Township Supervisor	2 year term ending Dec 2024

## Current Committee Composition

Position	Name	Term Begins	Term Ends
Township Supervisor	Nick Loeks	N/A	N/A
KCRC Project Super	Mark Worden	N/A	N/A
Member	Dan Moyle	Jan 2021	Dec 2022
Member	Michelle O'Neill	Jan 2021	Dec 2022
Member	Charles Minor	Jan 2021	Dec 2022
Member, TB Liaison	Barb Hammon	Mar 2021	Nov 2024

## Compensation

Members of the Road Committee volunteer their time.

# Downtown Development Authority

## Committee Information

**Staff Liaison:** TBD

**Email:** TBD

**Phone:** 269.375.1591

The Downtown Development Authority (DDA) oversees the development of the Corners Business District (CBD) within Texas Township. They oversee the economic development of the CBD and are actively looking for ways to promote local business and improve growth in Texas Corners.

**Term Length:** Four Years

**Meeting Schedule:** Fourth Thursday of the Month at 9am

**Note:** *Appointments likely to be made in early 2023*

## Positions Expiring/Vacant

Position	Qualifications	Appointing Authority	Term Length
Member	Residency required	Township Board – Recommendation by Township Supervisor	4 year term ending Apr 2022
Member	Residency required	Township Board – Recommendation by Township Supervisor	4 year term ending Feb 2023

## Current Committee Composition

Position	Name	Term Begins	Term Ends
Township Supervisor	Nick Loeks	N/A	N/A
Secretary	Natalie St. Louis	Apr 2022	Apr 2026
Member	Chad Kerwin	Apr 2022	Apr 2026
Member	Larry Loeks	Feb 2019	Feb 2023
Member	Seth Ganton	Feb 2019	Feb 2023
Vice President	Dave Groendyk	Feb 2020	Feb 2024
President	Andrew Schultz	Feb 2020	Feb 2024
Treasurer	Alexandra Copeland	Apr 2022	April 2026
Member	Joe Wolf	Jan 2021	Dec 2024

## Compensation

Members of the Downtown Development Authority volunteer their time.